

Board of Directors  
Quarterly Regular Business Meeting  
West Los Angeles College Foundation  
December 5, 2019  
Student Services Building (SSB) Suite 440

MINUTES

Present: James Limbaugh, Etelvina De La Torre, Rasel Menendez, Caroline Kelley and Albert Vera, Jr.

The meeting was called to order by J. Limbaugh at 5:06 p.m. followed by introductions. The minutes of the September 3, 2019, Quarterly Regular Business Meeting of the West Los Angeles College Board of Directors were reviewed and approved unanimously. The motion was made by E. De La Torre and second by R. Menendez.

No public comment.

The Board reviewed, nominated and approved the election of four new board members: Araceli Cole, Scott Combest, John Nachbar and Kim Etheredge. The motion was made by A. Vera and second by R. Menendez. The motion passed unanimously.

The Board reviewed and discussed the financial statements as presented by R. Menendez and approved the disbursement of scholarship funds up to \$100,000 for FY20. The motion was made by C. Kelley and second by R. Menendez. The motion passed unanimously. The Administration of Justice, Police Orientation & Preparation Program (POPP) was awarded up to \$2,800 to fund math calculators to aid the students in their learning. The motion was made by A. Vera and second by C. Kelley. The motion passed unanimously.

The Board approved amending the foundation's Articles of Incorporation to include basic food language to partner with the Los Angeles Regional Food Bank and address food insecurity issues affecting West Los Angeles College students through the food pantry on campus and to review all governance documents by the end of FY20. The motion was made by C. Kelley and second by A. Vera. The motion passed unanimously. Three in five students experience food insecurity in the Los Angeles Community College District.

Amended Articles of Incorporation language: “...and provide assistance to low-income members of our college community as a method by which to advance equity in education, provide basic food and to promote social welfare within the structure of the Los Angeles Community College District.”

J. Limbaugh discussed a proposed partnership between West Los Angeles College and Mayme A. Clayton Library & Museum to house their African American collection in the new library and

showcase the collection at the art gallery during African American History Month in February 2020. The collection is a cultural treasure with deep roots in Culver City and the largest collection of African American history and culture in the west coast.

Caroline proposed looking at collectives in the community such as The Hive, as models of creative land use projects that house nonprofit groups, provide internship opportunities and act as incubators of new ideas. Discussion ensued around homelessness issues and AB302, a proposed state mandate on community colleges to provide parking to homeless students on campus. One in five students are homeless in the Los Angeles Community College District. The bill is on hold. Caroline shared information on the non-profit Safe Space and how other groups work to address these issues in their community. The board will work in the new year on developing a strategic plan that includes short and long term goals to addresses a plethora of issues affecting the college.

There being no more business before the board, the meeting was adjourned at 6:15p.m. The motion was made by E. De La Torre and second by R. Menendez. The next meeting will take place on March 17, 2020.



Rasel Menendez, Board Secretary