



Student Services Council Meeting

Minutes

Thursday, March 22, 2012

SSB440

Present: Shalamon Duke, Steve Aggers, Celena Alcalá, Sherron Rouzan, Glenn Schenk, Yvonne Simone, Angel Viramontes, Maria Mancia, Helen Young. **Excused:** Michael Goltermann and Kathleen Greer. **Guest:** Ludwig Perez, Michelle Long-Coffee

The meeting was called to order at 10:08 a.m. by Betsy Regalado

Guests: Michelle Long-Coffee – May 19 Open House

The open house will begin with a ribbon cutting ceremony for the Student Services Building (SSB) and General Classroom (GC) for community, faculty, students and staff. The goal is to make West a resource and build friends in the community in order to attract quality students focused on graduating and transfer. Celebrating excellence ceremony will be held on the lawn after lunch interweaving a college fair on the walk with various workshops outlining various career paths. Assessment, Financial Aid and Transfer will provide on-site testing and services for high school students. Paralegal, SCIT, Science and other program orientation will be conducted. Athletic clinic for boys and girls soccer and girls volleyball will draw families to the event, face painting, moon bounce, music and building tours will round out the event. Michelle is looking for performance groups and student volunteers. Flyers will be circulated in all Culver City schools, bus ads, class schedule and on cable three weeks prior to the event.

EAP Representative: (Sherron Rouzan) distributed wellness kits with information on EAP. She encouraged everyone to share the information and services with family and co-workers. It is critical that we are aware of the employees in our areas who may be reaching out. Supervisors need to stress the resource like EAP and other programs.

VP, Regalado requested that we be patient with the key issuance process and restroom challenges. All items are being noted and reported to the contractor. Several offices reported that the laminates were peeling of the cabinetry, air is regulated remotely. Trash issues on 1st and 3rd floor no services and directory information is needed inside the elevators. Please forward all issues to VP Regalado or your supervisor. A humming or whistle is noticed in the hallways. Yesterday there were smells in the building which could be a ventilation issue.

CSSO Report:

- Limitations on Enrollment – BR8603 – reduction and eliminate of Winter/Summer, East campus campaigned to advocate college enrollment before the district for Winter and Summer intersessions. East will be processing Winter and Summer manually 4/9 registration date for Summer for their regular students, veterans, EOPS/DSPS, Foster Care then the rest of their campus on 4/30. So far East and Pierce have announced summer sessions. Southwest and Trade are still uncommitted
- Registration date changes – May 7 for fall district-wide.
- FON update – Campus Presidents met with the President of the DBC and voted to suspend FON next year. All campuses will be hit with massive hiring's approximately 54 for 2013, not sure of the effect on FPIP. The FPIP committee meets tomorrow, VP Regalado will recommend that we