

Draft Distance Education Committee Minutes

Wednesday, March 9, 2016 Location GC 210K

Attendees: Eric Ichon- Administrative Co-Chair, Linda Alexander-Faculty Co-Chair, members Kenneth Taira, Alice Taylor, Nancy Brambila

Absent Members: Arnita Porter and Nancy Sander

Old Business: Minutes from Wednesday, February 17, 2015 Meeting approved

New Business:

- **Online Education Initiative update** (Dr. Porter was unable to attend, but provided this report via email prior to the meeting)
 - The OEI Student Readiness Committee created a workgroup to develop an RFP that allows for the selection of a vendor that would develop the Student Readiness Diagnostic Assessment tool. Proposals were due by 5:00pm, Monday, March 7, 2016. Evaluation Team members are using a rubric and point system to evaluate submitted proposals and must submit their evaluations by 5:00pm, Wednesday, March 9th, with the final decision being reported at the OEI-Steering Committee meeting, Friday, March 11

- **CANVAS update and Migration Timeline Discussion**
 - Keep original timeline of CANVAS migration
 - Official migration to CANVAS start date January 2017
 - The transition to CANVAS will be completed by July 2018.
 - @ONE training is full.
 - Eric Ichon stated two options for training faculty
 - Option # 1. ETUDES would do the training for CANVAS
 - Option # 2 potentially contract @ONE to provide the CANVAS training.

- **New SIS**
 - New SIS goes live in fall 2016.

- **Distance Learning Program Service Area Outcomes Proposal**
 - Reviewed the proposed SAOs
 - Eric Ichon will make modifications to document

- **Quest for Online Success Summary Report**
 - Distance Education Committee feedback was positive.

- **DE committee Meeting**
 - April 13, 2016 location PCR
 - May 18, 2016 location PCR