

Achieving the Dream – Data Team

Notes

January 13, 2012

10:00

President's Conference Room

Members Present: Celena Alcala, Elizabeth Bell, Betsy Regalado, Tim Russell, Rebecca Tillberg

1. *Regular meeting time.* The group decided to schedule regular monthly meetings during spring 2012 on the 2nd Friday of each month, 10:00-12:00.
2. *Online chat communication.* Following up on discussion at the last Data Team meeting, Elizabeth reported that the best platform for hosting a means of between-meeting communication is Etudes. She has spoken with Eric Ichon about setting up a shell for the Data Team. Elizabeth will set up the shell and get team members signed up. We'll arrange training either prior to the next meeting or during the next meeting.
3. *Follow up from Leadership Retreat*
 - a. Participant survey. An informal summary of the SurveyMonkey data was prepared and shared by Rebecca. The evaluation of the morning Fishing for Evidence breakout session received an 80% very favorable rating, similar to the other 3 breakout groups. Three of the four breakout groups, including Fishing for Evidence, had a much lower favorable rating, with Fishing at 68% very favorable.
 - b. Readiness Assessment. Thirty-six faculty, 22 full-time and 14 part-time, have responded to the Readiness Assessment so far. Although the response rate is lower than we'd like, many thoughtful comments were contributed.
 - c. Fishbone Diagram summary. All comments on the fishbone diagrams prepared by the various groups were included on a summary, which was shared with the Data Team. There was brief discussion about some of the comments.
 - d. Policy/Procedure Analysis. The Policy and Procedure Analysis was completed by small groups during the team meeting with the two ATD coaches the day before the Leadership Retreat. The comments from all the groups were compiled on one form. The group felt it would be helpful to align the issues on the Policy and Procedure Analysis with the State Student Success Taskforce recommendations, which are due for approval by the State legislature in March. Elizabeth will split up the recommendations so that each Data Team member will identify how the assigned set of recommendations connect with the Policy and Procedure Analysis. Discussion of the alignment will be held at a future meeting.
4. *Focus group planning.* Rebecca described the focus groups that have been conducted so far at Valley and East. East provided incentives to student participants with a pizza lunch and drawing for an iPad. Kriesta Watson, West's data coach, will be on campus on Tuesday, Jan. 24 in order to help us plan for focus groups during spring 2011. Betsy suggested that in addition to traditional focus groups and to the new on-line focus groups, we could try doing focus groups using the fish diagrams that we used at the Leadership Retreat. There was consensus that the fish diagrams might be a less threatening way to obtain more honest feedback from students.

We discussed possible ways to recruit student participants.

- We could ask faculty to volunteer 10 classes and do focus groups and fish diagrams in class.
- One group could be at an ASO monthly meeting as an agenda item
- Focus groups could be done at club meetings, such as AGS, the honors society
- Athletes could comprise a focus group.
- Online – we could ask online faculty to give extra credit for participation in online focus groups

Several people volunteered to be trained and serve as facilitators: Betsy, Tim and Elizabeth. We also would like to get the involvement and expertise of Eric Ichon and Sue DeBord with planning and running focus groups.

5. *Plan meeting with Data Coach.* Kri Watson, West's Data Coach, will meet with the Data Team and Core Team all day on Tuesday, January 24. The day will be used to plan the focus groups which will begin as soon as possible.