

WEST LOS ANGELES COLLEGE PRE-REQUISITE OR CO-REQUISITE CHALLENGE PETITION

Instructions:

Complete the form and submit with supporting documentation to the appropriate Department Chair (i.e., Mathematics Department Chair, English Department Chair, etc.) This form must be submitted to the Department Chair no later than 10 business days before the start of the semester/session, which is published in the schedule of classes for the semester in which you would like to enroll.

FIRST NAME:		LAST NAME:	
D ов:	STUDENT ID NO.:		TELEPHONE:
LACCD E-MAIL ADDRESS:			DATE:

DESIRED COURSE:	REQUIRED PREREQUISITE(S):

I challenge the pre-requisite or co-requisite requirement for the above course, for the reason indicated below: Check appropriate box:

- I have the appropriate documented knowledge, experience or ability to succeed in the course for which the pre or corequisite is specified
- Requirements (prerequisite or co-requisite) was not established by adopted L.A.C.C. District process, or was in violation of Title 5.
- Requirement is unlawfully discriminating or applied in an unlawful discriminatory manner.
- I will be delayed in fulfilling the requirements for a degree or certificate because the prerequisite course has not been made reasonably available (has not been offered in the last three semesters and the student believes their progress in attaining their goal will be delayed.)
 - A. I have specified an educational goal after having completed 15 units of college work with a GPA of C or better:
 - B. I have filed an educational plan 90 days after completing the said 15 units; and
 - C. Alternate curse to fulfill degree or certificate requirements are not available.
- I have the appropriate documentation to show that I do not pose a health or safety threat to others or myself in courses for which a health or safety prerequisite is specified.
- I will be delayed in fulfilling the requirements for a degree or certificate because course enrollment was limited to students judged more qualified in intercollegiate competition, honors, or public performance or enrollment was limited to a particular cohort of students. I filed an Educational Plan and specified an educational goal after having completed 15 units of college work with Satisfactory Academic Progress.

Procedures for Challenging Pre and Co-requisites and Limitations on Enrollment

- 1. Complete the Pre-requisite and Co-requisite Challenge Form and attach transcripts, doctor's statement or personal statement etc.
- 2. Submit the completed petition and any support documentation to the department chairperson. (i.e., English Department Chair or Mathematics Department Chair). Department contact information listed on the reverse side.
- The receiving department will evaluate the student's request and will notify the student and admissions accordingly. Only
 Department Chairs or Designees may submit approved Challenge Petitions to Admissions. Admissions will not accept
 approved Challenges from students.
- 4. No units will be granted for successfully challenged courses by this request. To challenge a course for credit refer to the process for earning credit by examination in the college catalog

Department:	Dept. Chair	Phone	Email	
Allied Health (Allied Health, Dental Assistant, Dental				
Hygiene, Health & Safety Ed, Health Occupation, Nursing (CNA), Pharmacy Tech)	Carlos Sermeno	310-287-7224	Sermenc@wlac.edu	
Applied Technology (Aircraft Electronics, Aviation	lask Mov	240 207 4544	MoyJM@wlac.edu	
Maintenance Technology)	Jack Moy	310-287-4514		
Career Studies (Accounting, Administration of Justice,				
Business, Corrections, Finance, Fire Technology, Hospitality,	Gerald Ludwig	310-287-4434	Ludwiger@wlac.edu	
Law, Management, Marketing, Paralegal Studies, Real	Gerald Ludwig	510-207-4454		
Estate, Travel)				
Computer Science & Applications(Computer Apps & Office	Anna Chiana		ttp://web-wlac-	
Technology, Computer Science Information Technology)	Anna Chiang	csit.com/pdf/PreReqChallengeDeclareMajor.pdf		
CEMA (Broadcasting, Cinema, Dance Studies, Dance				
Techniques, Film Production, Multimedia, Television,	Laura Peterson	310-287-4571	PetersL@wlac.edu	
Theater)				
Humanities & Fine Arts (Architecture, Art, Environmental				
Design, Humanities, Multimedia, Music, Philosophy,	Joyce Sweeney	310-287-4265	SweeneyJ@wlac.edu	
Photography)				
Language Arts (American Sign Language, Arabic, Chinese,				
Communications Studies, ESL, English, French, Japanese,	Fran Leonard	310-287-4203	LeonarFT@wlac.edu	
Spanish)				
Mathematics	Matt Robertson	310-287-4226	RobertMG@wlac.edu	
Science (Anatomy, Astronomy, Biology, Chemistry, Earth				
Science, Environmental Science, Geography, Geology,	Abyaha Dabta	310-287-4236	BahtaA@wlac.edu	
Meteorology, Microbiology, Oceanography, Physical Science,	Abraha Bahta			
Physics, Physiology)				
Social Sciences (African-American Studies, Anthropology,				
Asian American Studies, Child Development, Economics,	Sholeh Khorooshi	310-287-4539	Khoroos@wlac.edu	
Family & Consumer Studies, History, Political Science,	Sholen Khorooshi			
Psychology, Sociology)				
Health & Kinesiology (Health, Kinesiology, Kinesiology	Jane Witucki	310-287-4282	WituckJE@wlac.edu	
Athletics, Kinesiology Major)	Jane Witdeki	510-207-4202		
Library & Learning Resources (Education, Learning Skills,	Ken Lin	310-287-4437	Link@wlac.edu	
Library Science, Tutoring)		510 207-4457		

DEPARTMENT USE ONLY	Action:	Approved	Denie	ed	
Notified the student on:		Check one: 🗌 En	nail 🗌 Mail	Phone	In-person
Notified admissions on:		Check one: 🗌 Ei	nailed to <u>appeals@wlac.e</u>	edu 🗌 Mail to Adm	issions (SSB)
Department:			Decision Date:		
Name of Chair or Designee:			Signature:		
Additional Comments:					
Admissions Use Only					
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Appeals:	Date:			