Meeting of the FPIP Committee
Emergency Meeting
Minutes of Wednesday, September 19, 2012
Prepared by Lisa Kamibayashi

Present: Lisa Kamibayashi, Mesfin Alemayehu, Betsy Regalado, Norma Jacinto, Bob Sprague, Celena Alcala, Jack Ruebensaal
Noticed Absence: Meric Keskinel
Guest: Adrianne Michael Arata
Resource Person: Adrienne Foster

1. Call to Order: The meeting was initiated at 3:15 pm in the Winlock Lounge.

2. Academic Senate response to the motion: All members reviewed all the questions raised during the academic senate meeting on September 11, 2012.
   1. The question about the statement on page 14, line 554 of the drafted policy was discussed. The committee agreed to replace the statement of “the ideal counselor to-student ratio shall be 1:800” to “the ideal counselor to student ratio shall be based on the current Academic Senate for California Community Colleges (ASCCC) guideline.”.
   2. The question about the numbers of prioritization does not match with the numbers of three categories was discussed (page 2-3, lines 62-117). The committee discussed and agreed that clarification is necessary. The committee agreed to provide a summary table as an addendum to clarify the categories, the positions that belong to each category, and the evaluation criteria for positions. The committee chair will create the table and share it at the next senate meeting.
   3. The committee members suggested creating a final policy draft without markups. The committee suggested sharing both documents with and without markups to the entire faculty and the administrators by next senate meeting.
   4. The concern about hiring equal numbers of faculty members from each of the 3 categories was discussed. A long-term trend could lead to equal faculty distribution across the 3 lists. One committee member recalled that the distribution was already evenly distributed (approximately 25%) by section offerings for each category (except new program category). The committee suggested obtaining the current distributions status of each category.
   5. The committee discussed that foundation skill positions may difficult to be ranked in with just three category and competing with GE and transfer disciplines. However, it also has been a concern that keeping the instructor who was hired as foundation skill instructor to teach in the foundation skill courses.
   6. The committee discussed the importance of monitoring the distribution of each category, disciplines, and programs.
   7. The committee briefly discussed the timeline of the application. As soon as the policy is approved by the senate, the application may start and the goal is to have the list by February 2013. The details will be discussed at the next meeting on September 28 at 8 a.m. to 10 a.m.
   8. The committee suggested contacting Rebecca Tilberg for the time line of program reviews. The FPIP will need the program reviews as part of application criteria.
   9. The committee sets a goal to start the application process this semester and produce the final list by February 2013.
10. Michael Arata showed his interest serving the FPIP committee. The committee plans to request Academic Senate for a formal appointment.

3. Future Meeting Dates: For 2012-2013 academic year, The committee may plan to meet other days of the week. The possible day will be discussed at the next meeting.
4. Adjournment. The meeting was adjourned at 4:30 p.m.

5. Next Meeting Friday September 28th, 8 a.m. to 10 a.m. Place: Child Development Center Conference Room