

# West Los Angeles College

## Adult Education Program

### College & Career Prep Division

**Summer 2025**

*June 16 – August 31*

### Free Programs

(310) 287-4404 or (310) 287-4546

- English as a Second Language (ESL)
- Conversation for ESL Students
- Computer Skill Courses
- Citizenship Classes
- HSE Preparation Courses (GED) English & Spanish
- Real Estate Appraisal Cert.
- Business Tools & Business Career Cert
- Medical Terminology
- In-Home Supportive Services (IHSS)



# Orientation



- Come and meet our wonderful Adult Education - CCP Counselors.
- Learn student success strategies for the Spring Semester.
- How to use CCApply and PeopleSoft
- Student Portal - Enroll in your classes
- How to Navigate CANVAS and Zoom
- How to make an appointment with a counselor and tutor
- Review the Spring Schedule
- How to Navigate the WEST LA Website

**Students should enroll in the BSICSKL 005, 075, AND 105 courses and receive the "College Readiness" Certificate of Completion.**

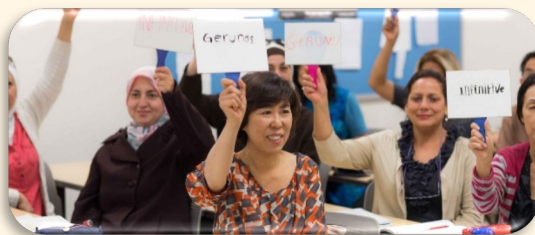
## Counselors

|                   |                   |
|-------------------|-------------------|
| Iliana Limas      | Robbie Perez      |
| limasig@wlaac.edu | perezrd@wlaac.edu |

| Day       | Date                    | Time  | Mode    | Zoom ID      |
|-----------|-------------------------|-------|---------|--------------|
| Monday    | June 23rd               | 4PM   | WONLINE | 437 521 3203 |
| Tuesday   | July 22nd               | 10 AM |         |              |
| Wednesday | August 20 <sup>th</sup> | 12PM  |         |              |



# Free ESL Classes



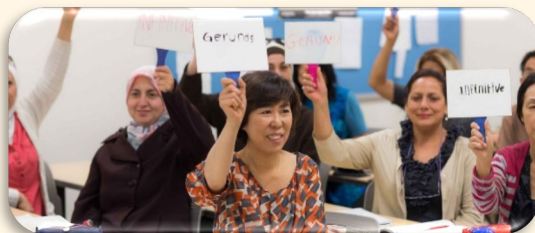
These courses are for students whose first language is not English. In our ESL courses, you will receive free instruction in English Language skills (reading, writing, listening, and speaking) and structure (grammar and pronunciation). Students in these entry-level courses will learn to develop reading comprehension, critical thinking, and vocabulary skills that will prepare them for academic and career success.

| Class Name                                                | Class Number | Days | Time               | Mode    | Dates                 |
|-----------------------------------------------------------|--------------|------|--------------------|---------|-----------------------|
| Beginning Low ESL – Integrated (Level 0)<br>ESL NC 006CE  | 13290        | MTWR | 6:00 PM – 8:35 PM  | WONLINE | 7/21/2025 – 8/24/2025 |
|                                                           | 13289        | MTWR | 9:00 AM – 11:50 AM |         | 6/16/2025 – 8/10/2025 |
|                                                           | 14995        | TR   | 8:30 AM – 10:50 AM |         | 6/23/2025 – 8/17/2025 |
|                                                           | 15013        | MW   | 9:00 AM – 11:50 AM |         | 6/16/2025 – 8/24/2025 |
| Beginning High ESL - Integrated (Level 1)<br>ESL NC 007CE | 13294        | TR   | 9:00 AM – 11:50 AM | WONLINE | 7/21/2025 – 8/24/2025 |
|                                                           | 13293        | MW   | 6:00 PM – 8:35 PM  |         | 6/16/2025 – 8/10/2025 |
| Intermediate Low ESL - Integrated Level 2<br>ESL NC 008CE | 13295        | TR   | 6:00 PM – 8:35 PM  | WONLINE | 6/16/2025 – 8/10/2025 |
| Intermediate ESL - Integrated Level 3<br>ESL NC 009CE     | 13296        | MW   | 9:00 AM – 12:25 PM | WONLINE | 6/30/2025 – 8/24/2025 |





## Free ESL Classes Continued



These courses are for students whose first language is not English. In our ESL courses, you will receive free instruction in English Language skills (reading, writing, listening, and speaking) and structure (grammar and pronunciation). Students in these entry-level courses will learn to develop reading comprehension, critical thinking, and vocabulary skills that will prepare them for academic and career success.

| Class Name                                                 | Class Number | Days | Time               | Mode    | Dates                 |
|------------------------------------------------------------|--------------|------|--------------------|---------|-----------------------|
| ESL IV<br>ESL NC 015CE                                     | 13307        | TR   | 9:00 AM – 12:05 PM | WONLINE | 6/30/2025 – 8/24/2025 |
| ESL V<br>ESL NC 018CE                                      | 13815        | S    | 9:00 AM – 11:50 AM |         | 6/30/2025 – 8/24/2025 |
| ESL I Beginner <b>(Multilevel 0/1)</b><br>ESL NC 061CE     | 13308        | MW   | 6:00 PM – 8:35 PM  | WONLINE | 6/16/2025 – 8/10/2025 |
| ESL III Advanced <b>(Multilevel 4/5/6)</b><br>ESL NC 063CE | 15016        | TR   | 9:00 AM – 11:50 AM |         | 6/23/2025 – 8/17/2025 |



# English as a Second Language – Pronunciation

The West Los Angeles College Noncredit ESL Pronunciation Certificate helps students improve their English pronunciation for daily life, work, school, and community participation. The two-course program builds from structured to communicative practice, focusing on sounds, syllables, rhythm, stress, intonation, and connected speech through multi-sensory learning.

**Students should enroll in the ESL NC 048 AND 049 courses and receive the " English as a Second Language – Pronunciation" Certificate of Completion.**

| Class Name                                          | Class Number | Days | Time                 | Mode    | Dates                    |
|-----------------------------------------------------|--------------|------|----------------------|---------|--------------------------|
| Pronunciation I: Producing Sounds<br>ESL NC 048CE   | 14962        | TWR  | 1:00 PM -<br>2:20 PM | WONLINE | 6/16/2025 -<br>7/13/2025 |
| Pronunciation II: Improving Fluency<br>ESL NC 049CE | 14961        |      |                      |         | 7/14/2025 -<br>8/24/2025 |



## ESL Conversation



These beginning or Intermediate ESL noncredit courses focus on listening and speaking skill development, exploring familiar topics within social and academic contexts. Students will be able to practice pronunciation skills and develop rhythm, stress, and intonation patterns for English conversation. Students will also develop skills to effectively engage in essential conversations and apply basic question and answer sentence formation and structure.

| Class Name                                                                            | Class Number | Days | Time                  | Mode    | Dates                    |
|---------------------------------------------------------------------------------------|--------------|------|-----------------------|---------|--------------------------|
| English as a Second Language –<br>(Conversation I) <b>Multilevel</b><br>ESL NC 023CE  | 13356        | MW   | 9:00 AM –<br>11:50 AM | WONLINE | 7/21/2025 –<br>8/24/2025 |
|                                                                                       | 13355        | TR   | 5:45 PM –<br>8:45 PM  |         | 6/16/2025 –<br>8/10/2025 |
| English as a Second Language –<br>(Conversation II) <b>Multilevel</b><br>ESL NC 024CE | 13666        | MWF  | 8:45 AM –<br>11:50 AM | WONLINE | 6/16/2025 –<br>8/10/2025 |





## Citizenship Classes



These open-entry, open-exit, free classes prepare students to learn civic content and practice oral/aural skills necessary to begin the process of becoming a United States citizen. Students develop beginning listening, speaking, reading, and writing skills.

| Class Name                                                                      | Class Number | Days | Time              | Mode    | Dates                |
|---------------------------------------------------------------------------------|--------------|------|-------------------|---------|----------------------|
| ESL and Civics IV<br>Intro to the American Educational System<br>ESL CVCS 013CE | 14960        | MW   | 6:00 PM – 7:50 PM | WONLINE | 6/16/2025 - 7/6/2025 |
| ESL and Civics V<br>English Communication Skills<br>ESL CVCS 014CE              | 15242        | MTW  | 1:00 PM – 2:50 PM | WONLINE | 7/7/2025 - 7/27/2025 |
| ESL and Civics VI<br>English Communication Skills<br>ESL CVCS 015CE             | 15243        | MTW  | 1:00 PM – 2:50 PM | WONLINE | 7/7/2025 - 7/27/2025 |



# High School Equiv. Prep. Classes

## Adult Basic Education Certificate *GED in English*



The Adult Basic Education Certificate of Competency is designed to prepare students for basic reading, writing, spelling, and math skills used in the high school equivalency test preparation, workforce preparation and training courses, and college-level courses.

**Students should enroll in the BSICSKL 034 AND 023 courses and receive the "Adult Basic Education" Certificate of Completion.**

(AM Courses Morning Classes)

| Class Name                                                     | Class Number | Days | Time                | Mode    | Dates                 |
|----------------------------------------------------------------|--------------|------|---------------------|---------|-----------------------|
| High School Equivalency Test Preparation<br>BSICSKL 034CE      | 14443        | MW   | 09:00 AM – 12:35 PM | WONLINE | 6/16/2025 – 7/20/2025 |
| College and Scholastic Assessment Preparation<br>BSICSKL 023CE | 14444        |      |                     |         | 7/21/2025 – 8/24/2025 |

(PM Courses Night Classes)

| Class Name                                                     | Class Number | Days | Time               | Mode    | Dates                 |
|----------------------------------------------------------------|--------------|------|--------------------|---------|-----------------------|
| College and Scholastic Assessment Preparation<br>BSICSKL 023CE | 13352        | TR   | 06:00 PM – 8:35 PM | WONLINE | 7/21/2025 – 8/24/2025 |
| High School Equivalency Test Preparation<br>BSICSKL 034CE      | 13316        |      |                    |         | 6/16/2025 – 7/20/2025 |

Two subjects are taught per class session in these certificates





# High School Equiv. Prep. Classes

## GED in Spanish Instruction



The Adult Basic Education Certificate of Competency is designed to prepare students for basic reading, writing, spelling, and math skills used in the high school equivalency test preparation, workforce preparation and training courses, and college-level courses.

El Certificado de Competencia en Educación Básica para Adultos está diseñado para preparar a los estudiantes en habilidades básicas de lectura, escritura, ortografía y matemáticas, utilizadas en la preparación para el examen de equivalencia de secundaria, en la preparación y cursos de capacitación para el ámbito laboral, y en cursos de nivel universitario.

**Los estudiantes deben inscribirse en los cursos BSIC SKL 034 y 023 para obtener el Certificado de Finalización en “Adult Basic Education”**

| Nombre del Curso                                                                                                                        | Número de Curso | Días | Hora                 | Ubicación | Fechas                   |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------|------|----------------------|-----------|--------------------------|
| High School Equivalency Test Preparation -<br><b>Math and Social Studies</b><br>(Matemáticas y Estudios Sociales)<br>BSICSKL 034CE      | 15047           | MW   | 6:00 PM –<br>8:35 PM | WONLINE   | 6/16/2025 –<br>7/20/2025 |
| College and Scholastic Assessment<br>Preparation - <b>Math and Social Studies</b><br>(Matemáticas y Estudios Sociales)<br>BSICSKL 023CE | 15046           |      |                      |           | 7/21/2025 –<br>8/24/2025 |
| Nombre del Curso                                                                                                                        | Número de Curso | Días | Hora                 | Ubicación | Fechas                   |
| High School Equivalency Test Preparation –<br><b>RLA and Science</b><br>(Artes y Lenguajes/Ciencias)<br>BSICSKL 034CE                   | 14987           | TR   | 6:00 PM –<br>8:35 PM | WONLINE   | 6/16/2025 –<br>7/20/2025 |
| College and Scholastic Assessment<br>Preparation<br><b>RLA and Science</b><br>(Artes y Lenguajes/Ciencias)<br>BSICSKL 023CE             | 15045           |      |                      |           | 7/21/2025 –<br>8/24/2025 |



## “ESL Fundamentals” Certificate



The ESL Fundamentals I certificate program prepares English language learners to achieve low-advanced/advanced level English competencies in writing incorporating 21st century communication skills to apply toward college and career goals. The ESL Pathways Certificate of Competency serves as a recognizable accomplishment to be applied toward future achievements following any of West Los Angeles College’s adult education guided pathways into college, career preparation, and job training.

**Students should enroll in ESL NC 006CE & VOC ED 289CE to receive the "ESL Fundamentals"**

**Certificate of Completion.**

**Estos cursos son bilingue**

| Class Name                                               | Class Number | Days | Time               | Mode    | Dates                 |
|----------------------------------------------------------|--------------|------|--------------------|---------|-----------------------|
| Beginning Low ESL – Integrated (Level 0)<br>ESL NC 006CE | 13290        | MTWR | 6:00 PM – 8:35 PM  | WONLINE | 7/21/2025 – 8/24/2025 |
|                                                          | 13289        | MTWR | 9:00 AM – 11:50 AM |         | 6/16/2025 – 8/10/2025 |
|                                                          | 14995        | TR   | 8:30 AM – 10:50 AM |         | 6/23/2025 – 8/17/2025 |
|                                                          | 15013        | MW   | 9:00 AM – 11:50 AM |         | 6/16/2025 – 8/24/2025 |

| Class Name                                | Class Number | Days | Time                | Mode    | Dates                |
|-------------------------------------------|--------------|------|---------------------|---------|----------------------|
| Computer Literacy for ELL<br>VOC ED 289CE | 15048        | F    | 9:00 AM – 12:30 AM  | TCL 402 | 7/7/2025 – 8/23/2025 |
|                                           | 15049        |      | 10:40 AM – 12:30 PM |         |                      |



# Certificado de "Fundamentos de ESL"



El programa de certificado "Fundamentos de ESL I" prepara a los estudiantes de inglés como segunda lengua para alcanzar competencias de nivel intermedio-alto/avanzado en escritura, incorporando habilidades de comunicación del siglo XXI, con el fin de aplicar estos conocimientos en metas universitarias y profesionales. El Certificado de Competencia en Vías de ESL sirve como un logro reconocible que puede aplicarse a futuros logros dentro de las vías guiadas de educación para adultos de West Los Angeles College hacia la universidad, la preparación profesional y la capacitación laboral.

**Los estudiantes deben inscribirse en ESL NC 006CE y VOC ED 289CE para recibir el Certificado de Finalización en "Fundamentos de ESL".**

## Estos cursos son bilingües

| Nombre del Curso                                         | Número de Curso | Días | Hora               | Ubicación | Fechas                |
|----------------------------------------------------------|-----------------|------|--------------------|-----------|-----------------------|
| Beginning Low ESL – Integrated (Level 0)<br>ESL NC 006CE | 13290           | LMMJ | 6:00 PM – 8:35 PM  | En línea  | 7/21/2025 – 8/24/2025 |
|                                                          | 13289           | LMMJ | 9:00 AM – 11:50 AM |           | 6/16/2025 – 8/10/2025 |
|                                                          | 14995           | MJ   | 8:30 AM – 10:50 AM |           | 6/23/2025 – 8/17/2025 |
|                                                          | 15013           | LM   | 9:00 AM – 11:50 AM |           | 6/16/2025 – 8/24/2025 |

| Nombre del Curso                          | Número de Curso | Días | Hora                | Ubicación | Fechas               |
|-------------------------------------------|-----------------|------|---------------------|-----------|----------------------|
| Computer Literacy for ELL<br>VOC ED 289CE | 15048           | V    | 9:00 AM – 12:30 AM  | TCL 402   | 7/7/2025 – 8/23/2025 |
|                                           | 15049           |      | 10:40 AM – 12:30 PM |           |                      |





# “Introduction to Computers” Certificate



The Introduction to Computers Certificate of Completion is designed to provide foundational knowledge and practical skills for students preparing for employment or educational programs that use computers and the internet. Course content includes basic keyboarding, computer software, and navigating the internet.

**Students should enroll in VOC ED 128 AND 129CE to receive the "Introduction to Computers" Certificate of Completion.**  
**Estos cursos son bilingue**

| Class Name                                                         | Class Number | Days | Time               | Mode    | Dates                 |
|--------------------------------------------------------------------|--------------|------|--------------------|---------|-----------------------|
| Intro to Keyboarding and Windows for the Workplace<br>VOC ED 128CE | 15352        | S    | 9:00 AM – 10:30 AM | TCL 401 | 7/12/2025 – 8/22/2025 |
| Introduction to the Internet<br>VOC ED 129CE                       | 15353        |      | 10:40 AM– 12:30 PM |         |                       |

\*Extra Course NOT required\*

| Class Name                                | Class Number | Days | Time               | Mode    | Dates                |
|-------------------------------------------|--------------|------|--------------------|---------|----------------------|
| Computer Literacy for ELL<br>VOC ED 289CE | 15048        | F    | 9:00 AM – 12:30 AM | TCL 402 | 7/7/2025 – 8/23/2025 |
|                                           | 15049        |      | 10:40 AM– 12:30 PM |         |                      |

If you are enrolled or have completed the following course ESL 006 Enroll in VOC ED 289 Computer Basics and earn the ESL Fundamentals Certificate



# Certificado de "Introducción a las Computadoras"



El Certificado de Finalización en Introducción a las Computadoras está diseñado para proporcionar conocimientos fundamentales y habilidades prácticas a estudiantes que se preparan para empleos o programas educativos que utilizan computadoras e internet. El contenido del curso incluye mecanografía básica, software de computadora y navegación por internet.

**Los estudiantes deben inscribirse en VOC ED 128CE y 129CE para recibir el Certificado de Finalización en "Introducción a las Computadoras".**

**Estos cursos son bilingües**

| Nombre del Curso                                                                  | Número de Curso | Días | Hora               | Ubicación | Fechas                |
|-----------------------------------------------------------------------------------|-----------------|------|--------------------|-----------|-----------------------|
| Introducción a la Mecanografía y Windows para el Lugar de Trabajo<br>VOC ED 128CE | 15352           | S    | 9:00 AM – 10:30 AM | TCL 401   | 7/12/2025 – 8/22/2025 |
| Introducción a Internet<br>VOC ED 129CE                                           | 15353           |      | 10:40 AM– 12:30 PM |           |                       |

Curso Adicional (No Requerido):

| Nombre del Curso                                | Número de Curso | Días | Hora               | Ubicación | Fechas               |
|-------------------------------------------------|-----------------|------|--------------------|-----------|----------------------|
| Alfabetización Informática para ELLVOC ED 289CE | 15048           | V    | 9:00 AM – 12:30 AM | TCL 402   | 7/7/2025 – 8/23/2025 |
|                                                 | 15049           |      | 10:40 AM– 12:30 PM |           |                      |



## Noncredit Support for Credit Math Classes

These support classes are mainly for students planning or who are enrolled in Statistics

| Class Name                                                                                     | Class Number | Days | Time                   | Mode    | Dates                   |
|------------------------------------------------------------------------------------------------|--------------|------|------------------------|---------|-------------------------|
| College and Scholastic Assessment Preparation<br>Support Class for Statistics<br>BSICKSL 023CE | 13763        | W    | 05:30 PM –<br>07:00 PM | WONLINE | 6/30/2025 –<br>8/6/2025 |



## Noncredit Support for Credit English Classes

These support classes are mainly for students planning or who are enrolled in English 101

| Class Name                                                            | Class Number | Days | Time                   | Mode    | Dates                    |
|-----------------------------------------------------------------------|--------------|------|------------------------|---------|--------------------------|
| Reading and Writing for College and Career Readiness<br>BSICKSL 044CE |              | F    | 09:35 AM –<br>11:10 AM | WONLINE | 6/23/2025 –<br>8/17/2025 |





## Spanish for the Workplace (In Spanish)



This course is designed to equip individuals in the community with a practical understanding of Spanish and effective customer service skills for engaging with Spanish-speaking populations.

### “Elevate Your Skills

Individuals in **management and leadership roles** working with Spanish-speaking staff can enhance communication and create a more effective workplace.

### Course for all the levels!

**Beginners:** Start from the basics and build your Spanish skills without any prior knowledge.

**Heritage language speakers:** Gain confidence and fluency in Spanish in various situations while enhancing their communication skills.

**Native Spanish Speakers:** Strengthen your reading, writing, and grammar skills.

### Join Us Today!

| Class Name                                | Class Number | Days | Time                  | Mode    | Dates                    |
|-------------------------------------------|--------------|------|-----------------------|---------|--------------------------|
| Spanish for the Workplace<br>VOC ED 053CE | 14988        | S    | 9:00 AM –<br>12:20 AM | WONLINE | 7/21/2025 –<br>8/24/2025 |



# Job Readiness (In Spanish)

## Certificación de Preparación para el Empleo



El programa de certificación de Preparación para el Empleo prepara a los estudiantes con las habilidades esenciales de comunicación y del entorno laboral del siglo 21 para obtener y mantener un empleo de manera efectiva. Esta clase esta en español

**Los estudiantes deben inscribirse en los cursos VOC ED 096, 097, y 098 para obtener el Certificado de Finalización en “Job Readiness”**

| Nombre del Curso                                   | Número de Curso | Días | Hora                  | Ubicación | Fechas                   |
|----------------------------------------------------|-----------------|------|-----------------------|-----------|--------------------------|
| Blueprint for Workplace Success<br>VOC ED 096CE    | 14990           | S    | 9:00 AM –<br>12:20 AM | WONLINE   | 7/7/2025 -<br>7/27/2025  |
| Blueprint for Customer Service<br>VOC ED 097CE     | 14991           |      |                       |           | 7/28/2025 -<br>8/10/2025 |
| 30 Ways to Shine as a New Employee<br>VOC ED 098CE | 14992           |      |                       |           | 8/11/2025 -<br>8/24/2025 |





## Healthcare Services



The Healthcare Services certificate will enable students to obtain basic documentation techniques and charting methods used in healthcare professions. Upon completion of this course, students will be able to document SOAP notes in medical records according to standard guidelines.

**Students should enroll in VOC ED 400, 403, AND 401CE to receive the "Healthcare Services" Certificate of Completion.**

| Class Name                                            | Class Number | Days | Time                  | Mode    | Dates                    |
|-------------------------------------------------------|--------------|------|-----------------------|---------|--------------------------|
| Medical Terminology<br>VOC ED 400CE                   | 14955        | F    | 9:00 AM –<br>12:50 AM | WONLINE | 6/16/2025 -<br>7/11/2025 |
| Law and Ethics for Health Professions<br>VOC ED 403CE | 14956        |      |                       |         | 7/14/2025 -<br>8/3/2025  |
| Medical Documentation and Charting<br>VOC ED 401CE    | 14957        |      |                       |         | 8/4/2025 -<br>8/24/2025  |





# Real Estate Supervisor/Trainee Licensing



This course is designed to comply with the pre-licensing requirement established by the California Bureau of Real Estate Appraisers (BREAA), which mandates that each Supervising or Trainee appraiser-applicant take a Supervisory/Trainee Real Estate Appraiser course. This course covers areas of Supervisory/Trainee relationships and California state law areas of practice that have a high number of disciplinary complaints. Participants will learn the Appraiser Qualifications Board (AQB) of The Appraisal Foundation's minimum criteria for ensuring that supervisory appraiser-applicants understand the qualifications and responsibilities of their role. Trainee appraiser-applicants will learn the qualifications and responsibilities of their role.

**Students should enroll in VOC ED 197 AND 198CE to receive the "Real Estate Appraiser" Certificate of Completion.**

| Class Name                                                          | Class Number | Time          | Mode    | Dates                 |
|---------------------------------------------------------------------|--------------|---------------|---------|-----------------------|
| Supervisor/Trainee Appraiser<br>VOC ED 197CE                        | 11643        | 1Hr 30Min /Wk | WONLINE | 7/21/2025 – 8/24/2025 |
| Federal & State Laws and Regs. for<br>CA Appraisers<br>VOC ED 198CE | 11644        |               |         |                       |



## GIG Economy Success Kit



The Gig Economy Success Kit Certificate of Completion is designed to prepare students with practical skills and knowledge to navigate the gig economy. Students learn about personal spending and budgeting, planning and goal setting for personal finances, preventing identity theft, developing a business plan, leadership, developing a professional image, and fostering business growth..

**Students should enroll in VOC ED 222 AND 223CE to receive the " GIG Economy Success Kit" Certificate of Completion.**

| Class Name                                    | Class Number | Days | Time              | Mode    | Dates                 |
|-----------------------------------------------|--------------|------|-------------------|---------|-----------------------|
| Entrepreneur Training Program<br>VOC ED 084CE | 15108        | WR   | 6:00 PM – 8:35 PM | WONLINE | 6/30/2025 - 7/27/2025 |
| Managing Money<br>VOC ED 063CE                | 15110        | WR   | 6:00 PM – 8:35 PM | WONLINE | 7/28/2025 - 8/24/2025 |





## Conservation Studies



The Conservation Studies certificate program serves as a recognizable accomplishment of career preparation and job training to be applied toward future employment in the environmental, conservation, public education, and social advocacy sectors.

**Students should enroll in VOC ED 222 AND 223CE to receive the "Conservation Studies" Certificate of Completion.**

| Class Name                                    | Class Number | Days | Time               | Mode                                    | Dates                                                                                                               |
|-----------------------------------------------|--------------|------|--------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Conservation Service Learning<br>VOC ED 223CE | 15200        | S    | 9:00 AM – 11:50 AM | Different Location<br>(Travel Required) | 7/5/2025 - 7/5/2025<br>7/19/2025 - 7/19/2025<br>8/2/2025 - 8/2/2025<br>8/9/2025 - 8/9/2025<br>6/25/2025 - 8/17/2025 |
| Conservation Service Learning<br>VOC ED 223CE | 15200        | W    | 6:00 AM – 7:35 PM  | Zoom                                    | June 25 <sup>th</sup> - August 13th                                                                                 |





**\*En Español\***

## Conferencia De Liderazgo para la cultura



La conferencia de Preparación para el Empleo prepara a los estudiantes con habilidades esenciales de comunicación y del entorno laboral del siglo 21 para obtener y mantener empleo de manera efectiva. A través de cursos como “Self-Awareness” y “Resilience”, los estudiantes identificarán oportunidades laborales que se alineen con sus fortalezas personales, aprenderán normas profesionales como la vestimenta adecuada y la comunicación efectiva, y desarrollarán prácticas de autocuidado que fortalezcan su resiliencia. Este enfoque integral les permite enfrentar con éxito los desafíos en el trabajo, el hogar y otras áreas de su vida.

**Los estudiantes deben inscribirse en los cursos BSICKSL 112 y 113 para obtener el Certificado de Finalización en “Diversity Awareness & Collaboration”**

| Nombre del Curso                                                        | Número de Curso | Días        | Hora      | Ubicación             |
|-------------------------------------------------------------------------|-----------------|-------------|-----------|-----------------------|
| 21st Century Employability Skills: Diversity Awareness<br>BSICKSL 112CE | 14662           | 3 HR 30 MIN | WHRLCFLR1 | 7/26/2025 – 7/26/2025 |
| 21st Century Employability Skills: Collaboration<br>BSICKSL 113CE       | 14661           |             |           |                       |





WEST LOS ANGELES COLLEGE  
ADULT EDUCATION PROGRAM  
CENTER FOR CLIMATE CHANGE EDUCATION  
PRESENTS

# CONFERENCIA DE LIDERAZGO POR LA CULTURA

SAT  
JULY  
26

• WEST LA •  
• COLLEGE •  
• HRLC BUILDING •  
• 4<sup>TH</sup> FLOOR •

• 9 AM •  
• TO •  
• 3 PM •

• FREE •  
• BREAKFAST •  
• 8:30 AM •

• FREE •  
• LUNCH •  
• 12:30 PM •

Empower the Latino community regarding history in the United States, share knowledge, understand their rights, and provide skills to build agency in the workplace, communities, climate change education, and in personal life.

## THE FREE CONFERENCE WILL BE IN SPANISH

REGISTER NOW  
RESERVE YOUR SPOT

[ConferenciaDeLiderazgo2025.eventbrite.com](https://ConferenciaDeLiderazgo2025.eventbrite.com)



#ConferenciaClassOf24

## EARN A CERTIFICATE AT THE END OF THE CONFERENCE

### 21st Century Employability Skills: Diversity Awareness & Collaboration

Students will gain skills and training in being aware of differences in cultural backgrounds, beliefs, gender, sexual orientation, ethnicity, and age in the workplace. Students will develop skills that enable them to respect people's differences, resolve conflicts, and find commonality that enhances the workplace.

Students enroll in both courses to receive the Certificate of Completion:

Section 14662 (BASIC SKILLS 112CE) - Diversity Awareness

Section 14661 (BASIC SKILLS 113CE) - Collaboration



This conference is in collaboration with the Center for Climate Change Education with the mission to help students connect self-awareness in the context of social awareness and climate action

## How to Enroll

Phone Number: (310) 287-4404 - Zoom ID: [982 990 74743](https://98299074743) ([Click Here for Assistance](#))

Email Office: [wlac-collCareerPrep@wlac.edu](mailto:wlac-collCareerPrep@wlac.edu) - Website: [wlac.edu/free-college](https://wlac.edu/free-college) - @wlacccpd

Hours of Operation: Monday - Thursday (In-person and Virtual): 9 AM - 5 PM - Friday - Saturday (Virtual only): 9 AM - 12 PM



WEST LOS ANGELES COLLEGE  
PROGRAMA DE EDUCACION PARA ADULTOS  
CENTRO DE EDUCACION PARA EL CAMBIO CLIMATICO  
PRESENTA

# CONFERENCIA DE LIDERAZGO POR LA CULTURA

|                                                                                  |                             |                                                                         |                              |                                            |                                             |                                                                                     |
|----------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------|------------------------------|--------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------|
|  | <b>SAB<br/>JULIO<br/>26</b> | • <b>WEST LA<br/>COLLEGE</b><br>• EDIFICIO HRLC<br>4 <sup>TH</sup> PISO | • <b>9 AM<br/>A<br/>3 PM</b> | • <b>DESAYUNO<br/>INCLUIDO<br/>8:30 AM</b> | • <b>ALMUERZO<br/>INCLUIDO<br/>12:30 PM</b> |  |
|----------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------|------------------------------|--------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------|

Fortalecer la comunidad Latina aprofundizando el conocimiento sobre la historia de los Estados Unidos, entendiendo sus derechos, y reforzando la capacidad para generar impacto en su trabajo, su comunidad, la preparacion para el cambio climatico, y en su vida personal.

## LA CONFERENCIA SERA GRATIS Y EN ESPAÑOL



REGISTRESE AHORA  
RESERVE UN LUGAR

[ConferenciaDeLiderazgo2025.eventbrite.com](https://www.eventbrite.com/e/conferencia-de-liderazgo-2025-tickets-74743)



#ConferenciaClassOf24

### OBTENGA UN CERTIFICADO AL FINAL DE LA CONFERENCIA

#### Aptitud Laboral en el Siglo 21: Diversidad y Colaboracion

Los estudiantes obtendran entrenamiento para ser conscientes y competentes con las distintas culturas, creencias, generos, orientaciones sexuales, origenes etnicos, y edades en ambito laboral. Los estudiantes desarrollaran habilidades que les permitiran respetar diferencias, resolver conflictos, y encontrar puntos en comun para mejorar sus relaciones laborales

Los estudiantes se registraran en ambos cursos para recibir el certificado:

Clase 14662 (BASIC SKILLS 112CE) - Competencia con Diversidad

Clase 14661 (BASIC SKILLS 113CE) - Colaboracion



Esta conferencia es en colaboracion con el Centro de Educacion Para el Cambio Climatico, con el objetivo de ayudar los estudiantes a conectar su experiencia en el contexto social y de conciencia al cambio climatico

### Como Registrarse

Tel: (310) 287-4404 - Zoom ID: [982 990 74743](https://98299074743.zoom.us) (Click [Aqui para Ayuda](#))

Email Office: [wlac-collCareerPrep@wlac.edu](mailto:wlac-collCareerPrep@wlac.edu) - Sitio Web: [wlac.edu/free-college](https://wlac.edu/free-college) -   @wlacccpd

Horarios: Lunes - Jueves (De persona y Virtual): 9 AM - 5 PM - Viernes - Sabados (Solo Virtual): 9 AM - 12 PM