



# BuildLACCD: Internship Hiring Event Year-Round Internship

Internships  
available in the  
following areas:

## Creating Pathways to Middle-Class Jobs: College Internship Program

The Los Angeles Community College District is offering paid internship program intended to assist students with gaining hands-on work experience needed to access professional services and creates pathways for students to access meaningful careers within the construction industry.

## Internship Qualifications

- Currently enrolled student
- Submit Internship application
- Submit a current resume
- Written Statement of Interest
- Submit current student ID
- Experience with M.S Word, Excel, and PowerPoint (preferred)
- Attention to detail
- Ability to exercise good professional judgement
- Excellent communication and interpersonal skills
- Ability to effectively interact with all levels of management regarding project activity

- Accounting
- Architecture
- Closeout
- Communications
- Construction
- Management
- Contracts
- Document Control
- Design
- Engineering
- Facilities
- Management
- Information
- Technology
- Labor
- Compliance
- Project Controls
- Project Management
- Safety
- Sustainability
- And more!

## Steps to Apply

- 1** Select your **Pre-Screening Appointment** by completing this form [bit.ly/wlac-build-laccd](http://bit.ly/wlac-build-laccd) or scanning the QR code.
- 2** Complete the **Internship Application** before your appointment unless you need help: [bit.ly/buildlaccd-application](http://bit.ly/buildlaccd-application)
- 3** If selected, during your pre-screening session, you will reserve your 30-minute online interview appointment with the hiring manager.



### QUESTIONS?

CONTACT THE CAREER CENTER  
WLAC-CareerCenter@laccd.edu  
(310) 287 - 4562

Use Resume Builder at  
[www.collegecentral.com/wlac](http://www.collegecentral.com/wlac)