

**Student Services Council
September 22, 2011
Child Development Center Conference Room**

AGENDA

**Guests: 10 a.m. President Nabil Abu-Ghazaleh
11 a.m. Aundria Armstrong, Build LACCD
Administrative Services Personnel**

CSSO Report

LACCD Student Services Issues

- **State Budget Update**
- **SIS Project Update**
- **Automatic line out**
- **Withdrawal Policy**
- **18 units district-wide limit- Winter registration begins 10/24; Spring registration begins 11/14.**

General Business

- **New Transfer Services/TAP Director- Mrs. Helen Young**
- **Accreditation, Standard II.B. Self Study**
- **80K Foundation funds- call for proposals**
- **Move management instruction**
 - **New DELL computer systems for every employee**
 - **VDI computer systems for labs**
 - **CISCO Phones**
 - **Signage complete**
 - **Only critical services will remain open in former location, i.e. transcript, assessment, testing services for DSPS**
 - **Building will not open to the public until everyone is moved in and the computer systems are operational.**
 - **Continue purging and start packing (P&P)**
 - **Any changes in office occupancy needs to be sent to Aundrea**
 - **All file cabinets need to be emptied**
 - **Tour of building, second week of November**
 - **Submit winter break vacation requests ASAP**

Construction Project Update

- **Student Services Building – projected completion date October 2011**
- **Classroom Building – projected completion date October 2011**
- **Food Court- Vendor selected and district is working on contract**
- **D-Village will be removed before spring semester**

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Important Dates

Achieving the Dream Kick-Off – September 29

October 4 & October 5 – Club Rush

November 18 – Leadership Retreat

November 30 – Student Services Division Holiday Celebration

March 11-15, 2012 Accreditation Site Visit

Next meeting: Thursday, October 27, 2011, 10 a.m. to Noon
Child Development Center Conference Room