Handouts: Agenda, Memo from College Council Executive Committee: An Institutional Effectiveness Committee for West Los Angeles College (Rationale & Charge 8/20/07), Report on Program Review,

Meeting was called to order at 2:19pm.

I. Agenda for September 17, 2007 was approved.

II. Approval of Minutes
   a. No minutes were submitted from the previous meeting.

III. Reports and Information
     President: (Mark Rocha)
     o President Rocha discussed the program review process; how the budget process can be linked.
     o Planning Committee:
     o Provide oversight and recommendations to College Council.
     o Recommendation 5 of Progress Report
     o Link into the Accreditation Progress Process
     o Recommendation of Discretionary Funds
       • Requests that the Planning Committee report back a follow-up report on growth initiative funds spent for the Spring 2007 Enrollment Projects.
     o Link to primary goals of the Educational Plan
     o Strengthen Program Review
o Recommends that the College Planning reinstitute itself as an Institutional Effectiveness Committee.

Program Review (Fran Leonard)

Fran gave an overview of the program review process;

- Unfortunately, the consultants KMR Associates are no longer with us.
- Program Review Committee is still reviewing the process and software to be used.
- We are awaiting the Planning Committee to give us direction after a program has been reported to the committee.

See motions being submitted to the College Council.

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**CPC Motion**

**Date:** September 17, 2007

**Motion:** Moved that the College Planning Committee look at the current forms for new programs to determine what should be kept or changed. The committee should write up this new process for discussion and actions.

(See attached forms)

http://www.wlac.cc.ca.us/planning/index.html

**Amendments (if any):**

Moved by: **Fran Leonard**  Seconded by:  **Betsy Regalado**

Result: Approved

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CPC Motion

Date: September 17, 2007

Motion: Moved that the College Planning Committee recommends to the College Council that the academic senate establishes criteria that define what an academic program is.

Amendments (if any):

Moved by: Patricia Siever Seconded by: John Oester

Result: Approved

Meeting was adjourned at 2:30 p.m. The next meeting will be held on Monday, November 19, 2007 (Winlock Lounge) at 2:00pm.