SLO Committee Meeting

MINUTES

Wednesday, November 28, 2012
1:00pm – 2:30pm
Winlock Lounge

Meeting called to order at 1:07 pm.
Present: Mary-Jo Apigo, Luis Cordova, Hansel Tsai
Guests: Matthew Lee

Agenda Items:

1. Review minutes from prior meeting

The minutes from the SLO Committee on 10/25/12 and SLO Workgroup on 11/5/12 were distributed and reviewed. A grammatical correction was noted on the 11/5 “mintues” to minutes. The minutes were approved with the correction.

2. SLO Newsletter and Bulletin

M Apigo shared the bulletin information that is going out to faculty in conjunction with Academic Affairs communicating with faculty to submit their syllabi. Typos were corrected and information was added to the bulletin.

3. SLO Update – Outcomes Development and Assessment

The committee discusses the assessment process. West is assessing Course SLOs in at least one section. If multiple sections of the same course are assessed, results of the assessments at the section-level need to come together to make a judgment of the course and outcomes. Working in pairs or small groups to review assessments as a team is encouraged. We are striving to assess at least one SLO in at least one section of a course offered Fall 2012. There are 405 courses this semester. We need to work out how to often and how many sections of each course.

Once outcomes are assessed and implemented, changes based on assessment are identified. Those courses then need to be re-evaluate based on the change to see if it worked. The cycle doesn’t end yet, but goes one more step. Assessment is ongoing in every term until the criterion level has been met and faculty are satisfied with the pedagogy. Perhaps then assessment can skip a year and come back to it.

Assessment methods can be graded against a rubric. Grade assessments of every student who completed the assessment method (not a random sampling). Submit sample student work that represents each level of achievement in the rubric.

M Lee discussed publishing assessment results can promote dialogue in faculty meetings and other meetings. It can also

WEST: A gateway to success for every student
West Los Angeles College provides a transformative educational experience.
SLO COMMITTEE MINUTES

SLO Committee
Todd Matsic
Mary-Jo Apigo
Celena Alcala
Anna Chiang
Luis Cordova
Adrienne Foster
Donna Olvera
Kristina Thomas, Resource
Kathy Walton, Resource

Curriculum Committee
Judy Chow, Chair
Abraha Bahta
Kenya Bella Beker
Norma Barragan
Carmen Dones
Arienne Foster, Resource
Gjenai Z. Enciso Givhan
Niki Jacobson
Nuala Lincke-Ivic
Todd Matsic
Colleen Matsuhara
Alma Narez-Acosta
Martin Nee
Donna Olvera, Resource
Ashok Patil
Matthew Robertson
Timothy Russell
Joyce Sweeney
Kristina Thomas, Resource
Kathy Walton, Resource

Academic Senate
Senate Executive Board
Adrienne Foster, President
Judy Chow, Vice President
Clare Norris, Secretary
Yvonne Simone, Treasurer

Senators At-Large
Bonnie Bluestein
Fran Leonard
Corey Williams
Ken Lin
Margaret Miller
Marcus Butler

District Senators
Norma Barragan
Helen Young

Adjunct Faculty Senators
Ken Taira

Division Representatives
Carmen Dones, Allied
Health
Norma Barragan, Behavioral & Social
Sciences
Vacant, Business
Anna Chiang, Computer Science
Melinda Smith, Health & Physical Education
Joyce Sweeney, Humanities & Fine Arts
Holly Bailey-Hofmann, Language Arts
Alma Narez-Acosta, Library
& Learning Resources & Counseling
Vacant, Mathematics
Abraha Bahta, Science
Martin Nee, Aviation, Travel, & Hospitality

include discussions about institution-wide status and how things are going for faculty and staff.

The accreditation standard indicates that course outcomes are to be aligned with degree outcomes. Program SLOs need to be mapped to ISLOs, then course SLOs mapped to program SLOs will roll-up. At Divisional Council, we will discuss the idea of M Lee developing draft Program SLOs to Institutional SLOs based on the mapping faculty have already conducted.

The Committee also reviewed and edited SLO Assessment tool to incorporate items from the Gap Analysis Report and committee discussion.

M Apigo announced that the Academic Senate approved the recommendation from the SLO Committee – “Recommendation that we move forward in the completion of the current SLO cycle that includes the development, assessment, discussion, identification of changes and implementation of changes for at least one course SLOs in each course by March 15, 2013.

M Apigo shared the progress on course SLO development. The report shared indicated 355/598 course SLOs developed for all courses offered in the last 2 years. M Lee remarked about the great progress West has made in SLO development and the quality of work that faculty have been doing. M Apigo will readjust report to code the courses offered in Fall 2012.

4. SLO Accreditation Recommendations and timeline

Alice Taylor’s report to the Academic Senate was shared. Full drafts of the report will be posted on www.wlac.edu/accreditation by Monday, December 3 for review.

5. Student Services Update

T Matsic met with Student Services. The timeline proposed included implementation in June. There is a meeting on Tuesday, 12/4 with Shalomon Duke, Matthew Lee, and Todd Matsic to discuss the timeline and having some completion of cycle before team gets here.

6. Administrative Services Update

There is a couple of meetings in the next couple of weeks. The timeline would also include some completion of the cycle before the team visit.

The meeting adjourned at 2:32 pm.