



Graduation & Transfer Requirements

Excerpt from West Los Angeles College 2023 – 2024 Catalog

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COMPLETING YOUR PATHWAY: TRANSFER & GRADUATION REQUIREMENTS



TRANSFER REQUIREMENTS

(See also Associate Degrees for Transfer (ADT) in this catalog)

If you plan to earn a bachelor's degree, you are considered a transfer student and should take a pattern of courses designed to complete the lower-division preparation for your major and the General Education (GE) pattern that is appropriate to your transfer institution. If you are expecting to transfer to a four-year institution, you should visit the [Transfer Center](#) and consult the catalogs of transfer institutions regarding specific requirements for upper-division standing.

Important Information About Transfer

1. Courses that are required for the major may also be used for General Education.
2. Courses required for the major must be completed with a grade of "C" or higher.
3. A course found in more than one GE area may be counted only once.
4. Courses taken at other California community colleges are counted only in the area(s) where they are listed at that college.
5. Courses taken at a foreign institution may not be used on the IGETC or CSU-GE plans.

Student Responsibility for Meeting Transfer Requirements

You are strongly advised to gather as much information as possible about your chosen transfer college or university. The

[Transfer Center](#) will assist you with the transfer process, including appropriate course selection and information regarding the admission process and requirements. However, it is up to you - working with a counselor - to decide upon an educational goal, to take responsibility for devising a plan to achieve this goal, to read the catalog of your chosen transfer institution, and then to choose the appropriate WLAC courses to satisfy the requirements for transfer to that institution. Additional information on the transferability of courses can be found at the [Assist website](#).

General Education Requirements for Transfer

As a transfer student, you have the option of choosing the following GE plans, depending on the institution to which you are transferring:

- the California State University General Education Breadth Plan (CSU-GE Breadth Plan) – for CSU campuses
- the Intersegmental General Education Transfer Curriculum (IGETC) – for UC and CSU campuses

WLAC students who are awarded an Associate Degree for Transfer (ADT) are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major.

Two kinds of requirements must be met in order to attain full junior standing at the University of California or other institutions maintaining equivalent standards:

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1. Completion of the specific requirement for junior standing at the proposed college or university; or
2. Completion of the lower-division prerequisites for upper division majors and minors. Prerequisites vary according to the institution of higher education in which students expect to enroll.

Transfer to California State University (CSU)

There are a number of approaches to transferring to a CSU school for a specific major, including:

1. Completion of an Associate Degree for Transfer (ADT); or
2. Completion of CSU-GE Areas A1, A2, A3, and B4 ("The Golden Four" with a grade of "C-" or higher in each) and 60 CSU-transferable units with a minimum GPA of 2.0 (GPA of 2.4 for non-residents). Note: a GPA of 2.0 (or 2.4) may not be sufficient for admission to high-demand majors and campuses; or
3. Completion of 60-transferable units, including units in the CSU-GE or IGETC patterns, in addition to major prep courses with a minimum GPA of 2.0.

Contact the [Counseling Office](#) to determine what approach is best for you.

CSU General Education (CSU-GE) Breadth Requirements

Under an agreement with the CSU system, WLAC can certify up to 39 units toward the GE requirements for a bachelor's degree at any one of the campuses in the CSU system. These units are known as the [CSU-GE Breadth pattern](#). Under this certification process, the receiving CSU college will accept the units certified towards completion of the GE requirements as the institution prescribes them. The CSU college to which you transfer would agree neither to reduce this number nor to question the units certified. Students who are certified with 39 semester units of lower-division CSU-GE Breadth units will only be required to complete a minimum of nine (9) semester (13.5 quarter) units of upper-division GE work after they transfer, just like other students attending their CSU campus.

It is important for you to follow the required CSU-GE Breadth patterns as listed in the "General Education Patterns" section of the catalog and to take courses in as many different areas as possible. If you are planning to transfer to the CSU system, you should [consult with a counselor](#) concerning these GE requirements as soon as you have determined the CSU campus you wish to attend, as the requirements are periodically revised.

CSU-GE Subject and Unit Requirement

The following categories of courses are required to fulfill the CSU-GE Breadth pattern. More information can be found in the "General Education Patterns" section of the catalog.

CSU GE SUBJECT AREA	REQUIRED COURSES	UNITS
Area A - English Language Communication and Critical Thinking: one (1) course in Oral	3 courses	9 semester units minimum

CSU GE SUBJECT AREA	REQUIRED COURSES	UNITS
communication, one (1) course in written composition, and one (1) course in critical thinking		
Area B - Scientific Inquiry and Quantitative Reasoning: one (1) course in Physical Science, one (1) course in Life Science, and one (1) course in mathematics/quantitative reasoning	3 courses	9 semester units minimum
Area C - Arts and Humanities: one (1) course in Arts, one (1) course in Humanities, and a third course from either Arts or Humanities	3 courses (CSU-GE STEM = 2 courses from C1/C2)	9 semester units minimum (CSU-GE STEM = 6 units)
Area D - Social Sciences: two (2) courses from at least two disciplines	2 courses	6 semester units minimum
Area E - Lifelong Learning and Self-Development	1 course	3 semester units minimum
Area F - Ethnic Studies	1 course	3 semester units minimum
Total	13 courses	39 semester units

Note: Every community college may apply its courses differently even if the course has the same title and number. [See a counselor](#), particularly if taking courses at a college in the LACCD other than WLAC. For more information, please refer to the "General Education Patterns" section of the catalog. Worksheets for the CSU-GE Breadth pattern can be found on the [Transfer Center webpage](#).

Transfer to the University of California (UC)

There are a number of approaches to transferring to a UC school in a specific major.

1. Completion of UC GE courses in Areas 1A, 1B, and 2, and four courses from Areas 3, 4, or 5 (known as "The 7-Course Pattern") and 60 transferrable units with a minimum 2.4 GPA (non-resident students 2.8 GPA) Note: a GPA of 2.4 (or 2.8) may not be sufficient to be admitted to high-demand majors and campuses; or
2. Completion of 60-transferable units, including the units of the IGETC pattern with a minimum GPA of 2.4. Note: a GPA of 2.4 (or 2.8) may not be sufficient to be admitted to high-demand majors and campuses.

The 7-Course Pattern

Any student applying for transfer admission to the UC system must complete the 7-Course Pattern (completion of the IGETC may fulfill this pattern):

1. Two transferable courses in English composition (Areas 1A and 1B); and

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- One transferable course in mathematical concepts and quantitative reasoning (Area 2); and
- Four transferable college courses chosen from at least two of the following subject areas: arts and humanities; social and behavioral sciences; and physical and biological sciences (Areas 3, 4, or 5).

All courses for UC transfer must be completed with a grade of “C” or better.

Chances for admission to a specific UC campus may be increased by completing a Transfer Admission Guarantee (TAG). See a counselor for more information on participating UC campuses. Contact the [Counseling Office](#) to determine your desired approach.

Intersegmental General Education Transfer Curriculum (IGETC) Requirements

There are two ways you can satisfy the UC’s GE requirements:

- Intersegmental General Education Transfer Curriculum (IGETC); or
- UC campus-specific requirements.

[The Intersegmental General Education Transfer Curriculum \(IGETC\)](#) is a GE program of a minimum of 34 units that transfer students may use to fulfill lower-division GE requirements in either the UC or the CSU system without the need, after transfer, to take additional lower-division GE courses. The IGETC pattern is most useful if you want to keep your options open before making a final decision about transferring to a particular UC or CSU campus. Completion of IGETC does not guarantee admission, nor is it required for admission.

You may, however, be better served by taking courses that fulfill the requirements of the specific UC campus or by fulfilling the CSU GE-Breadth requirements. The IGETC pattern is not recommended for students pursuing UC majors that require extensive lower-division major preparation (e.g., engineering or the biological, physical, or natural sciences). Specific UC campuses will not accept the IGETC pattern. More information can be found at the [UC IGETC Campus Guidance webpage](#). Please [see a counselor](#) for assistance in planning your transfer program.

IGETC Subject and Unit Requirement

The following categories of courses are required to fulfill the IGETC pattern. More information can be found in the “General Education Patterns” section of the catalog. Worksheets for the IGETC pattern can be found on the [Transfer Center webpage](#).

IGETC SUBJECT AREA	REQUIRED COURSES	UNITS
1. English Communication: one (1) course in English composition and one (1) course in critical thinking/English composition. **CSU transfer will require an additional course in Oral Communication	2 courses**	6 semester units minimum
2. Mathematical Concepts and Quantitative Reasoning	1 course	3 semester units minimum

3. Arts and Humanities: three (3) courses with at least one from the arts and one from the humanities	3 courses (IGETC STEM = 1 arts and 1 humanities course)	9 semester units minimum (IGETC STEM = 6 units total)
4. Social and Behavioral Sciences: three (3) courses from at least two disciplines, or an interdisciplinary sequence	3 courses (IGETC STEM = 2 courses)	9 semester units minimum (IGETC STEM = 6 units total)
5. Physical and Biological Sciences: one (1) physical science course and one (1) biological science course, at least one of which includes a laboratory	2 courses	7 semester units minimum
6. Language Other than English (UC Requirement): proficiency equivalent to two years of high school courses in the same language.	Proficiency	Proficiency
7. Ethnic Studies	1 course	3 semester units minimum
Total	11 courses	34 semester units minimum

Note: Every community college may apply its courses differently even if the course has the same title and number. [See a counselor](#), particularly if taking courses at a college in the LACCD other than WLAC. Worksheets for the IGETC pattern can be found on the [Transfer Center webpage](#). CSU transfer requires one more course in Area 1.

GPA Requirement for IGETC

IGETC courses must be completed with a grade of “C” (2.0) or higher. A “Credit” or “Pass” that is defined by institutional policy as being equivalent to a grade of “C” (2.0) or higher may be applied to meet IGETC requirements.

Use of AP Exams for IGETC

IGETC course credit may be earned for scores of 3, 4 or 5 on Advanced Placement (AP) exams that the community college faculty recognize as equivalent to its IGETC-approved courses. An acceptable score on an English AP exam may be used to meet the English Composition requirement, not the Critical Thinking/ English Composition requirement.

Proficiency in a Language Other Than English

You may demonstrate proficiency for the purpose of fulfilling the Language Other Than English IGETC requirement in one of the following ways:

- complete two years of high school coursework in one language other than English with a grade of “C” or better. Student must provide official transcripts from High School.
- complete a course at a college or university with a grade of “C” or better in each course. For courses, refer to Area 6 of the IGETC plan found in the “General Education Requirements” section of the catalog.
- achieve a satisfactory score on the SAT Subject Test in languages other than English. If the test was taken before May 1995, the first score is the minimum; if the test was taken after May 1995, use the second score.

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- Chinese with Listening: not offered before 1995/520
- French/French with Listening: 500/540
- German/German with Listening: 500/510
- Hebrew (Modern): 500/470
- Italian: 500/520
- Japanese with Listening: 500/510
- Korean/Korean with Listening: not offered before 1995/500
- Latin: 500/530
- Spanish/Spanish with Listening: 500/520
- achieve a score of 3, 4 or 5 on a College Board Advanced Placement (AP) Examination in a language other than English.
- achieve a score of 5 or higher on an International Baccalaureate (IB) Higher Level Examination in a language other than English.
- satisfactorily complete a proficiency test administered by a community college, university or other college in a language other than English. The test must assess the student proficiency at a level equivalent to at least two years of high school language.
- complete, with grades of "C" or better, two years of formal schooling at the sixth-grade level or higher in an institution where the language of instruction is not English. If secondary school was completed in a non-English-speaking country and the language of instruction of the secondary school was not English, language other than English proficiency can be certified for IGETC without further evaluation. The student must present appropriate documentation of attendance at the secondary school.
- earn a passing grade on the international A level or O level exam in a language other than English.
- if an appropriate achievement test is not available to assert a student's proficiency in a language other than English, a faculty member associated with a California community college can verify competency. The college must provide a document on letterhead asserting that the student proficiency in the language is equivalent to two years of high school study.

IGETC Considerations

Students with a substantial amount of coursework from institutions outside the United States should [consult with a counselor](#) to determine whether they should complete IGETC or the lower-division breadth/GE requirements at the campus they plan to attend. Foreign coursework from non-US regionally accredited institutions may not be used. In addition, some colleges or majors prefer that transfer students follow a more prescribed lower-division curriculum.

Transfer to Private Universities

Transfer admission requirements of private colleges and universities vary, as do course transferability and course credit

allowed. Consult the catalog of the intended transfer institution for specific transfer admission requirements and articulation of courses, including GE, major preparation, and electives. Articulation agreements have been established with many private colleges and universities that allow you to complete the GE and major coursework requirements at WLAC prior to transfer. For more information, visit the [Transfer Center webpage](#).

General Education Certification

Certification guarantees that no additional lower-division GE courses can be imposed on you as a condition of graduation. "Certified" community college students are deemed to have satisfied the lower-division GE requirements of their chosen transfer institution. "Uncertified" UC and CSU transfer students will have their transfer coursework applied to the graduation requirements for their new campus, but will find that they must complete additional lower division, GE units than are required of a "certified" transfer student. For this reason, "fully certified" transfer is strongly recommended.

Courses outside of the LACCD will need to be evaluated by a counselor. Coursework from other US-regionally accredited institutions may be used on IGETC or CSU-GE Breadth patterns. However, this coursework must be evaluated by a counselor.

Requirements should be completed and certified prior to transfer. It is your responsibility to request IGETC or CSU-GE certification during the last semester of attendance. WLAC will then verify that you have completed the IGETC requirements prior to transfer to the UC or CSU system.

IGETC Certification

All IGETC coursework must be completed before your transfer to receive complete IGETC Certification. Partial IGETC certification is defined as completing all but two (2) courses on the pattern. Either a complete or partial certification will be sent to the UC or CSU campus when you petition for certification. Each UC or CSU campus will inform you that you have submitted a partial certified IGETC and of the specific timelines and courses needed to complete the IGETC pattern. The UC or CSU is responsible for verifying that the missing IGETC course(s) has been completed. IGETC certification should be requested from your counselor.

Warning: You need Area 1 and 2 completed to meet minimum transfer admission requirements. Therefore, partial certification that acknowledges a deficiency in Area 1 and/or 2 may also indicate you do not meet minimum transfer requirements.

CSU Certification

The CSU system will extend full certification to students who have completed all sections of the CSU-GE Breadth pattern. Partial Certification is awarded for completion of any of the five (5) GE subsections. CSU certification should be requested from your counselor.

COMPLETING YOUR PATHWAY: GENERAL EDUCATION PATTERNS

LACCD General Education (GE) Pattern – GE Pattern for Associate Degrees

2023-2024 Requirements

- Minimum of 21 semester units
- Minimum cumulative GPA of 2.0
- Note: These requirements are subject to change each year. Please [see a counselor](#) and check the college catalog for specific major requirements

Students can download an Associate Degree GE Requirements worksheet from the [Counseling Office's Forms & Useful links](#) webpage that will allow them to track courses that are completed, in progress and not yet completed.

Notes:

- # Same as course
- *Course may only be used to meet 1 area requirement
- ** Students in majors with 42 units or more, may eliminate 3 units from area B or E. Please [consult with a counselor](#)

A. Natural Sciences

Required: 3 semester/ 4 quarter units minimum

Courses

ANATOMY 001	GEOLOGY 001, 002, 012
ANTHRO 101	GEOG 001
ASTRON 001	OCEANO 001
BIOLOGY 003, 006, 007, 010	MICRO 020
CHEM 051, 056, 060, 066, 101, 102, 211, 212, 221	PHYSICS 006, 007, 012, 037, 038, 039
EARTH 001	PHYSIO 001
ENV SCI 001, 002, 024	PSYCH 002

B. Social & Behavioral Science and American Institutions

Required: 6 semester / 8 quarter units minimum

Courses

<i>B1. American Institutions (3 semester units minimum)</i>	<i>B2. Social and Behavioral Sciences (3 semester units minimum)</i>
AFRO AM 004 [#] , 005 [#]	ADM JUS 001, 004, 067
ECON 010	ANTHRO 102, 103, 104, 109, 120, 121, 130, 132, 134
HISTORY 011, 012, 041 [#] , 042 [#] , 043, 044	ART 117*
POL SCI 001	ASIAN 003*
# AFRO AM 004 same as HISTORY 041	BUS 001, 005
# AFRO AM 005 same as HISTORY 042	CHICANO 002, 047*
	CH DEV 001, 011
	CHINESE 010*
	COMM 122, 190
	COUNSEL 020, 040
	ECON 001, 002, 010, 011
	GEOG 002, 007
	HISTORY 001*, 002*, 005, 006, 027, 029, 074, 086*, 087*
	LAW 003
	LIB SCI 101*, 103*
	POL SCI 002, 007, 014, 017, 060, 061
	PSYCH 001, 013, 014, 041, 052
	SOC 001, 002, 011, 031, 050
	Any course not used in B1

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C. Humanities

Required: 3 semester / 4 quarter units minimum

Courses

A S L 001, 002
ARABIC 001, 002
ARC 130, 131
ART 101, 102, 103, 107, 111, 114, 117*, 141, 201, 300, 501, 502,
633, 635, 639, 708, 709, 806
ASIAN 003*
CHICANO 037, 047*
CHINESE 010*
CINEMA 001, 003, 004, 005, 018, 107
DANCEST 805
ENGLISH 102*, 127, 203, 204, 205, 206, 207, 208, 209, 215, 219,
234, 239, 245

FLM PRD 100
FRENCH 001, 002, 003, 004
HISTORY 001*, 002*, 040, 086*, 087*
HUMAN 030, 031, 060
JAPAN 001
MULTIMD 100
MUSIC 101, 111, 121
PHILOS 001, 012, 014, 020, 028, 033, 040, 041
PHOTO 027A, 027B
SPANISH 001, 002, 003, 004, 010, 012
THEATER 100, 110, 114, 200, 232, 305

D. Language & Rationality

Required: 6 semester / 8 quarter units minimum

Courses

D1. English Composition (3 semester units minimum)
ENGLISH 101*, 101Y
*New student competency rules are available under LACCD
Administrative Procedure 4100. Please [consult with a counselor](#).*

*D2. Communication and Analytical Thinking (3 semester units
minimum)*
CIS 101, 113, 120, 213
COMM 101, 104, 121, 151, 180
CS 101
ENGLISH 102*, 103
LIB SCI 101*, 102, 103*, 104
MATH 125 or higher
PHILOS 006, 008, 009
PSYCH 091

E. Health & Physical Education

Required: 3 semester / 4 quarter units minimum

Note: Area E shall be waived for degrees in Nursing. For other "high-unit" degrees, the number of units in Area E (E1 and/or E2) specified below shall be waived.

Courses

E1. Health Education (2 semester units minimum)
HEALTH 011

E2. Physical Education Activity (1 semester unit minimum)
Any Kinesiology activity
Note: DANCEST/ DANCETQ courses may be used in this area
but must be an activity

COMPLETING YOUR PATHWAY: GENERAL EDUCATION PATTERNS

CSU and CSU-STEM General Education (GE)-Breadth Plan

2023-2024 Requirements

- 39 units with a minimum cumulative GPA of 2.0 ("C")
 - **Note: Areas A1, A2, A3, and B4 (also known as the Golden Four) must be completed with a grade of "C-" or higher before transferring to a CSU.**
- CSU STEM = 33 units with a minimum cumulative GPA of 2.0 ("C")
 - Note: CSU GE-Breadth for STEM (CSU-STEM) is only approved for the students earning an ADT degree. This pattern allows students to defer completion of one course from CSU GE Area C and one course from CSU GE Area D until after transfer.
- Every community college may apply its courses differently, even if the course has the same title and course number. [Consult with a counselor](#) for more information.
- **Disclaimer:** This information is subject to change each year. Every effort has been made to ensure this information given below is accurate and timely. However, this information is unofficial and should be checked against the official information found on the [Assist website](#). Please [consult with a counselor](#).

Students can download a CSU/CSU-STEM General Education worksheet from the [Counseling Office's Forms & Useful links](#) webpage that will allow them to track courses that are completed, in progress and not yet completed.

Notes:

- # Same as course
- * Course may only be counted in one area requirement
- ^L Lab course
- + Course may be double-counted as a CSU Graduation Requirement

A. English Language Communication & Critical Thinking

Required: 3 courses (9 semester/12 quarter units minimum)

Courses

Select 1 course from each area. Must be completed with a "C-" or better to meet admissions requirements to a CSU campus.

A-1. Oral Communication: COMM 101, 121, 151

A-2. Written Communication: ENGLISH 101, 101Y

A-3. Critical Thinking: COMM 104; ENGLISH 102*, 103; PHILOS 006, 008, 009

B. Physical Universe & Its Life Forms

Required: 3 courses (9 semester/12 quarter units)

Select three (3) courses to include one from B-1, one from B-2, and one from B-4. A corresponding lab course is required from Area B3 if not included in the lecture course. Lecture courses with labs included are marked with an ^L.

Courses

B-1 Physical Science:

ASTRON 001

CHEM 051^L, 056^L; 060^L, 101^L, 102^L, 211^L, 212^L, 221^L

EARTH 001

ENV SCI 001, 024

GEOG 001

GEOLOGY 001, 002, 012

OCEANO 001

PHYS SC 001

PHYSICS 006^L, 007^L, 012, 037^L, 038^L, 039^L

Note: Students taking chemistry or physics courses to fulfil this area should [consult with a counselor](#)

B-2 Life Science:

ANATOMY 001^L

ANTHRO 101

BIOLOGY 003^L, 006^L, 007^L, 010^L

CHEM 066^L

ENV SCI 002

MICRO 020^L

PHYSIOL 001^L

PSYCH 002

Note: No credit for BIOLOGY 003 will be given if taken after BIOLOGY 006 or 007

B. Physical Universe & Its Life Forms continued

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Courses

B-3 Laboratory Activity:

This requirement may also be satisfied by completion of any lecture/lab course listed in Area B1 or B2 denoted with a †:

ANTHRO 111
ASTRON 005
EARTH 002
GEOG 015
GEOLOGY 006, 007
OCEANO 010
PHYS SC 014

B-4 Mathematics / Quantitative Reasoning:

CS 131
MATH 215, 227, 227S, 230, 235, 236, 241, 241S, 245, 260, 261, 262, 263, 270, 275
PSYCH 091

Note: Coursework in Area B4 must be completed with a "C" or better for admission to a CSU.

C. Arts & Humanities

Required: 3 courses (9 semester/12 quarter units)

Choose one (1) course from C-1, one (1) course from C-2, and one (1) course from either C-1 or C-2.

CSU STEM GE Plan: one (1) course from C-1, one (1) course from C-2 (6 units total).

Courses

C-1 Arts:

ARC 130, 131
ART 101, 102, 103, 107, 111, 115, 141, 201, 501, 502, 708, 709
CINEMA 003, 004, 018, 107
DANCEST 805
HISTORY 040
MUSIC 101, 111, 121, 122
PHILOS 040*
PHOTO 027A, 027B
THEATER 100, 110, 200

C-2 Humanities:

ARABIC 001, 002
ART 117*
ASL 001, 002
ASIAN 003*
CHICANO 037, 047*
CHINESE 010*
ENGLISH 102*, 127, 203, 204, 205, 206, 207, 208, 209, 215, 219*, 234*, 239, 245
FRENCH 001, 002, 003, 004
HISTORY 001*, 002*, 086*, 087*
HUMAN 030, 031, 060
JAPAN 001
PHILOS 001, 012, 014, 020, 028, 033, 040*, 041
SPANISH 001, 002, 003, 004, 005, 012

D. Social Sciences

Required: 2 courses (6 semester/9 quarter units)

Courses must be chosen from at least two disciplines.

Courses

ADDICST 001*
ADM JUS 001, 004, 067
AFRO AM 004*#, 005*#
ANTHRO 102, 103, 104, 109, 120, 121, 130, 132, 134
ART 117*
ASIAN 003*
BUS 001
CH DEV 001, 011
CHICANO 002*, 047*
CHINESE 010*
COMM 122
GEOG 002, 007
ECON 001, 002, 010*, 011

EDUC 211
ENGLISH 219*, 234*
HISTORY 001*, 002*, 005, 006, 011*, 012*, 027, 029, 041*#, 042*#, 043*, 044*, 074, 086*, 087*
LAW 003
POL SCI 001*, 002, 007, 014, 017, 060, 061
PSYCH 001, 008, 013, 014*, 041*, 052*
SOC 001, 002, 011, 031
SPANISH 010

HISTORY 041 = same as African-American Studies 004

HISTORY 042 = same as African-American Studies 005

COMPLETING YOUR PATHWAY: GENERAL EDUCATION PATTERNS

E. Lifelong Learning and Self-Development

Required: 1 course (3 semester/4 quarter units)

Courses

ADDICST 001*
COUNSEL 020, 040
DANCEST 814, 815, 816, 826
DANCETQ 111, 112, 113, 114, 121, 122, 123, 124, 141, 142, 143,
144, 151, 152, 171, 172, 173, 174, 211, 212, 570, 571
FAM & CS 021
HEALTH 011
PSYCH 014*, 041*, 052*

KIN 229, 232, 245, 250, 251-1, 272, 286, 287, 288, 289, 291, 303,
326, 327, 329, 331, 334-1, 335-1, 345, 350, 350-1, 386, 387, 388,
389, 391
KIN ATH 503, 504, 506, 508, 511, 512, 515, 516, 549, 552, 553, 554,
555, 556, 557, 558, 563, 564, 571

NOTE: Only 1 unit of DANCEST, DANCETQ, KIN, and KIN ATH may be counted in this area

F. Ethnic Studies

Required: 1 course (3 semester/4 quarter units)

Students who begin at a California community college in Fall 2021 will be required to complete Area F for full CSU-GE certification. Students with catalog rights prior to Fall 2021 are not required to complete Area F but are required to complete 9 units in Area D - across at least two different disciplines. Please check with a counselor prior to enrolling.

Courses

CHICANO 002, 047

CSU Graduation Requirement (Not part of IGETC American Institutions)

Courses must be chosen from at least two disciplines. Not part of the CSU GE-Breadth plan, but may be completed prior to transfer. For CSU GE-Breadth certification purposes, the courses listed in this chart satisfy the CSU graduation requirement of US History, Constitution, and American Ideals and may also be used to satisfy Subject Area D. Some CSU campuses may require students to take an additional course(s) after transfer. Other CSU campuses should be consulted directly regarding their policy.

Courses

Choose one course from each group

- A. POL SCI 001
- B. AFRO AM 004/HISTORY041, AFRO AM 005/History 042, HISTORY 011, 012, 043, 044, ECON 010

Intersegmental General Education Transfer Curriculum (IGETC) for the California State University (CSU) System or the University of California (UC) System

Participating Campuses

CSU: Bakersfield, Channel Islands, Chico, Dominguez Hills, East Bay, Fresno, Fullerton, Humboldt, Long Beach, Los Angeles, Maritime Academy, Monterey Bay, Northridge, Pomona, Sacramento, San Bernardino, San Diego, San Francisco, San Jose, San Luis Obispo, San Marcos, Sonoma, Stanislaus.

UC: Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, San Diego, San Francisco, Santa Barbara, Santa Cruz.

What is the IGETC (Intersegmental General Education Transfer Curriculum)?

- The Intersegmental General Education Transfer Curriculum (IGETC) is a general education (GE) program that prospective community college transfer students may complete to satisfy the lower division GE requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division GE courses after transfer.
- A required minimum of 60 transferable units must be completed prior to transfer for priority admission status. All IGETC coursework must be completed with a “C” or better. Courses in which a student receives a “pass” grade may be used if the community college’s policy states that a “pass” is equivalent to a “C” grade (2.0) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a “pass” grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice). Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC GE areas and major preparation requirements. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information.
- **The IGETC is not an admission requirement to the UC or CSU system.** There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan totals approximately 34-37 transferable units. The IGETC-STEM plan totals between 28-31 transferable units. The IGETC STEM plan is used by students earning an Associate Degree for Transfer (ADT).
- Completion of the IGETC program may be certified by the last community college that the student attends. Certification means that this college has verified that a student has completed the lower division GE requirements listed in each area of the IGETC. If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification (and complete IGETC after transferring). **Certification does not guarantee admission or admission eligibility. Certification is not required for admission and is not automatic; it must be requested by the student at the time the final official transcript is sent.** Without certification, the student will be held to the specific GE requirements of the university campus of choice. Students should verify whether a specific UC campus will accept partial IGETC certification.
- Courses taken at U.S. regionally accredited institutions may be used to fulfill IGETC. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC. Students should be aware that placement of courses within IGETC subject areas vary from college to college. Placement of a course is based on the college of attendance and its IGETC pattern at the time the course was completed.
- **The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus. However, it is not advisable for all students to follow the IGETC.** Some students may be better served by taking courses that fulfill the CSU-GE Breadth requirements or the GE pattern of the UC or CSU campus or college to which they may transfer. Students pursuing majors that require extensive lower division major preparation, (such as engineering, or the biological, natural, and physical sciences) may not find the IGETC option to be advantageous. Specific UC campuses will not accept the IGETC pattern and/or additional lower-division GE requirements may be needed prior to transfer. More information on the colleges and majors that do not recommend or accept the IGETC or IGETC for STEM majors can be found at the [UC IGETC Campus Guidance](#) webpage.
- The material in this publication has been prepared from the IGETC handouts as carefully as possible. WLAC does not assume responsibility for inaccuracies or changes in the information contained herein after the date of publication.

COMPLETING YOUR PATHWAY: GENERAL EDUCATION PATTERNS

IGETC & IGETC for STEM – General Education Plan for UC/CSU Systems

2023-2024 Requirements

- IGETC: 34 to 37 units with a minimum cumulative GPA of 2.0 (“C”)
- IGETC-STEM: 28 to 31 units with a cumulative minimum GPA of 2.0 (“C”)
 - Note: IGETC for STEM (IGETC-STEM) is only approved for students earning an ADT degree.
- **Disclaimer:** Every effort has been made to ensure the information below is accurate and timely. However, this form is subject to change each year. Please [consult with a counselor](#) as updates are made throughout the year.

Students can download an IGETC General Education worksheet from the [Counseling Office’s Forms & Useful links](#) webpage that will allow them to track courses that are completed, in progress and not yet completed.

Notes:

- # Same as course
- * May only be used in one area requirement
- ^L Lab course
- + Course may be double-counted as a CSU Graduation Requirement

1. English Communications

Required: two to three (2-3) courses (6-9 semester/8-12 quarter units)

Courses

CSU transfer – complete one course from each group.

UC transfer – complete one course from groups 1A and 1B only.

1A - English Composition: ENGLISH 101, 101Y

1B - Critical Thinking/English Composition: ENGLISH 103

1C - Oral Communication (CSU requirement only): COMM 101, 151

2. Mathematical Concepts & Quantitative Reasoning

Required: 1 course (3 semester/4 quarter units)

Courses

CS 131

MATH 227, 227S, 230, 235, 236, 245, 260, 261, 262, 263, 270, 275

PSYCH 091

Note: Students taking MATH to fulfil this area should [consult with a counselor](#)

3. Arts & Humanities

Required: 3 courses (9 semester/12 quarter units)

Choose 1 course from 3A, 1 course from 3B, and a third course from 3A or 3B.

IGETC STEM: [consult with a counselor](#)

Courses

A. Art:

ARC 130, 131

ART 101, 102, 103, 107, 111, 115, 141

CINEMA 003, 004, 018, 107

DANCEST 805

MUSIC 111, 121, 122

PHILOS 040

PHOTO 027A, 027B

THEATER 100, 110

B. Humanities:

ART 117*

ASIAN 003*

CHICANO 037

CHINESE 010

ENGLISH 102, 203, 204, 205, 206, 207, 208, 209, 215, 219, 234, 239, 245

FRENCH 003, 004

HISTORY 001*, 002*, 086*, 087*

HUMAN 030, 031, 060

PHILOS 001, 012, 014, 020, 028, 033, 041

SPANISH 002, 003, 004, 012

COMPLETING YOUR PATHWAY: GENERAL EDUCATION PATTERNS

4. Social & Behavioral Sciences

Required: 2 courses (6 semester/8 quarter units)

Choose 2 courses from two different disciplines.

IGETC STEM: [consult with a counselor](#)

Courses

ADM JUS 001, 004, 067
AFRO AM 004⁺, 005⁺
ANTHRO 102, 103, 104, 109, 120, 121, 130, 132, 134
ART 117*
ASIAN 003*
CHICANO 002, 047
CH DEV 001
CHINESE 010*
COMM 122
ECON 001, 002, 010⁺, 011
EDUC 211
GEOG 002, 007

HISTORY 001*, 002*, 005, 006, 011⁺, 012⁺, 027, 029, 041⁺, 042⁺,
043⁺, 044⁺, 074, 086*, 087*
POL SCI 001⁺, 002, 007, 014, 017, 060, 061
PSYCH 001, 013, 014, 041, 052
SOC 001, 002, 011, 031
SPANISH 010

African-American Studies 004 = same as HISTORY 041

African-American Studies 005 = same as HISTORY 042

Note: Students taking History or African-American Studies courses to fulfill this area should [consult with a counselor](#)

5. Physical & Biological Sciences

Required: 2 courses (7 semester/9 quarter units)

Choose 1 course from 5A, 1 course from 5B. At least 1 course must include a corresponding lab. Lecture courses with labs included are marked with an ^L. Separate lab courses are listed in 5C.

Courses

5A. Physical Science:

ASTRON 001
CHEM 051^L, 056^L, 060^L, 101^L, 102^L, 211^L, 212, 221^L;
EARTH 001
ENV SCI 001, 024
GEOG 001
GEOLOGY 001, 002, 012
OCEANO 001
PHYS SC 001
PHYSICS 006^L, 007^L, 012, 037^L, 038^L, 039^L

Note: Students taking chemistry or physics courses to fulfil this area should [consult with a counselor](#)

5B. Biological Sciences:

ANATOMY 001^L
ANTHRO 101
BIOLOGY 003^L, 006^L, 007^L, 010^L
CHEM 066^L
ENV SCI 002
MICRO 020^L
PHYSIOL 001^L
PSYCH 002

5C. Laboratory Activity: Requirement can be met by any corresponding lecture/lab course in Area 5A or 5B.

ANTHRO 111
ASTRON 005
EARTH 002
GEOG 015
GEOLOGY 006, 007
OCEANO 010
PHYS SC 014

6. Language Other Than English (LOTE) (UC Requirement only)

Courses

Proficiency** in any foreign language can be met by:

- A. passing two (2) years of a foreign language in high school with a grade of "C" or better;
- B. two (2) years attendance at a foreign junior high or high school;
- C. proving competency by an acceptable exam; or
- D. by choosing one of the following courses:
 1. ARABIC 001, 002
 2. A S L 002
 3. FRENCH 001, 002, 003, 004
 4. SPANISH 001, 002, 003, 004, 035

**If proficiency was met in high school, transcripts must be provided (no units granted for high school coursework).

Note: [Consult with a counselor](#) for language courses that double count in Area 3B and Area 4

COMPLETING YOUR PATHWAY: GENERAL EDUCATION REQUIREMENTS

7. Ethnic Studies

Required: 1 lower-division course (3 semester/4 quarter units)

Students who begin at a California community college in Fall 2023 will be required to complete Area 7. Students with catalog rights prior to Fall 2023 are not required to complete this area but are required to complete 9 units in Area 4 - across at least two different disciplines. Please check with a counselor for assistance with this area requirement.

Courses

CHICANO 002, 047

CSU Requirement only | Graduation Requirement (Not part of IGETC American Institutions)

Courses

Courses must be chosen from at least two disciplines.

Not part of IGETC, but may be completed prior to transfer. For IGETC certification purposes, courses used to satisfy the CSU graduation requirement may also be used to satisfy IGETC Area 4. If a course is used to satisfy both IGETC Area 4 and CSU, some CSU campuses may require students to take an additional course(s) after transfer.

Choose 1 course from A and 1 course from B:

- A. POL SCI 001
- B. AFRO AM 004/HISTORY 041, AFRO AM 005/HISTORY 042, HISTORY 011, 012, 043, 044, ECON 010

COMPLETING YOUR PATHWAY: GRADUATION REQUIREMENTS

GRADUATION REQUIREMENTS

More information on graduation requirements, English and Math competencies, catalog rights, additional and concurrent degrees, and GE requirements for graduation can be found in LACCD Administrative Procedure 4100.

Degree Graduation Requirements

The Board of Governors of the California Community Colleges has authorized the LACCD Board of Trustees to confer the following degrees:

- Associate of Arts (AA)
- Associate of Science (AS)
- The Associate Degree for Transfer (ADT) known as the Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T)

The awarding of a degree symbolizes a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively, both orally and in writing; to use mathematics; to understand the modes of inquiry in the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in considering ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student should possess sufficient depth in some field of knowledge to contribute to a lifetime interest.

Unit Requirement

Associate Degrees require the following:

1. a minimum of 60 semester units of course credit in a selected curriculum with at least 18 semester units of study in a major or area of emphasis and at least 18 semester units of study in general education.
2. completion of the Intersegmental General Education Transfer Curriculum (IGETC), the California State University General Education Breadth Requirements (CSU GE-Breadth Plan), the local GE Plan (LACCD GE Plan), or their variations as required for approval by the California Community Colleges Chancellor's Office.

The Associate Degree for Transfer (ADT) (as defined in Education Code Section 66746) requires the following:

- 60 semester units eligible for transfer to the CSU, with at least 18 units of study in a major/area of emphasis as determined by the community college district and meeting the requirements of an approved transfer model curriculum

- completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education Breadth Requirements (CSU GE-Breadth Plan)
- a minimum grade point average of 2.0

(Reference LACCD Administrative Procedure 4100)

Residency Requirement

Graduating students must complete no fewer than 12 units at the college conferring the degree. The college president or designee may grant exceptions to residency to alleviate injustice or undue hardship upon review of student petition per established college protocol.

(Reference LACCD Administrative Procedure 4100)

Scholarship Requirement

Associate Degrees: A "C" (2.0) cumulative GPA or better in all degree applicable coursework in the curriculum upon which the degree is based, including external degree applicable coursework used to meet degree requirements. External coursework will only be used for cumulative GPA calculation if it is being applied to satisfy a degree requirement (major, general education, elective).

Associate Degrees for Transfer: A "C" (2.0) cumulative grade point average in all CSU-transferable coursework upon which the degree is based, including external CSU transferable coursework used to meet degree requirements. External coursework will only be used for cumulative GPA calculation if it is being applied to satisfy a degree requirement (major, general education, elective).

For more information, visit the [Graduation Office webpage](#)

Note: Each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass/no pass" basis.

(Reference LACCD Administrative Procedure 4100)

English and Math Competency Requirements for AA and AS Degrees

Students must satisfy the requirements for meeting competency in written expression and mathematics.

The English and math competency requirements for the Associate of Arts and Associate of Science degrees are met by the following criteria:

1. Mathematics Competency

The competency requirement in mathematics for the Associate of Arts and Associate of Science degrees may be met by completion of any of the following:

COMPLETING YOUR PATHWAY: GRADUATION REQUIREMENTS

- Verification of passing with a grade of “C” or “P” or higher any course from a California Community College Chancellor’s Office (CCCCO) Course Basic (CB) Code of “One Level Below Transfer” or higher with a TOP code beginning with 17; or
- Verification of passing with a grade of “C-“ or higher, or “Credit/Pass/Satisfactory” (if equivalent to a grade of “C-“ or higher per sending institution’s transcript key), a mathematics course at or above the level of the course typically known as Intermediate Algebra or the equivalent from any U.S regionally accredited secondary or post- secondary institution; or
- Verification of passing with a grade of “C” or “P” or higher a California Community College course that meets the California State University General Education Breadth (CSU-GE Breadth) requirement in Area B4: Mathematics/Quantitative Reasoning and/or the Intersegmental General Education Transfer Curriculum (IGETC) in Area 2A: Mathematical Concepts and Quantitative Reasoning; or
- Achieving a satisfactory score on a DAS-approved LACCD Mathematics Competency Examination; or
- Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam, an International Baccalaureate (IB), or a College-Level External Examinations (CLEP)) as specified in LACCD Administrative Procedures.

Contact the [Counseling Office](#) for more information about English and Math competency and graduation.

Note: The LACCD Curriculum Committee shall establish whether a course meets the English and math competency requirement as established in LACCD Administrative Procedure 4100.

2. Written Expression Competency

The competency requirement in written expression for the Associate degree may be met by completion of any of the following:

- Verification of passing Freshman Composition with a grade of “C” or “P” or higher from any California Community College or the equivalent from any United States regionally accredited institution with a grade of “C-“ or higher; or
- Verification of passing with a grade of “C” or “P” or higher in a California Community College course that meets the CSU GE-Breadth requirement in Area A2: Written Communication and/or the IGETC in Area 1A: English Composition; or
- Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam, an International Baccalaureate (IB),

or a College-Level External Examinations (CLEP)) as specified in LACCD Administrative Procedures.

Contact the [Counseling Office](#) for more information about written competency and graduation.

Note: The LACCD Curriculum Committee shall establish whether the course meets the written competency requirement as established in LACCD Administrative Procedure 4100.

Ethnic Studies Requirement for AA and AS Degrees

The requirement for an Ethnic Studies course for graduation with the Associate of Arts and Associate of Science degrees is met under the following guidelines:

- Verification of passing with a grade of C or P or higher a transfer-level course (minimum of three semester units or four quarter units) in ethnic studies from any California Community College or the equivalent from any United States regionally accredited institution with a grade of C- or higher, or Credit/Pass/Satisfactory if equivalent to a grade of C- or higher per the sending institution’s transcript key. This requirement may be satisfied by obtaining a satisfactory grade in a course in ethnic studies taught in or on behalf of other departments and disciplines.
- California Community College courses approved to meet an ethnic studies area in any intersegmental general education pattern (see [Transfer Requirements](#) for CSUGE and IGETC approved Ethnic Studies courses)
- Ethnic studies courses deemed by the college ethnic studies faculty to meet the California Community Colleges Ethnic Studies core competencies, and approved by the college academic senate or curriculum committee as appropriate per local processes.
- Coursework used to meet the Ethnic Studies local graduation requirement may be double-counted on the LACCD general education plan where applicable.

Contact the [Counseling Office](#) for more information about the Ethnic Studies requirement and graduation.

Certificate of Achievement Requirements

Residency Requirement: There is no residency requirement. A student may choose to earn a certificate from any college in the LACCD regardless of home college status.

Scholarship Requirement: A “C” (2.0) GPA or better (or a “P” if the course is taken on a “pass-no pass” basis) in all work

COMPLETING YOUR PATHWAY: GRADUATION REQUIREMENTS

attempted in the curriculum upon which the certificate of achievement is based. The CSU GE-Breadth Certificate of Achievement is exempt from this requirement.

Conferring the Certificate when offered at multiple LACCD

Colleges: A student may choose to earn a certificate from any college in the LACCD regardless of home college status. While students may meet all requirements for the same certificate at multiple LACCD colleges, as defined by certificate type and major title, only one certificate will be awarded by the LACCD

Automatic Awarding of Certificates of Achievement:

Students who have completed the degree requirements for which there is a paired Certificate of Achievement or other state approved and transcribed certificate(s), will be awarded the certificate(s) automatically.

(Reference LACCD Administrative Procedure 4100)

Graduation & Catalog Rights

College catalogs cover an academic year that reflects enrollment beginning with the fall term and includes subsequent winter, spring and summer terms.

A student with “catalog rights” who also has continuous attendance in the LACCD may elect to satisfy the program’s graduation requirements at the college from which the student will earn their degree or certificate. For this, a student may choose the graduation requirements from any catalog since their first year of enrollment.

“Continuous attendance” means attending at least one term (fall, winter, spring, summer) each academic year at any of the LACCD colleges. Courses with a “W” (withdrawal) count towards determining continuous attendance. Students granted a “MW” (military withdrawal) or an “EW” (excused withdrawal) will be considered to be in “continuous attendance” for their required period of military service or excused withdrawal.

Students who do not have continuous attendance are held to the graduation requirements in the catalog year of their last semester they completed their program.

(Reference LACCD Administrative Procedure 4100)

General Education Requirements for Graduation

General Education (GE) is designed to introduce you to the variety of means through which people comprehend the modern world. Developing and implementing a specific GE philosophy is a responsibility of each college, since each must be sensitive to the unique educational needs and learning

environment of its students. The WLAC GE philosophy can be found in the “About the College” section of the catalog.

The following GE plans* are offered at WLAC:

- the LACCD General Education Plan
- [the California State University General Education Breadth Plan \(CSU GE-Breadth Plan\)](#)
- [the Intersegmental General Education Transfer Curriculum \(IGETC\)](#)

Associate of Arts and Associate in Science degrees may use any of these GE plans. Associate in Arts for Transfer or Associate in Science for Transfer degrees may use either the CSU GE-Breadth plan or the IGETC plan.

** CSU for STEM and IGETC for STEM options are available to students earning an Associate Degree for Transfer (specific majors only). This plan allows STEM students to defer completion of specific courses until transfer.*

WLAC shall not impose any requirements in addition to these GE plans, including any local college or district requirements.

(Reference LACCD Administrative Procedure 4100)

Additional Associate Degrees

Students who have previously earned an Associate degree or higher from a U.S regionally accredited institution will be granted an additional Associate degree when the following requirements have been met:

- completion of all current degree requirements – i.e., scholarship, residency, competency, general education, and major requirements (pursuant to catalog rights)
- major course requirements completed in previous degrees awarded can be used again for additional degrees (see Administrative Procedure for more information about accepting and evaluating external coursework)
- completion of any additional requirements, as determined by the college

There is no limit to the number of additional Associate degrees that can be awarded provided that all the above requirements have been met. However, transfer students who wish to earn additional degrees should [consult with a counselor](#) about financial aid limitations.

(Reference LACCD Administrative Procedure 4100)

Graduation & Commencement

Graduation is not automatic. Students must follow the graduation petition process and be aware of all deadlines.

COMPLETING YOUR PATHWAY: GRADUATION REQUIREMENTS

Graduation petitions must be completed through the [SIS Student Portal](#). For more information about the process of graduation, visit the [Graduation Process webpage](#).

Commencement Ceremony Qualification

The Commencement ceremony occurs in June. Students may petition to graduate in the Spring semester if they anticipate completion of the degree or certificate by the end of the summer semester. Students earning degrees or certificates must file their petitions within the deadline to be invited to Commencement ceremony. See the [Graduation Information webpage](#) for graduation petition and ceremony information.

Graduation Petitions for Degrees

To ensure eligibility for graduation with an Associate of Arts or Associate in Science degree, an Associate in Arts for Transfer or Associate in Science for Transfer degree, or a bachelor's degree*, the following should be in process or completed in order to petition for a degree:

- 12 units of residency completed at WLAC
- A minimum 2.0 cumulative GPA
- A "C" or better in ENGLISH 101 and MATH 125#
- A "C" or better in all major courses
- 60 degree-applicable units
- one of the following GE plans:
 - a. LACCD General Education Pattern
 - b. [the California State University General Education Breadth Plan \(CSU GE-Breadth Plan\)](#) - for all majors
 - c. [the Intersegmental General Education Transfer Curriculum \(IGETC\)](#) - for all majors

*see additional requirements in the Bachelor Degree section of this catalog.

Alternatively, completion of one of the following:

- Other MATH courses that meet the math competency requirements, or
- Satisfactory completion of a mathematics course taught in another department or discipline that requires entrance skills at a level equivalent to Intermediate Algebra, or
- Demonstrating competency that is comparable to satisfactory completion of a mathematics course at or above the level of the course typically known as Intermediate Algebra

Official transcripts from all colleges/universities attended must be filed with the [Admissions and Records Office](#) (except for LACCD campuses). Transcripts must be mailed directly from the institution to the Admissions and Records Office.

Submit the completed "Petition to Graduate" through the [SIS Student Portal](#). Petitions will be accepted throughout the academic year (fall, winter, spring, summer). Students may submit graduation petition as follows:

- For Winter and Spring petitions: November 1 through the end of Spring semester
- For Summer and Fall petitions: May 1 through the end of Fall semester
- WLAC may set deadlines for participation in commencement.

More information can be found at the [Degree Petitions webpage](#). Students are encouraged to make an appointment with a counselor through the [Counseling Center](#) prior to submitting their petition.

(Reference LACCD Administrative Procedure 5111)

Retroactive Awards

Students who are no longer enrolled in the LACCD and who have previously met all the requirements for a degree or certificate, but have never applied for graduation shall, upon request:

- be awarded the degree or certificate without the need to re-enroll in the LACCD
- be awarded retroactively the degree or certificate in the last term in which the student-maintained catalog rights

(Reference LACCD Administrative Procedure 4100)

Graduation Petition Process for Certificates

Students should follow the petition procedure outlined above to petition for their certificate. More information on the certificate petition process can be found at the [Certificate Petitions webpage](#).

Graduation Honors and Awards

Graduation honors and awards are to be based on cumulative GPA for all college work attempted. This policy is adopted for use in the LACCD only. Other institutions may differ, and students planning to transfer to another college should contact that institution regarding its policy.

(Reference: LACDD Administrative Procedure 4240)

Graduation Honor Cords

Braided gold honor cords are awarded to those students who graduate "*Summa Cum Laude*" with a GPA of 3.9 or higher.

Braided gold and blue honor cords are awarded to those students who graduate "*Magna Cum Laude*" with a GPA of 3.7 or higher.

COMPLETING YOUR PATHWAY: GRADUATION REQUIREMENTS

Braided blue honor cords are awarded to those students who graduate "*Cum Laude*" with a GPA of 3.5 or higher.

Honor cords are presented only to students who qualify and participate in the Commencement ceremony. Students who already possess an Associate of Arts, Associate in Science, Associate in Arts for Transfer, or Associate in Science for Transfer degree (or equivalent), or an advanced degree are not eligible for these awards.