Greetings West Staff,

I want to personally invite you to attend the “Count Down to Accreditation” information session that has been developed with you in mind. The session will be held on **Friday, February 24 at 8:45am**. It will be repeated at **10:45am**.

A count down is given in the critical period just before a momentous event. In the life of a college, an accreditation review is such a momentous event. A college’s ability to operate, its reputation and the reputation of our alumni are greatly impacted by how well we are reviewed by the accreditation team in mid-March.

By attending this information session, you will be reminded of the many things we have accomplished since our last review. You will likely even learn some additional achievements of which you can be proud. You will learn what to expect during the accreditation visit and afterwards, and about your role in the process. Accreditation does not limit itself to what happens in the classrooms. How a college provides service, maintains facilities, communicates, and runs the business are critical in the assessment. That makes you a critical part of the process.

I am asking that all managers make it possible for as many of you to attend one of the information sessions as possible without greatly impacting students.

I look forward to seeing you at the workshop and thank you for all you have done to make possible what I believe will be a favorable assessment from the accreditation team who will visit us March 12-15. Also, a very special thank you to the staff who helped prepare our accreditation self-study report, including: Clarissa Castellanos, Nick Dang, Allan Hansen, Mary Anne Gavarra-Oh, Kathleen Greer, Joann Haywood, Helen Lin, Michelle Long-Coffee, Maria Mancia, Vicky Nemia, Maureen O’Brien, Lorraine Patriarca, Darrell Roberson, Abel Rodriguez, Larry Rowell, Glenn Schenk, Yvonne Simone, Barry Sloan, Linda Thompson, Hansel Tsai, Claudia Velasco and Angel Viramontes.

*Nabil Abu-Ghazaleh,*
President
GO WEST. GO FAR.