

Committee Roster

Eric Ichon- Administrative Co-Chair
Linda Alexander- Faculty Co-Chair
Ken Taira-AFT Representative
Alice Taylor- AFT Representative
Clyde Titus- AFT Representative
Esther Gelsi -guest
Nancy Brambila-Academic Senate Representative
Arnita Porter-Academic Senate Representative

Meeting Minutes
September 21, 2016

Members Present: Linda Alexander, Nancy Brambila, Suzanne Floyd, Eric Ichon, Ken Taira, Alice Taylor, Clyde Titus

Absent: Dr. Arnita Porter

Minutes

The review, revision and approval of the May 18, 2016 minutes was tabled until our next meeting.

Eric Ichon announced the expansion of NetTutor which can now be used for any class utilizing one of the Colleges two Learning Management Systems, Etudes or Canvas. This is the first time that on-campus instructors teaching web-enhanced classes have had access to this free, supplemental tutoring resource.

Canvas Update

Eric Ichon summarized the Canvas resources that are now available under the Instructor Resources link on the DE website at www.wlac.edu/online

This includes information about the Canvas online instructor certification course offered by @ONE and the hybrid Canvas certification courses offered at West. Instructors who have completed Canvas certification at another campus or through @ONE should email their Canvas certification to DeAnna Gossett at Gossetd@wla.edu

Starting with Winter 201 the Canvas Learning Management System can be used for West’s online, hybrid and web-enhanced courses.

Curriculum Approval Process

ECD will be migrating to CurricUNET. We need to ensure that we have all required DE Addendums prior to the migration to CurricUNET. The Curriculum Committee would like a member from the DE Committee to join and report on DE Committee activities/tasks.

ACCJC Standards

The DE Committee had been assigned ACCJC Standards IIA.2 and II.A.7as part of our primary responsibilities. We also have general responsibility, and will report on our activities, as related to Standards:

Primary & Secondary Responsibility for Accreditation Standards:

I.B	Assuring Academic Quality and Institutional Effectiveness (I.B.1)
II.A	Instructional Programs (II.A.2 and II.A.7)
III.A	Human Resources (III.A.8 and III.A.14)

Meeting Schedule for the Semester/Year

West Los Angeles College provides a transformative educational experience.
West fosters a diverse learning community dedicated to student success.

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I.B. Assuring Academic Quality and Institutional Effectiveness

II.A. Instructional Programs

II.B. Library and Learning Support Services

III.C. Technology Resources

We have secondary responsibility for I.B.5, II.A.1, II.B.4 and III.C.5. The agendas and minutes for our meetings will now use this template.

Next meeting is November 16, 2016 from 1:00 pm to 3:00pm

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