Meeting called to order at 1:08 pm.
Present: Mary-Jo Apigo, Anna Chiang, Luis Cordova, Celena Alcala

1. **Review minutes from last meeting**
The minutes were approved with no changes.

2. **Parsing the SLO Recommendations**
M Apigo shared the Accreditation Steering Committee’s document that parses all of the accreditation recommendations. The committee reviewed recommendations 3 and 4 related to SLOs and discussed the need for course SLO development and then assessment this semester.

M Apigo shared that she will be meeting with R Tillberg regarding using IES (Institutional Effectiveness System) as an online platform for course SLO assessment. A Chiang added that using the software will be helpful because it would allow for a database of assessment and the ability to generate reports. M Apigo will report back on the feasibility of conducting SLO assessment through IES.

3. **SLO Update and Progress**

   a. **Course SLO Development**
   T Matosic is attending a Behavioral and Social Sciences meeting today to review their draft course SLOs.

   At Wednesday’s Curriculum Committee, there will be about 100 SLO Addendums submitted for approval in Computer Science, Travel, Hospitality, and Dental Hygiene.

   A Chiang reported that there are 5 Computer Science courses left to develop course SLOs.

   L Cordova shared that Language Arts will submit their SLO Addendums for the Oct 31 Curriculum Committee meeting. October 22 is the Language Arts SLO working meeting. T Matosic will be attending to provide assistance.
Dr. Matthew Lee is finishing up his report and will submit the gap analysis report and recommended actions by the end of the month. Some recommended actions will be related to revising the course SLO assessment tool to include course SLOs and also related to service level outcomes being related to student learning and operational.

C Alcala reported that all LACCD campuses will be undergoing accreditation on the same timeline. We were unclear on the date, but possibly Spring 2014. This has not been officially announced.

M Lee also might work with West on program and planning, master planning and strategic planning. This work is connected to a larger budget request that West submitted (along with Harbor and Southwest) to the Board of Trustees’ Institutional Effectiveness Committee for approval. It was sent to the District Budget Committee and approved. The BOT will be reviewing it on Wednesday, October 17.

b. Accreditation Matrix
At the previous SLO Committee meeting, A Taylor recommended expanding the SLO timeline with detailed information that will serve as info for the Accreditation report. Since that meeting, the Accreditation workgroup recommended using the Accreditation Matrix (presented to the BOT Institutional Effectiveness Committee) and expanding the status column with updates. M Apigo shared the first draft of the progress related to the SLO recommendations. Workgroup members were asked to review and share any updates or details to M Apigo for inclusion in the Matrix.

4. Student Services Update
C Alcala reported that Counseling/Transfer, ASO/Activities, and Matriculation/Assessment are the areas that need to work on developing their department SLOs.

5. Additional Items
M Apigo discussed the workshops she attended at the 2012 Student Success Conference Oct 3-4. All workshops were related
SLO Work Group
Todd Matosic
Mary-Jo Apigo
Anna Chang
Luis Cordova
Celena Alcala

SLO Committee
Todd Matosic
Mary-Jo Apigo
Celena Alcala
Anna Chang
Luis Cordova
Adrienne Foster
Donna Olvera
Kathy Walton, Resource
Kristina Thomas, Resource

Curriculum Committee
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Holly Bailey-Hofmann, Language Arts
Alma Narez-Acosta, Library & Learning Resources & Counseling
William Bucher, Mathematics
Abraha Bahta, Science
Martin Nee, Aviation, Travel,

SLO Committee meets the 4th Thursday of the month from 1-2:30 pm in Winlock

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