

two, counseling, DH, LS Math, English, library; tomorrow is FPIP to prioritize level three to be presented to the President. However, because the money is coming from the reserve the board must approve. There are a lot of demands being placed on the reserves. So we are still waiting for board approval. We budget 7 FON but we put in 8 FON. The reserve is now \$18 million. The penalty if we don't meet FON is \$35,000 per FTES. We have several job descriptions out there to present by September 30, 2012. West retirees are: Phyllis Morrison, Betty Jacobs, there is one more. The president will honor the tier one, two and some of tier three. If the President wants to see a different position he can change up, but no changes on one or two per President. Celena holds the administrative seat, two faculty, two AFT, two VP's and one Administrative position. Norma, Merrick, Jack, Barrake, Lisa (Chair), Betsy, Bob, Celena.

- **Process mapping for SIS system/SIS Update** – Glenn and Michael are involved in this process. If you are asked to serve please do so because this is how we program the new SIS systems. It is a lot of work just validating and updating previous work. You must map everything you are doing and what we would like to see in the system. Are the people making the decisions in the mapping process, yes. Supervisors are the ones wanting to participate on the A&R side; each area will have their own mapping. It's whatever you touch in SIS; once the decision is made there is no turning back. BR says that most of the people have been the front line attending. Tech lead has been hired. Kickoff is now 8/2012; we are buying the entire pack with degree audit so DW will be eliminated.
- **Student Mental Health Grant – Celena Alcalá** – RFP out for a Student Mental Health Grant, letter of intent is due next Friday and application deadline is 5/18/12. There will be another meeting Tuesday (May 1) at 3pm in SC 108 and all are welcome to participate. Celena will forward the slides. Three groups, peer to peer, faculty/staff awareness, suicide prevention, to address mental health issues. Who every comes to the meeting will plan the grant and pull ideas and we have three weeks to pull the grant together. Now we need to do the plan. It's a two year grant for \$50,000 - \$250,000; it requires the applicant to involve other agencies to collaborate, we are pairing with San Diego State counselors and the Veterans Administration. Debbie Tull (DSPA) at Harbor has invited West to join the other LACCD consortium; however we have chosen to write our own Grant. Rouzan has been in touch with Jennese to obtain mental health services for West students. Goltermann stated that peer to peer training will be essential. Greer shared observation from her last visit to UCLA there was graffiti on the restroom stall of encouraging messages, cheering and positive. BR we are moving and writing quickly on the grant and input is critical.
- **Achieving the Dream Initiative** – coaches were out last week, they are putting forward three principles, successful completion of English, Math and degree completion by west students. They were brainstorming ideas to put together a plan for mid-May and it will go to the next Academic Senate meeting. The newsletter will be out tomorrow.

General Business

- **EAP- Sherron Rouzan** – 6 incidents per year, we are now Aetna and no longer Horizon; services available, drivers training, financial services, child care, housekeeping etc.; relationship issues, stress anxiety (work or family), personal life improvement. 24/7 Aetna Resources for living. JLMBC is giving EAP a hard look to make sure the services are being utilized and benefitting the employees. Adjuncts also have full benefit of the services.
- **Veteran Services- Sherron Rouzan** – handouts – WLAC specifically needs to make some sound decisions on what kind of services we will offer to our Veterans. Read email from Veteran who had to drop his classes due to his living in a shelter. He can't function productively

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