WEST LOS ANGELES COLLEGE

THUR, APR 30
DAILY UPDATE: COLLEGE RESPONSE TO SWINE FLU

This daily communication from the Office of the President is the only official campus communication on this matter. If you have any questions, comments or concerns, please direct it to Michelle Long-Coffee, Director of PR/Advertising at 310-287-4597 or LongCofm@wlac.edu

NORMAL OPERATIONS TODAY

- All college classes, meetings and events will go on as scheduled.
- No employees/students have reported having contracted Swine Flu.
- For past/on-going updates, visit WestWeek or www.wlac.edu/updates (mobile phone)
- We continue to take steps to prevent the spread of the flu and to make contingency plans should campus operations need to be interrupted.
- To link to the CDC: www.cdc.gov/swineflu

REMIN德ERS:
SPECIAL MEETING OF THE ENTIRE EMERGENCY PREPAREDNESS TEAM TODAY
THURSDAY, APRIL 30, 1:00pm, ATA-128 (Little Theater)
This is NOT a test! This is a real emergency and I am calling a required meeting of the EPT. Please arrange your meeting and class schedules to attend. I want to thank all of the core, primary and secondary responders of the EPT for their service to the college. If you cannot attend, please let Michelle know immediately so we can replace you on the team. Please see the attached meeting agenda below.

REPORT ILLNESSES AND EMPLOYEES OUT ON SICK LEAVE DAILY TO YOUR DIVISION VP
Yesterday we had three employees In Academic Affairs and Student Services who called in sick. This is not an elevated level and therefore no cause for alarm. But we will continue to monitor the daily reports. The Governor’s office recommends the closure of a school for at least one week should a student or employee be confirmed as having Swine Flu. On that note, it is important that we are aware of any employee or student who may have a confirmed case of Swine Flu. We ask that you would report such an occurrence to your supervisor or instructor. This will allow the campus to take appropriate steps, under the direction of the Health Department. (Note: any such report would be treated confidentially). FYI we also check daily with the District, LAUSD and UCLA, to observe their responses to the emergency.

KEEP THE CAMPUS HEALTHY

- Sick Students – As an instructor, you have the authority to ask students who are clearly ill and maybe coughing, sneezing or otherwise exposing the class to an illness to leave the classroom. Please do so discreetly, compassionately and direct them to the WLAC Student Health Center.

- Student Health Center. Building A-9 (310) 287-4478
The Student Health Center is an on-campus health resource for all DURING THE SWINE FLU EMERGENCY. The Student Health Center is open Mon/Wed: 8:00 a.m. - 4:30 p.m.; Tues/Thur: 11:00 a.m. – 7:00 p.m.; Fri: 8:00 a.m. - 12:00 p.m.

- Prevent the Spread of Germs -- Cover your cough or sneeze; Wash your hands; Stay home if you are sick and seek medical treatment if appropriate.

In hope and heart,
Mark