

**West Los Angeles College
Educational Master Plan 2008 – 2011
Implementation Summary**

Objective 1 Evaluation	Student Success - Affirm institutional commitment to student learning.	
Strategies		
+	1a	By 2010 require all students to participate in comprehensive orientation and assessment before class registration.
	Progress	The availability of orientation and assessment has been expanded.
	Recommendations	Because the education code prohibits “requiring” all students to participate in orientation or assessment as a condition of registration, this Strategy should be re-worded to “advise” or “guide” rather than “require.”
--	1b	Adopt & publish recommended preparation advisories across the curriculum.
	Progress	The Academic Senate adopted a motion to encourage all faculty to include appropriate prerequisites, co-requisites and advisories, and Language Arts and Math division chairs have encouraged the practice. Very few instructors have used advisories.
	Recommendations	<ol style="list-style-type: none"> 1. Conduct a pilot with courses that have advisories to see if student success is improved, and if so, extend the practice to other courses. 2. Counselors need to be aware of advisories. 3. Share success rates of courses with and without advisories. 4. Encourage faculty to include advisories in their syllabi. 5. Discuss process to add advisories, and provide ESC training to show how easy it is to add advisories.
+	1c	Evaluate the effectiveness of all college courses and programs using student learning outcomes.
	Progress	Substantial progress has been made: SLOs for 60 courses and 12 Student Services programs have been posted and assessed.
	Recommendations	<ol style="list-style-type: none"> 1. SLOs for remaining, high-demand courses must be developed and assessed, along with SLOs for all programs 2. The Strategy should be expanded to address taking action based on the SLO assessment. 3. Develop the SLO matrix so that it is more directive regarding actions based on assessments. 4. Develop Strategies to more directly involve Deans and Chairs in SLO assessment and actions.
+	1d	Provide students study skills support via tutoring, classes, and workshops.
	Progress	Extensive support for study skills via a variety of means has been developed and provided.
	Recommendations	Strategy accomplished.

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Objective 2	Basic Skills - Implement a comprehensive, integrated written plan for an effective basic skills program to meet the needs of all West students by Fall 2010.	
Evaluation	Strategies	
--	2a	By 2008 institute educationally-sound class sizes in all basic skills classes.
	Progress	Not done
	Recommendations	Reconsider the desirability of this Strategy
--	2b	Re-label basic skills as pre-collegiate.
	Progress	Not done
	Recommendations	Question the effectiveness of changing terminology. Other anti-stigma terminology should be explored. Refer the Strategy to the Basic Skills Committee, the SPSC, or the Academic Senate for follow-up.
+	2c	Establish learning communities and recruit students during registration.
	Progress	New learning communities have been established
	Recommendations	Current objective has been achieved; expansion could be considered.
	General Recommendations	The 'Strategies' do not appear to address the over-all 'Objective.' Re-frame Objective.

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Objective 3	Build Vocational Education - Build on WLAC's success in Vocational Education to improve the whole college.	
Evaluation	Strategies	
✓	3a	Strengthen relevant and effective vocational programs.
	Progress	Several vocational programs have been strengthened, however others need to be reviewed.
	Recommendations	Review of the program review validations is the first step so as to determine each program's strengths and needs.
✓	3b	Provide pre-collegiate support for vocational programs.
	Progress	No additional pre-collegiate support has been developed for vocational programs.
	Recommendations	Clarify why this strategy was included, what its implementation would entail, and what need was expressed for this strategy. The Basic Skills Committee should work with the Voc Ed dean to identify and develop the basic skills resources needed within voc ed programs.
	3c	Assign trained counselors to vocational education programs.
	Progress	Although some discussion has occurred around this issue, and FPIP approved a full-time Counselor position with specialization in Career Development for 09/10, no changes have been made
	Recommendations	Retain or reframe this Strategy.
+	3d	Develop new vocational education program offerings in growth areas the college is well equipped to serve.
	Progress	Strong progress has been made with the beginning of 4 new programs since 2008, and 2 other programs currently under development.
	Recommendations	This may be an on-going Strategy.

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Objective 4	Instructional Delivery - Build upon and support WLAC's diversified modes of instructional delivery.	
Evaluation	Strategies	
+	4a	Institute a variety of learning communities, including Freshman Experience, and interest-driven groups (e.g., health careers, environmental sustainability).
	Progress	Learning communities have been instituted.
	Recommendations	Strategy has been accomplished.
+	4b	Make available to all students online counseling, library and financial aid services.
	Progress	All student support services are now available online.
	Recommendations	Strategy has been accomplished.
+	4c	Institute mechanisms to ensure the quality of online and hybrid courses.
	Progress	Training for faculty and surveys of students have been instituted to ensure the quality of online and hybrid courses.
	Recommendations	Strategy has been accomplished.
+	4d	Expand ETUDESng training for faculty and staff.
	Progress	Numerous workshops have been offered, and many faculty have participated.
	Recommendations	Strategy has been accomplished.
✓	4e	Provide support services for evening and weekend students.
	Progress	Support services are available for evening and weekend students at key times during the semester.
	Recommendations	Service availability appears to be adequate without further expansion at this time.
+	4f	Provide the infrastructure (e.g., servers, WiFi, IT personnel) for technologies in and out of the classroom (e.g., eportfolios, podcasting, multi-media).
	Progress	Technology support for academic programs is greatly expanded.
	Recommendations	This may be an on-going Strategy. Support is needed for faculty web sites.

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Supporting Objective	Supporting Objective: Use appropriate data in planning and evaluating student success and college excellence.	
Evaluation	Strategies	
✓	a	Establish clear baselines of student achievement
	Progress	ARCC data provides baseline information, is shared on campus, and posted on the web
	Recommendations	Develop baseline data specific to the goals of West's Educational Master Plan.
✓	b	Use student achievement to measure institutional improvement
	Progress	Student outcomes, including retention and completion rates, persistence rates, degree/certificate completion and transfer are used to evaluate institutional progress. These data are used during the program review process by divisions to evaluate division accomplishments.
	Recommendations	Continue and expand this strategy to include student learning outcome assessment.
+	c	Report on success outcomes on a regular basis
	Progress	Reports are made to various college-wide groups, including Academic Senate, College Council, and Divisional Chairs.
	Recommendations	Continue and expand this strategy.
✓	d	Incorporate information about changes in student outcomes into planning.
	Progress	Progress is being made on this Strategy..
	Recommendations	Expand SLO assessment at the program level, and incorporate the results into program planning and budget allocations.
+	e	Assess the "campus climate" as to its conduciveness to student success by annually evaluating: i. College image ii. Support services and resources iii. Outreach iv. Engagement (faculty, staff and administration commitment to student success).
	Progress	Several surveys have been conducted related to these areas.
	Recommendations	Revise strategy so that annual surveys are not specified.
✓	f	Clarify steps in process of program development and the chain of command in development process.
	Progress	The Academic Senate has begun to clarify the process of new program development.
	Recommendations	Continue the efforts of the Academic Senate.
--	g	Require a thorough facilities needs assessment for new programs. Use appropriate data in planning and evaluating student success and college excellence. Planning for student success includes using research data to guide resource allocation and institutional commitment.
	Progress	Current State guidelines are followed.
	Recommendations	Reconsider this Strategy..