

Notes

Monday, January 14, 2013

3:30 – 4:30 pm

PCR

Educational Master Plan Process Meeting

Present: Nabil Abu-Ghazaleh, Mary-Jo Apigo, Shalamon Duke, Adrienne Foster, Matthew Lee, Joyce Sweeney, Alice Taylor, Rebecca Tillberg,

Nabil opened the meeting, described its purpose briefly, and asked Matthew to make some introductory observations on master planning and accreditation.

Matthew distributed and highlighted parts of three documents on:

1. Essential characteristics of excellent planning processes,
2. Integrated planning in the ACCJC Standards and Rubrics, and
3. Integration and educational master plans (EMP).

Two challenges were noted:

1. Building the pieces of the EMP based on analysis and data
2. The actual work on putting together the EMP.

Rebecca, Adrienne, Joyce, and Mary-Jo were tasked to meet and discuss these challenges and the College's needs. They were requested to report back to the president of their initial recommendations on the following questions:

1. What needs to be done?
2. Who needs to be involved?
3. What resources are needed?

A separate group (e.g., a task force) with separate tasks is viewed to be the best way of handling this.

The president also suggested that the development of the EMP should be a learning process for the College.

A Vision for the Future

Through innovative programs and responsive community services, West Los Angeles College empowers students to succeed

