



Student Services Council Meeting

Minutes

Thursday, April 25, 2010

CDC Conference Room

Present: Steve Aggers, Celena Alcala, Andrea Frederic, Kathleen Greer, Michael Goltermann, Glenn Schenk, Yvonne Simone, and Maria Mancía

The meeting was called to order at 10:15 a.m. by Michael Goltermann

Guests: **Rebecca Tillberg, Dean of Institutional Effectiveness and Chair of the College-Collaborative Program Review Taskforce.** Reported on the program review process, there will be three phases: phase one (summer 2010) consist of basic program review data with embedded graphs and charts; phase two will take place in Fall 2010 combining planning and budget and; phase three compliments the SLO with a detailed approach to assessment. It is important to pin down the questions for the online program review process. The questions can be grouped in any manner with District IT support. The President of LACCD colleges have agreed to allocate (\$500,000) in bond money to fund the project. Accreditation standards will be in line with the program review modules. This new system will be completely different from previous years and allows more flexibility to tailor to our needs. Celena Alcala agreed to talk to academic senate in order to incorporate cross-divisional issues. All questions should be submitted to Dean Tillberg on or before April 19, 2010. During an accreditation workshop for seaside colleges the ACCJC commented that the student services divisions have impressive SLO's and Program Reviews.

CSSO Report:

- **District-wide Program Review Instrument** prepared based upon input from all student services areas. Rebecca Tillberg is the chair of the taskforce.
- **Sexual Harassment Training** is online, remind all the employees in your area to complete the training and forward signed certificate to Vicky Nesia.

General Business:

- Summer and Fall 2010 Registration Dates & Schedule of Classes Delivery Date notification to all student via email; all students must have an email address, ccc apply has information on how to get a email address; the summer and fall schedule is complete and on line within the next two weeks. Mancía suggested posting on website "parking passes are good at all LACCD campuses."
- Academic Affairs will be reducing the Fall 2010 schedule by 80 sections.
- Regis Articulation Agreements- WLAC has developed an Articulation agreement with Regis (Jesuit College in Denver) for guaranteed acceptance for our international students. Program currently extended to business majors, expanded disciplines anticipated.
- FPIP application deadline April 20 to request full-time tenure track faculty positions, deadline will be strictly enforced.

Department items:

Matriculation (Bandy) – Academic Senate voiced concerns about accreditation issues and assessment, support requested by Patty to get matriculation icon on the home page. Currently the virtual career center is embedded in the matriculation page containing important accreditation materials. Michael will check with Michelle to try to resolve this issue.

Athletics (Aggers) – Jawell Samilton has extended hours in general counseling to assist with the demand. Athletics starting scholar athlete wall featuring one male and one female athlete each month. The first recipient is Ashley Sewart and Umoja student and Giovanni Pletis is the male inductee.

EOPS (Mancia) –the program needs volunteer mentors to perform one on one tutoring to their students in Math and English. The tutors must have a recommendation from an instructor. Flyers have been distributed.

Financial Aid (Schenk) – Helen Young and Linda Clowers are working on resolving an articulation issue with Eloise Crippens regarding inaccurate information published in the schedules and catalogs posing a problem for students.

Transfer (Frederic) – Mt. St. Mary's is still accepting application for fall 2010. Beginning April 8 the Transfer Center will implement "Certification Thursday" from 12:30pm-3:30pm on a walk in basis. In an effort to eliminate duplication of services Yamonte Cooper will host a Career Development planning in April/May. All workshop schedules will be online.

Construction Project Update:

- Bus stop resumes serving Lot 7 after spring break.
- A-building move to D-Village (ASO, Health Center) postponed. Workforce has been relocated to D-Village already.
- Student Services Building – projected completion date January 2011
- Classroom Building – projected completion date January 2011
- Science /Math Building - 95% complete, anticipated to open during spring break
- Student Union, Measure J project under the Teaching and Technology Center- still in design phase
- New West entrance and permanent road- anticipated to open during spring break
- Food Court- please complete online survey; prospective vendors see project as high risk
- Athletic Grand Stand, completion date 8/10
- North Parking Structure plans will be out of DSA in February
- Watson Building plans going to DSA in January
- Hollywood CPR moved to ATA-B. 5 film trucks will be parked in area.

Important Dates:

March 22 thru April 7 – Betsy on vacation
April 14 - Health Fair
April 20 - FPIP Application Deadline
April 30 - Categorical Program Retreat, Trade Tech 9- 3 p.m.
May 26 - LACCD Board of Trustees at West
June 3 - Celebrating Excellence
June 5 - Gala Awards, Special Honoree Diane Watson, Football Field, 5 p.m.
June 8 - Commencement Ceremony 5 p.m., Football Field

Next Meeting: April 22, 2010 at 10:00 a.m., in CDC Conference Room
Meeting adjourned at 12:02p.m.

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