

Draft Distance Education Committee Minutes

Winlock Lounge

Wednesday, May 1, 2014

3:00 – 4:00 p.m.

Attendees

Administrative Co-Chair: Eric Ichon

Faculty Co-Chair: Linda Alexander

AFT Representatives: Lucy Blake, Kenneth Taira, Alice Taylor

Academic Senate Representatives: Dr. Arnita Porter, Kimberly Manner (not present),
Nancy Sander (not present)

Organizational Items

1. Meeting called to order at 3:00 p.m.
2. Minutes of the March 26 Meeting. M/S/A
3. Committee Membership
Lucy Blake and Kenneth Taira were named as AFT Representatives by Olga Shewfelt.

Academic, Distance Education, and Professional Matters

1. Adapt Courseware Demo
Three representatives from Adapt Courseware presented their adaptive learning platform. In a topic area, they provide educational content including multimedia in such a manner as to accommodate different individual learning styles and levels of course mastery.
2. Update on synchronous delivery of online classes
A pilot program to offer synchronous delivery of online classes will be offered in Fall 2014. Two instructors have dropped out. Courses to be offered include Health 11, Humanities 30, and Computer Science 901.
3. Online Education Initiative (OEI) Report by Dr. Arnita Porter
Dr. Arnita Porter submitted a written report as she had to leave early to travel to the second Steering Committee meeting where she is the Chair of the Online Education Consortium.
4. Distance Education Student and Faculty Surveys
The State Chancellor's Office will be conducting a California Community Colleges Survey of Distance Education Programs and Services for 2012-14. It must be submitted before July 1, 2014.
5. Online Instructors' Handbook Update
Tabled until next meeting.

Meeting Adjourned at 4:00 p.m.

Next Meeting: Wednesday, May 28 at 3:00 p.m. in Winlock Lounge.