Meeting of the FPIP Committee
Minutes of Friday, November 9, 2012
Prepared by Lisa Kamibayashi

Noticed Absence: Bob Sprague
Guest: None
Resource Person: None

1. **Call to Order:** The meeting was initiated at 10:13 am in the President’s Conference Room.

2. **Review of Minutes:** The committee approved the minutes from September 28, 2012.

3. **Request from Academic Senate and Divisional Council:** The Divisional Council and the Academic Senate requested to postpone the deadline of FPIP application to December 6, 2012. The committee approved to postpone the deadline. The committee suggested to announce that the production of FPIP list will be delayed till end of March 2013 due to no meetings are scheduled in January, 2013.

4. **Revised Application Process and Timeline for Producing 2013-2014 list:**
   a. The committee discussed modification of the timeline. The committee agreed to change the timeline.
   b. The committee discussed the expected numbers of applications to be around 20 to 30 applications. The committee discussed to set a FPIP list completion date as March 27, 2013. Then present the final list at the Academic Senate meeting on Tuesday April 9, 2013.
   c. The committee planned the production timeline as follow:
      - FPIP committee meets and discusses and reviews the original ranking/scoring rubric and produce a new rubric on November 28, 2012.
      - The application deadline on December 6, 2012.
      - Review all the applications for checking off any missing materials and any further questions by December 12 and 13, 2012.
      - The FPIP committee requests Rebecca Tilburg to supply current the data during January.
      - Interviews will be conducted on Wednesdays of February 13, 20, 27, March 6, 13, and 20 from 3:30 to 5:00.
      - The final list produced by the March 27, 2013.
      - The committee plans to produce the final list by April 9, 2013 Academic Senate agenda.
      - The committee desires to conduct interview for all positions, then rank the position at the meeting as a group.
      - The committee will review and evaluate the ranking process in May, 2013.

5. **New Membership:**
   a. The committee welcomed Shalemon Duke as a new member of the FPIP committee.

6. **Future Meeting Dates:**
   a. Wednesday November 28 from 3:30 to 5:00 in PCR
   b. Wednesday December 12 and Thursday December 13 from 3:30 to 5:00 Room TBA
   c. Wednesdays February 13, 20, 27, March 6, 13, 20, 27 from 3:30 to 5:00 Room TBA

7. **Adjournment.** The meeting was adjourned at 11:20 a.m.

8. **Next Meeting** Wednesday, November 28 from 3:30 to 5:00 in PCR