Comprehensive Program Review Evaluation Committee Meeting
DRAFT Minutes
for
December 22, 2006
PCR

Attending: Judith Fierro, Betty Jacobs (guest), Li Lei, Fran Leonard, Matt Robertson, Paul Stansbury

I. The meeting was called to order and the members proceeded to discuss the comprehensive program review for speech.

   Betty Jacobs, chair of Language Arts, was present to answer any questions re. the report.

   A. Speech online? Fran started the discussion by asking Betty to answer this often-asked question. Betty explained that the speech classes offered online at West are non-performance speech classes such as Speech 151 – Small Group Communication, a class beneficial for lower and middle managers, for example. And, Speech 121 – The Process of Interpersonal Communication, which lends itself very well to the medium of online communication.

   B. Enrollment online is very strong. In answer to the question from Matt regarding class size, Betty indicated that the cap is 40.

   C. Li Lei asked why some questions were left unanswered, and it turns out that the response is “No.” If so, Fran asked that “No” be written in where appropriate.

   D. Matt then asked about the ratio of full-time to part-time faculty, and Betty responded that hiring of additional full-time speech faculty “in this climate” of straitened resources is “unrealistic.”

   E. All speech course outlines and evaluations are up-to-date.

II. Evaluations of faculty and staff and program review.

   A. Paul Stansbury suggests tying in evaluations with comprehensive program review as the reporting mechanism.

   He mentioned that Secretary of Education Spelling in an article in The Chronicle of Higher Education emphasizes measurement of outputs.

III. Further discussion centered on the possibility of exploring new directions for speech classes, such as videoconferencing, the proper use of Powerpoint.

IV. The meeting adjourned at 3:45 pm.