



Campus Services Hours of Operations Fall 2024 / Winter & Spring 2025 (rev 12/10/24)

Holiday Hours: Dec 16 – Jan 1

Library Closed Dec 16 – Jan 5 | **PAWS Closed** Dec 16 – Jan 7

Counseling: Dec 16 -18 ...9:00am – 6:00pm; Closed ...Dec 19 – Jan 5

Regular Hours for Most Offices: Dec 16 – 20; Jan 2 – Jan 3 *(some offices may be impacted by staff vacation time)*

Campus Closed Dec 24 – Jan 1

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[Campus Map](#)

[Admissions and Records](#)

Student Services Building (SSB), 2nd Floor

- Monday-Thursday: 8:30am-5pm,
Friday: 8:30am-1pm
- E: admissions@wlac.edu

[Athletics](#)

PEC-North

- Monday-Thursday: 8:30am-4:30pm
- Friday: 8:30am-1pm
- E: athletics@wlac.edu P: (310) 287-4577

ATM

Student Services Building (SSB0 2nd Floor next to Business Office

Bathrooms

- Available in most building during normal operating hours.
- Gender Neutral bathrooms available in SSB, GC, MSB and TLC

Basic Needs

CE 105A

- **In-Person:** Monday-Thursday: 10am-2pm, Hours may vary. Please call ahead to check the daily schedule or to make an appointment.
- Bi-monthly pop-up pantries occur each 1st and 3rd Thursday of the month from 12pm-3pm, or until supplies run out.
- **Live Chat:** Friday: 9am-3pm
- E: wlac-basicneeds@wlac.edu P: (310) 287-4487

Black Scholars United (BSU)

Fine Arts Building (FA 102), 1st Floor

- Monday-Thursday: 8:30am-4:30pm
- Friday: 8:30am-1pm
- Dr. Marilyn Ingram: E: Ingramme@wlac.edu
P: (310) 287-9030

Bookstore

Student Services Building (SSB), 1st Floor

- (Fall, Winter, Spring) Monday-Thursday: 9am-4pm,
(Fall & Spring) Friday: 9am-1pm
- E: Onlinebookstore@wlac.edu P: (310) 287-4560

CalWORKs

Student Services Building (SSB 330), 3rd Floor

- In-Person: Monday-Thursday: 9am-5pm
- Live Chat: Monday-Thursday: 9am-5pm, Friday: 9am-1pm
- E: CalWORKs@wlac.edu P: (310) 287-4261

Career Center

Learning Center (HLRC / Library) 1st floor

- In-Person: Mondays – Thursdays: 10:00am – 2:00pm
- Live Chat: Mondays – Thursday: 9:00am – 2:00pm; Fridays 9:00am – 1:00pm

- E: wlac-careercenter@laccd.edu

Child Development Center

- Office Hours: Monday-Friday: 8am-4pm
- E: cdc@wlac.edu P: (310) 287-4357

College & Career Prep / Free College / Adult Ed

HLRC (Library) 1st Floor in the Learning Center

- In-Person: Monday – Wednesday: 9:00am – 7:00pm; Thursday 9:00am – 5:00pm
- Zoom: Monday – Wednesday: 9:00am – 7:00pm; Thursday 9:00am – 5:00pm; Friday 9:00am – 2:00pm; Saturday 9:00am – 12:00pm

Counseling

Student Services Building (SSB 350), 3rd Floor

- Monday-Thursday: 9am-6pm, Friday: 9am-1pm
- Live Chat: Monday-Thursday: 9am-5pm, Friday: 9am-1pm
- E: wlac-cnseldsk@laccd.edu P: (310) 287-7242

Dream Center

Student Services Building (SSB 110), 1st Floor

- In-Person: Monday-Thursday: 9am-5pm, Friday: Remote
- E: wlac-dreamcenter@laccd.edu
- Website:
- P: (310) 287-4310 or (310) 287-4530
- Maria Mancia - manciamm@laccd.edu

Disable Student Programs & Services (DSPS)

Student Services Building (SSB 320), 3rd Floor

- In-Person & Live Chat: Monday-Thursday: 9am-4pm
- Virtual Services Only: Friday: 9am-1pm
- E: dsp@wlac.edu P: (310) 287-4450

EOPS/CARE/NextUp

Student Services Building (SSB 330), 3rd Floor

- In-Person and Online: Monday-Thursday: 8:30am-5pm, Friday Online Only: 9am-5pm
- Live Chat: EOPS Online Counseling, EOPS Front Desk

- E: (EOPS) wlac-eops@laccd.edu
(CARE) wlac-care@laccd.edu
(NextUp) nextup@wlac.edu
- P: (310) 287-4317

Financial Aid

Student Services Building (SSB), 2nd Floor

- Monday-Thursday: 8:30am-5pm, Friday: 8:30am-1pm
- Live Chat & E: Friday: 8:30am-1:00pm

Food Options

- **West Café**
Student Service Building (SSB) 1st Floor
Monday – Thursday 8:00am – 2:30pm
- **Vending Machines**
Outside Library facing Wildcat Walkway
Accessible during regular campus hours
- Also See Bookstore, PAWs & Basic Needs

Foster Kinship Care Education (FKCE) & Resource Family Approval (RFA)

Student Services Building (SSB 110), 1st Floor

- In-Person: Monday-Thursday: 9am-5pm, Friday: Remote
- P: (310) 287-4530
- Maria Mancia Coordinator - manciamm@wlac.edu

Foster Youth / Guardian Scholars Program

Student Services Building (SSB 350), 3rd Floor

- Office Hours: Monday-Thursday: 9am-4:30pm
- Remote: Friday: 9am-1pm
- E: FosterYouth@wlac.edu P: (310) 287-4530

International Students

Technology Learning Center (TLC 130), 1st Floor

- Monday-Thursday: 9am-5pm (cranium live chat, in-person and email)
- Fridays: 8am-1pm (cranium live chat and email)
- Live Chat: International F1 Visa Live Chat
- E: studentvisa@wlac.edu P: (310) 287-7283

Lactation Room

HLRC (Library) 3rd Floor – 327A
Request access from Library staff

LA Promise

Welcome Center – Technology Learning Center (TLC) 1st floor

- Monday-Thursday: 9am-5pm, Friday: 9am-1pm
- E: wlac-promise@laccd.edu P: (310) 287-7250

Library

HLRC 2nd & 3rd Floor

Winter Hours Jan 6 – Feb 6

- Mon – Thur 9am – 3pm

Fall & Spring Hours

- In-Person: Monday-Thursday: 8:30am-8pm, Friday: Closed
- Saturday: 11am-3pm
- P: (310) 287-4408 and (310) 287-4269

Learning Center

HLRC 1st Floor

- In-Person: Monday-Thursday: 9:00am-5:00pm, Friday: Closed
- Live Chat: Thursday & Friday 9:00am – 5:00pm
- Tutoring Monday – Wednesday 10:00am – 7:00pm; Thursday 10:00am – 5:00pm; (Online) Friday 10:00am – 2:00pm
- P: (310) 287-4404 and (310) 287-4546
- E: wlac-collcareerprep@laccd.edu

PAWS 4 Snacks Convenience Store (B-5)

- Monday-Thursday: 11am-7pm, Friday: 8am-1pm

Puente Program

GC (General Classroom) 280K, Leslie Tejada

- E: TejadaLA@wlac.edu P: (310) 287-4254
- Virtual only: Monday: 9am-11am, Tuesday/Thursday: 2pm-5pm

HLRC 123 (Library), Illiana Limas

- E: Limasig@wlac.edu P: (310) 287-4545
- In-Person Office Hours: Tuesday/Thursday: 9am-2pm
- Virtual: Friday: 8:30am-11am

Campus Sheriff

Technology Learning Center (TLC) Building, 1st Floor (facing Parking Lot #5)

- Open every day, all day
- P: (310) 287-4314 or (310) 287-4315

Transfer Center

Student Services Building (SSB), 3rd Floor –SSB 340

- In-Person: Monday-Thursday: 9am-5pm
- Remote: Friday: 9am-1pm,
- E: wlac-transfer@wlac.edu
- E: Robersdr@wlac.edu P: (310) 287-4542

TRIO Educational Opportunity Center

(office is frequently in virtual-mode – check with office before visiting)

TLC Building 2nd Floor

- In-Person: Monday-Thursday: 8:00am-12:00pm and 1:00pm-4:30pm
- Remote: Friday: 8:00am-12:00pm and 1:00pm-4:30pm
- E: Zakia Foster E: fosterza@wlac.edu P: 310-287-4476

TRIO Student Support Services

CE Building 106B

- In-Person: Monday-Thursday: 7:30am-12pm and 1pm-4:00pm
- Remote: Friday: 7:30am-12pm and 1pm-4:30pm
- E: Cynthia Reyes reyescr2@wlac.edu P: 310-287-4304

TRIO Talent Search

TLC Building 2nd Floor

- Offsite locations: Marina del Rey Middle, Daniel Webster Middle, & Dorsey High
- TLC Building: Monday: 8:00am-10:00am and 3:30pm-4:30pm, Tuesday: 8:00am-12:30pm and 1:30pm-4:30pm, Wednesday: 1:30pm-4:30pm, Thursday: Offsite all day
- Remote: Friday: 8:00am-12:30pm and 1:30pm-4:30pm
- E: Lachell Tillett tilletl@wlac.edu P: 310-287-4256

TRIO Upward Bound & Upward Bound Math & Science *(program operates mostly off-site)*

TLC Building 2nd Floor

- In-Person at: Dorsey High, Hamilton High, and LA High
- Remote: Friday 8am-12pm and 1pm-4:30pm
- Average of one Saturday per month in person on and offsite for Saturday Academies (educational workshops, cultural activities, and college visits). The hours vary but are typically between 8:00am and 4:30pm.
- E: Brittany Wilson wilsonbj@wlac.edu P: 424-237-8748

Veterans

FA Building 3rd Floor

(If closed, visit the Admissions Office – SSB 2nd Floor)

- Monday-Thursday: 9am-1pm
- E: veterans@wlac.edu P: (310) 287-4370

Welcome Center

Technology Learning Center (TLC) Building, 1st Floor

- In Person: Monday-Thursday: 8:30am-5pm, Friday: 8:30am-1:00pm
- E: [WelcomeCenter@wlac.edu](mailto>WelcomeCenter@wlac.edu) P: (310) 287-7251