Program Review Committee
Meeting
Thursday, April 6, 2006
PCR
2:00 – 3:00 p.m.

Minutes

Attending: Cathy Froloff, Fran Leonard, Ed Pai, Paul Stansbury

I. Paul Stansbury mentioned the fourteen success measures of AB 1417. All these measures may not be applicable to discipline level.

II. Group continued working on adapting the annual program review instrument for academic.
   A. FTES/FTEF substituted for WSCH/FTES – measures how productive your faculty are; part of enrollment management.
   B. Grades A,B,C excluding W, D,F substituted for Retention – measures teaching effectiveness
   C. Persistence deleted as this is more of an institutional measure.
   D. Add Skill Certificates
   E. Add following question after each data box: Please address any trends in data shown in your discipline
   F. Change dates in data boxes for fall 2006
   G. Tough to track transfer by discipline because West has Liberal Arts degrees
   H. Critical measure for Basic Skills: promotion thru the systems – can only be applied to Language Arts, Math, Personal Development, ESL, Library & Learning Center.
   I. Another possible measure is Persistence thru the curriculum which is part of program outcomes.
   J. Planning agendas – any goals should be expressed in terms of measures.
   K. Institutional goals – add box and ask participants to address those that apply to them.
   L. Cost per FTES – educating process – Dental hygiene students take science classes.
   M. How much overhead? How well did they do by their FTEF allocation – this is how administration projects FTES.
   N. Ask Isabella whether a budget element for program review can be attached to the unit plan.

III. Next meeting April 20, 2006 at 2:00 p.m. in HLRC-316

IV. Adjournment
Respectfully submitted
Cathy Froloff