Meeting of the FPIP Committee
Minutes of Wednesday of
February 26, 2014
Prepared by Lisa Kamibayashi

Present: Lisa Kamibayashi, Norma Jacinto, Michael Arata, Mefsin Alemayehu
Noticed Absence: Phyllis Braxton, Meric Keskinel, Bob Sprague, Celena Alcala (Off Campus Assignment)
Guests: None

1. **Call to Order:** The meeting was initiated at 3:50 pm in the President’s Conference Room.

2. **Approval of Minutes:** from 10/30, 11/6, 11/13 & 12/11, 2013

3. **Report from Academic Senate Meeting:** There is no consultation from Academic Senate nor the President about hiring the positions as announced at the Academic Senate meeting on 2/11/2014. The Academic Senate minutes of 2/11/2014 stated as follow:
   i. Five replacement FONs are available for faculty hiring; retirements must be filed by March 31 for those spots be eligible for replacements.
   ii. President Abu-Ghazaleh, in consultation with the FPIP list and Senate president, selected these three positions to start the hiring process: Math (Basic Skills), CNA, and business international studies – hiring committees to be formed. The other two positions are to be determined
   iii. Questions were asked about the change of the math position from a focus on statistics, which was in the application submitted to the FPIP committee, to a focus on basic skills. A. Foster stated that in meetings with President Abu-Ghazaleh, Vice President Sprague, and others who provided data, the group determined that a faculty member who would also focus on Basic Skills math would be a better choice for the college.

   * The FPIP committee would like to ask the President and the Academic Senate President to inform the FPIP chair as soon as they make their decision before announcing at the Academic Senate.

4. **Vacancies of FPIP committee:**
   - Celena Alcala is temporary assigned to off campus project and will not be back till June, 2014.
   - The FPIP chair position is not appointed for the next term of 2014-2016.

5. **Review of Policy and Process:** The committee reviewed the email sent to the committee by Alice Taylor regards to the policy. The member is modifying the policy based on the suggestions and draft up the new policy for the next term. Some of the key points discussed are:
   - Section 3: Clarification on “New Program”. It may be better to use “non-existing program”
   - Use the term for “Planning and Institutional Effectiveness Committee” instead of Planning Committee.
   - Making it clear that the prior year’s list will not roll over to be used for the next year’s FPIP list.
   - Include the planning of hypothetical class schedule as selection criteria in the policy. It is on the application, but not listed in the policy. It needs to be used in the rubric as criteria.

6. **Adjournment.** The meeting was adjourned at 5:30 p.m.

7. **Next Meeting** Will be Wednesday March 12, 2014 at 3:30 p.m. in PCR and continue to revise the policy.