

From: Limbaugh, James M.

Sent: Tuesday, May 29, 2018 9:36 AM

To: West_Administrator <West_Administrator@wlaac.edu>; West_Classified <West_Classified@wlaac.edu>; West_Faculty <West_Faculty@wlaac.edu>

Subject: Reserved Parking for WLaC Employees at Culver City July 4th Fireworks Show

Colleagues:

As you know, West officially opens its celebration of our 50th anniversary at next week's Commencement. In honor of a half-century of service to the Westside, this year's Culver City July 4 fireworks display—annually held on our campus—will highlight West and its contributions to the community. The event also includes music, games for children, and multiple food trucks.

As members of the faculty and staff at West, you've been the reason why we've been successful in our endeavors—and will continue to be so. Therefore, we want to offer you the opportunity to see the fireworks—one of the largest displays in Los Angeles—and not worry about parking by making available to you reserved parking for the event.

There's a few "ground rules" with this offer.

1. We will provide as many spaces as possible. However, if the number of employee requests exceeds available spaces, we'll hold a lottery on Wednesday, June 27, and let you know.
2. Parking passes will be provided in advance and sent via email to your WLaC address for you to print.
3. You'll still need to pay the \$5 entrance fee per car, since the money all goes to the Exchange Club (the program's sponsor) and its various philanthropies.
4. There's a limit of one car per employee. If there are two employees from the same family, you're both welcome to submit your name, but if a lottery is required, only one employee from the same family will be selected.

I hope you'll join us at this traditional family event that brings over 12,000 people to our campus. If you're interested, please email Vicky directly (nesiav@wlaac.edu) and give her your name.

Thanks.

Jim L.

A special notice to Mr. Morera and Mr. Hicks in Facilities: Please be sure to share this invitation with our staff in custodial services, trades, and grounds in case they don't have regular access to email.

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