Minutes

Monday, February 27, 2012
1:30 pm-3:00 pm
Winlock Lounge

Present: Betsy Regalado, Fran Leonard, Ken Takeda, Maureen O’Brien, Rebecca Tillberg

1. Approve Minutes, 1/23/2012. The minutes were approved with the correction that 'list of course' should be 'list of courses.'

2. Accreditation Draft Recommendations. Several questions related to preparation for the accreditation site visit were discussed. Those who will be interviewed, as well as others, need to be conversant with the various college planning diagrams, including those that link planning and budgeting. A folder will be prepared of institutional effectiveness-related documents, and they will be shared with campus committee members. There was discussion about the updated Facilities Plan as contained in the final SEIR, which is already posted on the web.

Motion to adopt the college integrated strategic plan document, as presented. The motion passed by consensus. It was noted that the Board approves the Educational Master Plan, but not the integrated strategic plan. Next the motion will be presented to the College council and then the President for approval.

3. Program Review Update. The current plan is for Student Services to conduct program review during the first week of April, during spring break. There was discussion about the Vice President prioritization process. The sense of the group is that the process is simple, and works well as it is. If a need is identified, modifications could be made through the governance process.

Ken described a presentation made to the VPAAs about how to get buildings out of the moratorium: 1. Usage numbers from the Fusion facilities data system, and 2. Total cost of ownership and ability of the college to maintain the new buildings. For level 3 of maintenance, West needs 25 custodians, and currently has 22 custodians. For maintenance, the college would need 12, and currently has 10. A few more crafts people would be needed. These considerations feed into the budget for 2012-12, but the college cannot afford the additional positions. The issue can be dealt with if the college plans for the expense.