

**West Los Angeles College
Program Review 2012
Resource Requests**

*Draft *** Unvalidated Program Reviews ****

Academic Affairs Division	
Allied Health	
Full time Instructor	
<u>Cert. Title</u>	
Full time Tenure Track Instructor	
<u>Resource Request</u>	
Full time Instructor	
<u>RR Description</u>	
Hire a full time instructor of Dental Hygiene	
<u>Total Cost Value</u>	
\$70,000	
Full time Instructor 2	
<u>Cert. Title</u>	
Full time Tenure Track Instructor	
<u>Resource Request</u>	
Full time Instructor 2	
<u>RR Description</u>	
Full time Instructor for Dental Hygiene	
<u>Total Cost Value</u>	
(blank)	
Full time Instructor 3	
<u>Cert. Title</u>	
Full time Tenure Track Instructor	
<u>Resource Request</u>	
Full time Instructor 3	
<u>RR Description</u>	
Full time instructor for Allied Health	
<u>Total Cost Value</u>	
\$70,000	
Medical Assisting Program	
<u>Cert. Title</u>	
Adjunct Instructor	
<u>Resource Request</u>	
Medical Assisting Program	
<u>RR Description</u>	

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

funds to sustain the Medical Assisting program; program was grant funded.

Total Cost Value

\$180,000

Pharmacy Technician Program

Cert. Title

Full time instructor position

Resource Request

Pharmacy Technician Program

RR Description

Funds to sustain/bring back the Pharmacy Tech program to the allied health department.

Total Cost Value

\$120,000

DRAFT - PRELIMINARY

Program Review 2012
Resource Requests

Anthropology
materials for advertising campaign
<u>Cert. Title</u>
(blank)
<u>Resource Request</u>
materials for advertising campaign
<u>RR Description</u>
(blank)
<u>Total Cost Value</u>
\$1,500

DRAFT - PRELIMINARY

Program Review 2012 Resource Requests

Biological Sciences

ACCENTUATE AND EXPAND THE BIOLOGICAL SCIENCES PROGRAMS

Cert. Title

BIOLGY INSTRUCTOR

Resource Request

ACCENTUATE AND EXPAND THE BIOLOGICAL SCIENCES PROGRAMS

RR Description

This request, if granted would allow the hire of a majors biologidt who would strengthen our program. Currently we offer 5-6 sections of Anatomy in the fall and Spring, but only 4 sections of Micro. This would allow us to increase our micro offerings. Many students at SMC would travel to WLAC to take Micro for 2 reasons: 1. SMC currety offers 16 sections of human anatomy but only 5 sections of micro, which creates a bottle-neck for students trying to complete the required courses and 2. SMS's Micro is a 5-Unit whereas almost every Health Science program only requires a 4- Unit micro, like WLAC's Micro 20.

Total Cost Value

\$85,905

MAINTAIN THE CURRENT STATE OF BIOLOGICAL SCIENCES PROGRAM

Cert. Title

BIOLOGY INSTRUCTOR

Resource Request

MAINTAIN THE CURRENT STATE OF BIOLOGICAL SCIENCES PROGRAM

RR Description

This hire would bring to the program a specialized flavor to the distinction between Bio 6 and 7 as we aspire to offer both Bio 6 and 7 every fall and spring semesters. Currently there is a very high demand to take courses required for entering the health Science, including Human Anatomy, human Physiology and microbiolgy. most of our sections are filled within a few days after enrolment begins, and we have dozens of students"running for the classes at the start of the semester.

Total Cost Value

\$85,904

**Program Review 2012
Resource Requests**

Child Dev/ F&CS	
2 Full time Child Development Instructors	
<u>Cert. Title</u>	
Child Development Full Time Instructor	
<u>Resource Request</u>	
2 Full time Child Development Instructors	
<u>RR Description</u>	
This would entail program 100 supporting the hiring and funding of 2 full time instructors. We would like to hire one instructor in Fall 2013 and the second instructor in Fall 2014. AS our program grows and we expand our vision to support student into transfer, we need full time instructors	
<u>Total Cost Value</u>	
\$189,000	

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Computer Science

Equipment Purcahse

Cert. Title

(blank)

Resource Request

Equipment Purcahse

RR Description

The division has identified critical areas requiring updating: Network infrastructure, training delivery hardware and classroom workstations.

Total Cost Value

\$90,815

Four student tutors and 1 student worker

Cert. Title

(blank)

Resource Request

Four student tutors and 1 student worker

RR Description

tutoring service, following up with degree/certificate petition, and conducting employer survey.

Total Cost Value

(blank)

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Dance, Health & Physical Education

Assistance from the Matriculation officer and counseling.

Cert. Title

(blank)

Resource Request

Assistance from the Matriculation officer and counseling.

RR Description

Assistance from the Matriculation officer and counseling.

Total Cost Value

\$0

Purchase aquatic matting for PECS

Cert. Title

(blank)

Resource Request

Purchase aquatic matting for PECS

RR Description

Aquatic matting needed for the hallway in PECS leading to the locker room.

Total Cost Value

\$1,500

Purchase lighting equipment for dance concerts

Cert. Title

(blank)

Resource Request

Purchase lighting equipment for dance concerts

RR Description

Funds needed to purchase lighting equipment for dance concerts

Total Cost Value

\$10,000

Repair and maintain equipment in the Fitness Center and Weight Room

Cert. Title

(blank)

Resource Request

Repair and maintain equipment in the Fitness Center and Weight Room

RR Description

Repair and maintain equipment in the Fitness Center and Weight Room

Total Cost Value

\$2,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Earth Sciences

HIRE A PHYSICAL SCIENCE LABORATORY TECHNICIAN FOR THE EARTH SCIENCES

Cert. Title

(blank)

Resource Request

HIRE A PHYSICAL SCIENCE LABORATORY TECHNICIAN FOR THE EARTH SCIENCES

RR Description

Relieve faculty from routine laboratory preparation chores. A career physical science laboratory technician applies knowledge of the physical sciences and scientific laboratory procedures and techniques in performing a broad range of duties related to the day-to-day operations of physics/engineering and astronomy laboratories; these include weekly storage/maintenance of equipment, setting up/breaking down (as per the instructor's order) continuous testing of equipment for reliability and safety before the students' use and other duties as needed for an orderly operation of laboratory classes and thus facilitating the faculty's obligation to carry out his/her duties : lecturing, mentoring, advising. Additionally, the faculty would engage with colleagues, write grants to advance the cause on the discipline.

Total Cost Value

\$31,236

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Economics	
Commanding Heights	
<u>Cert. Title</u>	(blank)
<u>Resource Request</u>	Commanding Heights
<u>RR Description</u>	A documentary on Economic Systems, Globalization, Economic History of US
<u>Total Cost Value</u>	\$280
ECON CLUB PRINTING MATERIALS	
<u>Cert. Title</u>	(blank)
<u>Resource Request</u>	ECON CLUB PRINTING MATERIALS
<u>RR Description</u>	FLYERS, CLUB WEBSITE DESIGN
<u>Total Cost Value</u>	\$700
STATA	
<u>Cert. Title</u>	(blank)
<u>Resource Request</u>	STATA
<u>RR Description</u>	Statistical software program
<u>Total Cost Value</u>	(blank)

DRAFT - PRELIMINARY

Program Review 2012 Resource Requests

HLRC

Expand online and in-Center tutoring services, including use of technology

Cert. Title

(blank)

Resource Request

Expand online and in-Center tutoring services, including use of technology

RR Description

Increase number of trained tutors, especially in math, available to students in Center during operating hours to maintain 1:3 ratio between tutors and students; increase availability of online tutoring services in math, science, and reading, particularly during hours when Center is closed; integrate technology to reinforce tutoring assistance (CAI lessons on LAN terminals and use of electronic tablets by tutors in Center).

Total Cost Value

\$10,000

Expand, repurpose, and update instructional technology

Cert. Title

(blank)

Resource Request

Expand, repurpose, and update instructional technology

RR Description

Double the number of site licenses for Plato CAI beginning in Fall 2013 to accommodate usage by all students enrolled in credit or non-credit Learning Skills classes; purchase tablets for use in Center by tutors so that information can be saved and transmitted for future reference by students; renewal of Plato and Reading Horizons in 2013-14; purchase of ancillary resources to accompany required texts in math classes numbered 105-125.

Total Cost Value

\$70,000

Increase available material and personnel resources in Center to maximize functionality

Cert. Title

(blank)

Resource Request

Increase available material and personnel resources in Center to maximize functionality

RR Description

Updated signage, specific workroom equipment, and expanded assignment/vailability of certificated staff is needed for the Center to operate at maximum functionality. No signage updating has occurred since DSPS relocated to the SSB last year; the first floor workroom needs a scanner, small photocopier, fax machine, and shredder to support the work of Center personnel; certificated "subs" are required for Center faculty to attend meetings, participate in professional development activities, teach classes, lead workshops, or meet with faculty colleagues off the Center floor.

**Program Review 2012
Resource Requests**

Total Cost Value

\$6,000

Set up a "math lab" in the Center for intensive math review and course support

Cert. Title

(blank)

Resource Request

Set up a "math lab" in the Center for intensive math review and course support

RR Description

Establish a "lab" setting with specially-trained tutors and faculty for intensive review and assistance to students in Math 105-125; integrate technology (electronic tablets and CAI lessons) and ancillary resources accompanying required texts to diversify instructional approaches and delivery systems; structure activities and academic interventions to align with course content throughout 16-week term.

Total Cost Value

\$8,000

Set up a "reading lab" in the Center for foundational and academic literacy support

Cert. Title

(blank)

Resource Request

Set up a "reading lab" in the Center for foundational and academic literacy support

RR Description

A two-pronged approach to building foundational and academic literacy using Reading Horizons software and Reading Apprenticeship methodologies. Students with emerging literacy skills work intensively with literacy tutors in one-on-one or small-group settings, using the integrated CAI support of Reading Horizons; students developing academic literacy skills work with literacy tutors in small groups in the classroom or the Center to apply strategies from Reading Apprenticeship to texts across the curriculum.

Total Cost Value

\$11,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Humanities & Fine Arts (CTE)

hire /replace retired faculty for Art / Art History

Cert. Title

Art/Art History instructor.

Resource Request

hire /replace retired faculty for Art / Art History

RR Description

Hire a faculty member who can teach course loads in both Art History and Art specifically printmaking CTE program. Both meeting the Humanities requirement ALL students need to transfer.

Total Cost Value

\$75,000

Hire a Multi Media instructor

Cert. Title

Multi Media Instructor

Resource Request

Hire a Multi Media instructor

RR Description

Hire a Multimedia instructor to over see , create and support various certificates in the field of study and develop an Aa transfer degree program in addition to teaching the required course load.

Total Cost Value

\$75,000

hire aide

Cert. Title

(blank)

Resource Request

hire aide

RR Description

(blank)

Total Cost Value

(blank)

Hire Music/ Recording Arts instructor.

Cert. Title

Music / digital recording instructor.

Resource Request

Hire Music/ Recording Arts instructor.

RR Description

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Hire a recording Arts instructor to teach CTE courses in digital recording arts to support and modernize the Computer graphics, Animation, Web Design and video editing programs/certificates.

Total Cost Value

\$75,000

Printing press for printmakeing

Cert. Title

(blank)

Resource Request

Printing press for printmakeing

RR Description

A printing press.

Total Cost Value

\$4,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Humanities & Fine Arts (GE)	
HFA studio furniture	
<u>Cert. Title</u>	(blank)
<u>Resource Request</u>	HFA studio furniture
<u>RR Description</u>	Purchase easels for painting courses, stolen drawing tables for drawing courses.
<u>Total Cost Value</u>	\$4,000
HFA, smart classroom upgrades.	
<u>Cert. Title</u>	(blank)
<u>Resource Request</u>	HFA, smart classroom upgrades.
<u>RR Description</u>	Upgrade and add smart classroom digital equipment. The lectern furniture in the three smart classrooms has not been upgraded since installed in 2000-2001. The division requires two additional smart classrooms to continue to serve our student. To be utilized by Foreign Languages, Fine Arts, Music, Humanities, Cinema, and philosophy
<u>Total Cost Value</u>	\$10,000
hire /replace retired faculty for Art / Art History	
<u>Cert. Title</u>	Art/Art History instructor.
<u>Resource Request</u>	hire /replace retired faculty for Art / Art History
<u>RR Description</u>	Hire a faculty member who can teach course loads in both Art History and Art specifically printmaking CTE program. Both meeting the Humanities requirement ALL students need to transfer.
<u>Total Cost Value</u>	\$75,000
Hire a Multi Media instructor	
<u>Cert. Title</u>	Multi Media Instructor
<u>Resource Request</u>	Hire a Multi Media instructor
<u>RR Description</u>	

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Hire a Multimedia instructor to over see , create and supprt various certificates in the field of study and developo an Aa transfer degree program in addition to teaching the required course load.

Total Cost Value

\$75,000

Hire Music/ Recording Arts instructor.

Cert. Title

Music / digital recording instructor.

Resource Request

Hire Music/ Recording Arts instructor.

RR Description

Hire a recording Arts instructor to teach CTE courses in digital recording arts to support and modernize the Computer graphics, Animation, Web Design and video editing programs/certificates.

Total Cost Value

\$75,000

Printing press for printmakeing

Cert. Title

(blank)

Resource Request

Printing press for printmakeing

RR Description

A printing press.

Total Cost Value

\$4,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Language Arts	
One tenure-track, probationary full-time English teaching position	
<u>Cert. Title</u>	
English instructor	
<u>Resource Request</u>	
One tenure-track, probationary full-time English teaching position	
<u>RR Description</u>	
One tenure-track, probationary full-time English teaching position for general education and transfer instruction.	
<u>Total Cost Value</u>	
\$80,000	

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Library
classified library staff
<u>Cert. Title</u>
(blank)
<u>Resource Request</u>
classified library staff
<u>RR Description</u>
Replace retired and discharged staff 1 Library Technician 1 Library Assistant
<u>Total Cost Value</u>
\$99,810
Electronic security measures
<u>Cert. Title</u>
(blank)
<u>Resource Request</u>
Electronic security measures
<u>RR Description</u>
Add additional security cameras and/or Electronic access control to key storage areas
<u>Total Cost Value</u>
\$10,000
Eliminate gap in library wall near mezzanine
<u>Cert. Title</u>
(blank)
<u>Resource Request</u>
Eliminate gap in library wall near mezzanine
<u>RR Description</u>
Raise the wall to meet the ceiling so books cannot bypass the security system. Deter unauthorized entry.
<u>Total Cost Value</u>
\$30,000
Instruction Media Specialist
<u>Cert. Title</u>
(blank)
<u>Resource Request</u>
Instruction Media Specialist
<u>RR Description</u>
hire an Instructional Media Specialist, this position has been vacant since 2006. We currently only have an Instruction Media Assistant to support the whole campus

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Total Cost Value
\$71,800

Library Collection Development Fund

Cert. Title
(blank)

Resource Request
Library Collection Development Fund

RR Description
Library collections consist of: books, periodicals, online databases, audio-visuals.

Total Cost Value
\$367,000

library faculty staffing

Cert. Title
Librarian

Resource Request
library faculty staffing

RR Description
Hire 3 full-time certificated faculty librarians to bring staffing levels of the college library to state minimum standards stated in Title 5 section 58724 based on current FTES levels

Total Cost Value
\$185,457

Media Communication - Maint - Equip W6390A-582400 for Instruction Media Center

Cert. Title
(blank)

Resource Request
Media Communication - Maint - Equip W6390A-582400 for Instruction Media Center

RR Description
maintain and replace classroom audio visual equipment in a timely and reliable manner.

Currently 0 budget in line item. Always needing to search for money and run around through multiple divisions.

Total Cost Value
\$10,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Mathematics

Classroom and office supplies.

Cert. Title

(blank)

Resource Request

Classroom and office supplies.

RR Description

Classroom and office supplies, including, but not limited to dry board markers, printer cartridges, etc.

Total Cost Value

\$2,000

Hire a full time probationary math instructor. (Math Position #2)

Cert. Title

Regular Faculty

Resource Request

Hire a full time probationary math instructor. (Math Position #2)

RR Description

2 After hiring a new math faculty member, their duties will involve: a) coordinate our new Algebra sequence Math 123ABC by gathering and analyzing course data (success, retention) and monitoring the cycle of Math123ABC course SLOs, b) assessing and making recommendations on the foundations math sequence, overseeing course SLOs regarding this sequence, c) participate in Supplemental Instruction, Learning Center tutor training, help train math faculty members and tutors for in-class tutoring effectiveness and addressing math anxiety, d) assist piloting in-class tutors in at least three Math 115/117 classes (or Math 123ABC), e) help create a Math Lab where other math faculty spend some office hours, f) assist UMOJA instruction in foundation skills mathematics, and g) serving on Student Success Committee. This aligns with the WLAC Educational Master Plan, Goal 1c,d, 3b, 4b, f. and 5a.

Total Cost Value

\$85,500

Hire a full time probationary math instructor. (Math Position#1)

Cert. Title

Regular Faculty

Resource Request

Hire a full time probationary math instructor. (Math Position#1)

RR Description

DRAFT - PRELIMINARY

Program Review 2012 Resource Requests

1 After hiring a new math faculty member, their duties will involve: a) teaching mathematics to S-STEM students in the RRMT project, b) assessing and making recommendations on all S-STEM related math course, c) overseeing course SLOs regarding these courses, d) coordinate with the WLAC Science Division (especially Physics) on scheduling of key S-STEM math courses, e) teach/support the evening mathematics program, f) serve as a mentor to any declared mathematics major, g) start a math club, and h) serve on the Curriculum Committee.

Total Cost Value

\$85,500

Hire a full time probationary math instructor. (Math Position#3)

Cert. Title

Regular Faculty

Resource Request

Hire a full time probationary math instructor. (Math Position#3)

RR Description

3 After hiring a new math faculty member, their duties will involve: a) overseeing any non-STEM related issues, making recommendations on non-STEM courses, overseeing course SLOs regarding these courses, supporting the mathematics evening program regarding these courses, b) serve as the course coordinator of the math department's STATISTICS courses, the main NON-STEM transfer level course, c) explore alternative STATISTICS pedagogy such as STATWAY, initiate the installation of this type of course at WEST, d) coordinate with the WEST TRANSFER CENTER to help disseminate information regarding transfer, along with serving as the faculty mentor for the CURSA program, e) training in Readers Apprenticeship to improve student success rates in STATISTICS, and f) serve on Academic Senate.

This aligns with the WLAC Educational Master Plan, Goal 2c, 4f and 5a, d.

Total Cost Value

\$85,500

Mathematics Division clerical assistance

Cert. Title

(blank)

Resource Request

Mathematics Division clerical assistance

RR Description

10/week Mathematics Division clerical assistance to perform routine tasks associated with quantitative SLO assessments (such as running scantrons and organizing the data).

Total Cost Value

\$7,120

SI tutors to work with willing faculty members in specific courses.

Cert. Title

**Program Review 2012
Resource Requests**

(blank)

Resource Request

SI tutors to work with willing faculty members in specific courses.

RR Description

Supplemental Instruction (SI) tutors to work with willing faculty members in specific courses and tutorial and math lab. 4.25 hrs/wk

Total Cost Value

\$6,800

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Physical Sciences

HIRE A PHYSICAL SCIENCE LABORATORY TECHNICIAN

Cert. Title

(blank)

Resource Request

HIRE A PHYSICAL SCIENCE LABORATORY TECHNICIAN

RR Description

Relieve faculty from routine laboratory preparation chores. A career physical science laboratory technician applies knowledge of the physical sciences and scientific laboratory procedures and techniques in performing a broad range of duties related to the day-to-day operations of physics/engineering and astronomy laboratories; these include weekly storage/maintenance of equipment, setting up/breaking down (as per the instructor's order) continuous testing of equipment for reliability and safety before the students' use and other duties as needed for an orderly operation of laboratory classes and thus facilitating the faculty's obligation to carry out his/her duties : lecturing, mentoring, advising. Additionally, the faculty would engage with colleagues, write grants to advance the cause on the discipline.

Total Cost Value

\$26,500

Hire tenure-track Chemistry Instructor

Cert. Title

CHEMISTRY INSTRUCTOR

Resource Request

Hire tenure-track Chemistry Instructor

RR Description

More than 50% of majors Chemistry courses (chem 101,102, 211, 212) are being taught by adjunct; we want balance that ratio and bring it close inline with majors courses in biological sciences and physics. Studies have shown full-time faculty do indeed enhance student retention, graduation and transfer; we also wish to hire a biochemist and start offering chem 221 on campus. Currently we are losing some students from taking our organic series as students prefer to take the sequence of 211,212 and 221 in one college.

Total Cost Value

\$85,904

**Program Review 2012
Resource Requests**

Political Science

Budget for a coordinator of global studies program and funding for outside resources

Cert. Title

Coordinator

Resource Request

Budget for a coordinator of global studies program and funding for outside resources

RR Description

The global studies program will need to be coordinated between the various components of the program in addition the program would entail the use of visits, guest speakers, and community lectures emphasizing various global issues.

Total Cost Value

\$120,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Public Safety	
Additional sections offered	
<u>Cert. Title</u>	N/A
<u>Resource Request</u>	Additional sections offered
<u>RR Description</u>	Offer more sections of the required courses so more students could be eligible to apply for the Corrections Skills Certificate.
<u>Total Cost Value</u>	(blank)
Need director for the Police Orientation and Preparation Program (POPP)	
<u>Cert. Title</u>	Instructor Special Assignment
<u>Resource Request</u>	Need director for the Police Orientation and Preparation Program (POPP)
<u>RR Description</u>	To coordinate off campus learning community, conduct recruiting, oversee course mapping and sequencing, select text books, arrange articulation agreements with four year universities, select and evaluate instructors, oversee day to day program. This position could range from .5 to 1.0.
<u>Total Cost Value</u>	\$90,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Research and Planning

Adequate support staff for SLO assessment system-Admin Aide

Cert. Title

(blank)

Resource Request

Adequate support staff for SLO assessment system-Admin Aide

RR Description

Management of SLO assessment data is clerical-intensive. A half-time administrative assistant is needed.

Total Cost Value

\$35,000

Adequate support staff for SLO assessment system-Ass't Research Analyst

Cert. Title

(blank)

Resource Request

Adequate support staff for SLO assessment system-Ass't Research Analyst

RR Description

Management of SLO assessment data is clerical-intensive, as well as requiring professional-level analytical and reporting skills. A half-time administrative assistant and a half-time assistant research analyst would meet this need.

Total Cost Value

\$60,000

SLO Assessment Data System

Cert. Title

(blank)

Resource Request

SLO Assessment Data System

RR Description

An SLO assessment data system requires a commercial software license, annually renewable, and a dedicated computer server to support the data system.

Total Cost Value

\$20,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Teaching & Learning

Adequate staff support for outcomes process-1.0 SLO Coordinator

Cert. Title

SLO Coordinator

Resource Request

Adequate staff support for outcomes process-1.0 SLO Coordinator

RR Description

Working through the process of the outcomes cycle, there is a long-term need to increase the SLO Coordinator from 0.5 to 1.0.

Total Cost Value

(blank)

Adequate support staff for SLO assessment system-Admin Aide-Joint with ORP

Cert. Title

(blank)

Resource Request

Adequate support staff for SLO assessment system-Admin Aide-Joint with ORP

RR Description

Management of SLO assessment data is clerical-intensive. A half-time administrative assistant is needed.

Total Cost Value

\$35,000

Adequate support staff for SLO assessment system-Ass't Research Analyst-Joint with ORP

Cert. Title

(blank)

Resource Request

Adequate support staff for SLO assessment system-Ass't Research Analyst-Joint with ORP

RR Description

Management of SLO assessment data is clerical-intensive, as well as requiring professional-level analytical and reporting skills. A half-time administrative assistant and a half-time assistant research analyst would meet this need.

Total Cost Value

\$60,000

SLO Assessment Data System-Joint with ORP

Cert. Title

(blank)

Resource Request

SLO Assessment Data System-Joint with ORP

RR Description

An SLO assessment data system requires a commercial software license, and dedicated computer server to support the data system.

Total Cost Value

**Program Review 2012
Resource Requests**

\$20,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Administrative Services Division

Information Technology

Comvault Additional 2TB diskspace storage backup license

Cert. Title

(blank)

Resource Request

Comvault Additional 2TB diskspace storage backup license

RR Description

In order to back user' data, server info , Info Tech need an extra 2TB diskspace storage backup license

Total Cost Value

\$22,000

Data Center Alarm System

Cert. Title

(blank)

Resource Request

Data Center Alarm System

RR Description

College information data is stolen, All constant access to electronic information, educational services will be disrupted and college surely suffer far-reaching business and financial consequences. Secondary Data Center will ensure the continuity of technology educational services.

Total Cost Value

\$10,000

Hiriing Sr. Network IT Specialist

Cert. Title

(blank)

Resource Request

Hiriing Sr. Network IT Specialist

RR Description

Due to new complex and advance Network Cisco equipment such as VMWare, Blade, EMC VNX storage, Cisco VOIP Phone , Wireless network , Cisco Digital Media Player, Comvault Backup, and Exchange 2010, Info Tech department definitely require an additional senior technical staff member to supervise and maintain these hardware. Additionally, Info Tech also expect many new coming projects in next few years such as a new student information system, Single sign-on Student system, Exchange 2010, Kentico CMS, Apple support, District-wide Security System and Fiber Infrastructure implementation.

Total Cost Value

\$714,000

**Program Review 2012
Resource Requests**

Hiring a new assistant Network Support Specialist

Cert. Title

(blank)

Resource Request

Hiring a new assistant Network Support Specialist

RR Description

With many help desk tickets are requested per month, weekend support, Phone support and future Apple workstation support, Info Tech strongly believe we need one full-time experienced help desk staff member

Total Cost Value

\$46,500

Web designer

Cert. Title

(blank)

Resource Request

Web designer

RR Description

College is urgently planning to implement and create many major critical websites using a new content management system called Kentico. This project estimates about 2 years to be fully completed based on college planning and all website requirement.

Total Cost Value

\$64,000

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Plant Facilities	
2 new passenger carts	
<u>Cert. Title</u>	(blank)
<u>Resource Request</u>	2 new passenger carts
<u>RR Description</u>	To obtain and add to Facilities fleet 2 new passenger carts, one ADA compliant.
<u>Total Cost Value</u>	\$20,000
Hire Custodial Supervisor	
<u>Cert. Title</u>	(blank)
<u>Resource Request</u>	Hire Custodial Supervisor
<u>RR Description</u>	To add a custodial supervisor to Plant Facilities staff.
<u>Total Cost Value</u>	\$44,400

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Student Services Division

Athletics

Hire a part time Athletic Trainer

Cert. Title

(blank)

Resource Request

Hire a part time Athletic Trainer

RR Description

Currently, we are required to have a minimum of one full time nationally certified athletic trainer. Many California community colleges have more than one trainer to meet and service the sports medicine needs of their student-athletes. With ten active sport teams and 300+ student-athletes it is difficult for one person to handle effectively handle this load. We are of the opinion that our department needs an additional part time athletic trainer to assist our current full time athletic trainer.

Total Cost Value

\$11,355

Hire a part time Sports Information Director

Cert. Title

(blank)

Resource Request

Hire a part time Sports Information Director

RR Description

In an effort to maintain our accreditation status and remain in compliance with recently adopted legislation with CCCAA, WSC and the SCFA we need a part time Sports Information Director to compile, and disseminate individual, team and game statistics. The SID will also serve as the department webmaster, and a liaison between the college's Public Relations and Advertising office, and the athletic department.

Total Cost Value

\$16,960

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Child Development Center	
College augmentation to Child Development Center	
<u>Cert. Title</u>	
CDC Director	
<u>Resource Request</u>	
College augmentation to Child Development Center	
<u>RR Description</u>	
Budget augmentation to cover Director salary and benefits.	
<u>Total Cost Value</u>	
\$159,000	

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

International Student Center	
Hire full time employee and student assistant	
<u>Cert. Title</u>	
(blank)	
<u>Resource Request</u>	
Hire full time employee and student assistant	
<u>RR Description</u>	
Full time employee to assist International Advisor with daily office operations.	
<u>Total Cost Value</u>	
\$34,407	

DRAFT - PRELIMINARY

**Program Review 2012
Resource Requests**

Transfer Center / TAP

Hourly Personal Development Instructor

Cert. Title

Counselor

Resource Request

Hourly Personal Development Instructor

RR Description

A hourly Personal Development Instructor would be required to teach the PD 40 - Transfer Course

Total Cost Value

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DRAFT - PRELIMINARY