



**Meeting Minutes  
West Los Angeles College Academic Senate  
Curriculum Committee Meeting  
November 28, 2012, 1:00 – 3:30 PM  
HLRC Room 4E**

**MEMBERS PRESENT**

1. Bahta, Abraha – Science
2. Barragan, Norma – Behavioral & Social Sciences
3. Chiang, Anna – Computer Science (Alternate)
4. Chow, Judy – Library, Learning Resources, and Education
5. Feinerman, Scott – Aviation, Hospitality, and Travel
6. Kamibayashi, Lisa – Allied Health
7. Lincke-Ivic, Nuala – Language Arts
8. Martinez, Adriana – Counseling
9. Matosic, Todd – Business, SLO Coordinator
10. Matsuhara, Colleen – Dance, Health, and Physical Education
11. Sweeney, Joyce – Humanities and Fine Arts

**MEMBERS ABSENT**

1. Robertson, Matthew – Mathematics

**RESOURCES PRESENT**

1. Forster, Andrea – Academic Affairs
2. Foster, Adrienne – Academic Senate President
3. Olvera, Donna – Articulation Officer
4. Walton, Kathy – Dean of Curriculum

**GUESTS PRESENT**

1. Arata, Michael – Humanities & Fine Arts
2. Baker, Kenyatta – Child Development
3. Friedman, Judith-Ann – Dean, Academic Affairs

## **I. ORGANIZATIONAL ITEMS**

1. Approval of Agenda – approved
2. Approval of Minutes
  - A. October 31:
    - i. Add division reps that are absent
    - ii. Add names
    - iii. Attach copy of addendum – SLO list
  - B. November 19:
    - i. Moving 915/930 to 2013-2014 plans
    - ii. Approve 2013-2014 Graduation Plans A/B

## **II. PUBLIC SPEAKERS**

None.

## **III. ACADEMIC AND PROFESSIONAL MATTERS**

1. SLOs – Addendum – Action Item
  - A. Courses completed – Need January meeting. 70% complete
  - B. We still have a few outstanding. 87 courses today (on sheet)
  - C. Courses are aligned with ILOs and PLOs
  - D. Personal development
  - E. Motion to approve – Passed.
  - F. Courses not being approved that don't have SLOs. Return to sender – Adrienne
2. Plans A/B 2013-2014
  - A. P.E. – prefix – changing to “kinesiology”
  - B. Plan A – D) Co Sci 915 to 930; No more “P.E.” or “Physical Education” courses. Change wording to kinesiology; take out “activity”.
    - i. Donna will find out if District plans to change category name as well
    - ii. Approve by next meeting (December 12)
  - C. Plan B: only change is Category E words being replaced with kinesiology
  - D. Graduation Plans A/B for 2013/2014: Approved
3. Course Pre-Requisites/Co-Requisites
  - A. Course Outline: CS 913 – Sect 3-1, Not UC Transferable. Changing pre-requisite to advisory? - Redo Dec 12
  - B. Outline of record: addendum for SLOs, don't change outline. Can't approve by section. Leave original and attach addendum
  - C. Hard copy for accreditation standards

4. Course Approval – Action Item: Postponed Until 12/12/12 Meeting
  - A. Astronomy 185
  - B. Biology 185
  - C. Biology 285
  - D. Chemistry 185
  - E. Chemistry 285
  - F. Geology 285
  - G. Physics 185
  - H. Physics 285
  - I. English 185
  
5. Joyce Sweeney
  - A. Theater 265 Class – Lab not included. East and Pierce
  - B. Ask about at District Meeting
  
6. Motion: Academic Senate executive act on behalf of curriculum committee on addendum – Passed.

#### **IV. ANNOUNCEMENTS AND INDICIATIONS OF PROPOSED FUTURE ACTIONS**

1. SLO Committee
2. Plans A & B (2013-2014)
3. Divisions/Subject request changes/updates – Action item
4. Course approvals
5. Course Pre-Requisite and Co-Requisite - Discussion & Changes from Divisions
6. Computer Science Division (15 courses) – Action item
7. Psychology 74 - Discussion
8. Open entry policy proposal – Learning Skills - Discussion

#### **V. ADJOURNMENT**

**Next Curriculum Committee Meeting: December 12, 2012**