Achieving the Dream – Data Team

Notes

November 2, 2011
2:30
HLRC 4th Floor

Present: Celena Alcala, Elizabeth Bell, Betsy Regalado, Matthew Robertson, Beraki Woldehaimenot, Nancy Sander

1. *Approval of draft Notes.* The Notes were approved as submitted.

2. *Identification of data team breakout group(s) for the Leadership Retreat.* Each data team member available (not working another breakout group) will lead a fish-bone diagram table at the Dec. 2 Leadership retreat.

   - Each table will have a set of data that is relevant to their topic, a fish-bone diagram, and a data team member to facilitate the discussion and take notes.

   - Table topics; The below statements will be placed on the head of the fish-bone diagram; one statement per table. Nancy will speak to Art Arata to design the fish-bone diagram for the workshop.

   - Table 1- West's math foundation (basic skills) students have low completion and persistence rate. (Facilitator: Elizabeth Bell)

   - Table 2- West's English foundation (basic skills) students have low completion and persistence rate. (Facilitator: Holly Bailey-Hofmann)

   - Table 3 – West has historically had the lowest enrollment of full-time students in the district. (Facilitator: Beraki Woldehaimanot)

   - Table 4- 60% of West students complete at least 30 units in 6 years. (Facilitator: Betsy Regalado or Tim Russell)

   - Tables 5- 57% of West students persist from fall to fall. (Facilitator: Celena Alcala)

   - Tables 6- 40% of West students obtain a degree/certificate/transfer within 6 years. (Facilitator: Rebecca Tillberg)

   - Table 7- Majority of West students are high school graduates and identify English as their primary language but only 23% assess in college level English and 2% in college level math. (Facilitator: Nancy Saunders)

   - Table 8- Male students succeed at a lower rate compared to their female counterpart. (Facilitator: Matt Robertson)

3. *Identification of main charts to be used (and developed) from available data for Leadership Retreat and meeting with Student Success committee/Core Team*

   - Betsy and Rebecca had decided that instead of the entire data team delivering a breakdown of the summary of data team activity, goals, and recent progress, there would be two speakers prior to breaking out into fish-bone discussion groups led by data team members.

   - 15 min.   Kria (data coach) discusses the importance of using data to plan the college's objectives for Achieving the Dream. She will talk about the "power of numbers" but also caution the group that data is not the only source   for "fishing for evidence"; other quantitative measures need to be applied, such as focus groups, surveys, etc. to truly understand the issues impacting student success.   *Someone needs to contact Kria about her presentation.*

   - 10 min.   Rebecca, you will explain the AtD data-team charge, introduce the membership and explain the committee's progress-to-date and the type of data the committee has been analyzing. When introducing the membership, I (Betsy Regalado) suggest asking the committee members to stand and only recognize Elizabeth Bell as the faculty-co-chair.

4. *Highlight important topics from previous minutes to use in data team presentation.* N/A See previous.

5. *Identification of roles for Data Team members:* This became *development of the format of the leadership retreat AtD data team workshop.*

   Summary of Workshop

   Title: **Fishing for Evidence**
             "Through the Eyes of the AtD Data-Team"

   Description:
   Participants will engage in a fact-finding exercise by using comprehensive data and an exploratory "fish-bone" diagram to trawl for evidence that respond to the student outcome challenges facing West.

   Room Set-up
   8 tables with at least 6 chairs per table
   Podium

   Participants
   - Participants will be randomly assigned to a table. Celena will work on the table signs and the tokens that will be issued at the door assigning folks to tables. Each table and token will have a "fishing theme" such as albacore, tackle, fishing pole, bait, etc.
   - A data team member will be assigned to a table to facilitate the discussion, to serve as the note-taker and to fill-in the "fish-bone" diagram with the suggestions obtained at the table. The facilitator will also remind the group that their answers must be supported by data. If the data is not available, they will generate a list of "future data" needed to address the issue. Topics have been assigned and facilitators identified. Scroll down for details.

- A set of relevant data will be placed on each table for the group to use to "fish for evidence".

Format- 70 minutes

15 min.   Kria (data coach) discusses the importance of using data to plan the college's objectives for Achieving the Dream. She will talk about the "power of numbers" but also caution the group that data is not the only source   for "fishing for evidence"; other quantitative measures need to be applied, such as focus groups, surveys, etc. to truly understand the issues impacting student success.   *Someone needs to contact Kria about her presentation.*

10 min.   Rebecca, you will explain the AtD data-team charge, introduce the membership and explain the committee's progress-to-date and the type of data the committee has been analyzing. When introducing the membership, I suggest asking the committee members to stand and only recognize Elizabeth Bell as the faculty-co-chair.

35 min   Break-out groups

Each table will have a set of data that is relevant to their topic, a fish-bone diagram, and a data team member to facilitate the discussion and take notes.

Table topics; The below statements will be placed on the head of the fish-bone diagram; one statement per table. Nancy will speak to Art Arata to design the fish-bone diagram for the workshop. Table topics included in item #2.

10 min   Reporting out – one person from each table will share their experience in the "fishing for evidence" exercise.

Discussion was postponed on the following items:

6. *Update on Data Team discussion board website*
7. *Identification of Gate-keeper courses (on hold pending Rebecca's input/data)?*
8. *Discussion: "WLAC Degrees and Certificates Awarded"*
9. *Discussion: "Student Success Metrics"*