

**Technology Committee**

Vidya Swaminathan,  
Faculty Co-chair  
Bob Sprague,  
Administrative Co-chair

**Academic Senate**

Vacant  
Marcus Butler  
Carmen Dones

**Administration**

Shalomon Duke  
Kenneth Takeda  
Bob Sprague

**AFT Classified**

Juan Chacon  
Nick Dang

**AFT Faculty**

Vacant  
Vacant  
Vacant

**SEIU 721 campus**

Helen Lin

Meeting of September 18, 2012

3:00pm, HLRC-4B

Attending: Mary-Jo Apigo, Marcus Butler, Leo Calderon, Juan Chacon, Josefina Culton, Nick Dang, Carmen Dones, Eric Ichon, Helen Lin, Manish Patel, Jan Pfeiffer, Bob Sprague, Vidya Swaminathan, Ken Takeda, Michael Tesfai

1. Action Item: Approve minutes for the meeting of 5/15/12 – Minutes were approved for 5/15/12. New members were introduced to the committee by Vidya Swaminathan: Josefina Culton, Manish Patel, and Jan Pfeiffer.
2. TMP: Measurable Outcomes, and Areas for Improvement, and Updates to the TMP – sections to be completed for TMP analysis were reviewed by Vidya. Vidya suggested to consolidate into three sections instead of four – remove iii. Barriers to moving forward – include in other section 1, 22, and iv. if needed.
  - a. Goal membership was identified by members as follows:  
Goal IV – Jan Pfeiffer, Josephina Culton – new members  
Goal III – Manish Patel – new member  
Vidya requested members to complete section ii.  
Areas for Improvement.
  - b. Measurable Outcomes: Rebecca Tillberg and Alice Taylor announced to Technology Committee that they have been told to specify goals on all master plans in measurable terms so that the degree to which they are achieved can be discussed. Also a good thing to have quantitative measures.
  - c. The TC agreed to develop two measurable outcomes for each goal.
3. Security for mobile devices.
  - a. Ken Takeda spoke on theft of laptops – a new device will be installed on all new laptops Computrace, a LoJack device, an insurance policy – will pay for stolen laptops at \$100 per unit.
  - b. Policy – need to report to Sheriff's Dept. first, and Sheriff's Dept. submits to Computrace, for a one time fee with a 3 year activation service. Additional cost for I-Pads and I-Phones.
  - c. The Technology Committee endorses the Information Technology Department's requirement that purchases of mobile computing devices valued at \$500 or greater include tracking device/software.

Meeting adjourned at 4:58 pm.



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