

# **REQUIREMENTS** for Visiting Students

Taking just a class or two to take back to your college or university? Or maybe taking classes for pleasure?

# **STEP 1:** Login to your student portal.

Use your LACCD ID number to log into <u>mycollege.laccd.edu</u>. Make sure you can do this, as this is where you register classes, play fees and access Canvas for online classes. Need assistance? Contact the Welcome Center: 310-287-7251, <u>welcomecenter@wlac.edu</u>.

## **STEP 2:** Obtain Pre-Requisite Clearances

Send a completed <u>Prerequisite Completion Form</u> and an unofficial copy of your transcripts to <u>Cnseldsk@wlac.edu</u>.

# **STEP 3:** Enroll in Classes

Log into <u>mycollege.laccd.edu</u> and enroll in the classes. A <u>"How to Enroll"</u> video tutorial is available for step-bystep instructions. We recommend you look for the low textbook cost and zero textbook cost logos to lower your expenses. **[5]** 

## **STEP 4:** Get Textbooks & materials.

Search then purchase or rent the textbooks and materials for classes at the <u>WLAC Bookstore</u>. This will help you be ready for class and understand your cost before Financial Aid.

## **STEP 5:** Pay Fees

Log into mycollege.laccd.edu and click on 'Student Account' to verify & pay fees before classes begin.

#### WEST LOS ANGELES COLLEGE

9000 Overland Avenue – Culver City, CA 90230 310-287-7251 • <u>WelcomeCenter@wlac.edu</u>