



**Meeting Minutes**  
**West Los Angeles College Academic Senate**  
**Curriculum Committee Meeting**  
**November 19, 2012, 1:00 – 3:30 PM**  
**HLRC Room 4E**

**MEMBERS PRESENT**

1. Chiang, Anna – Computer Science
2. Chow, Judy – Library, Learning Resources, and Education
3. Dones, Carmen – Allied Health (Alternate)
4. Feinerman, Scott – Applied Technology
5. Lincke-Ivic, Nuala – Language Arts
6. Martinez, Adriana – Counseling (Alternate)
7. Matosic, Todd – Business/SLO Coordinator
8. Matsuhara, Colleen – Dance, Health, and Physical Education
9. Sweeney, Joyce – Humanities and Fine Arts

**MEMEBERS ABSENT**

1. Bahta, Abraha – Science
2. Barragan, Norma – Behavioral and Social Sciences
3. Robertson, Matthew – Mathematics

**RESOURCES PRESENT**

1. Apigo, Mary-Jo – Academic Affairs
2. Forster, Andrea – Academic Affairs
3. Foster, Adrienne – Academic Senate President
4. Olvera, Donna – Articulation Officer
5. Walton, Kathy – Dean of Curriculum

**GUESTS PRESENT**

1. Bakeer, Kenyatta – Child Development
2. Thomas, Kristina – Academic Affairs

## **I. ORGANIZATIONAL ITEMS**

1. Confirmation of Agenda
2. Approval of Minutes – Next meeting

## **II. PUBLIC SPEAKERS**

None.

## **III. ACADEMIC AND PROFESSIONAL MATTERS**

1. SLO – Todd Matosic
  - A. 500 courses total
  - B. 125 courses submitted for addendum; final draft
  - C. The next courses will be submitted on the 28<sup>th</sup>
  - D. Recommendation to move forward in completion of SLO cycle. Move to action.
2. Graduation Plans A & B 2012/2013 – Donna Olvera
  - A. Plan A: Changes made in (B.) Social and Behavioral Sci, (D.) Language and Rationality
  - B. Plan B: (A.) 3a changed, (D.) Added Math 123C, 123A; “courses from other colleges” wording
  - C. Counselors: Must be telling students that official transcripts have to come from school.
  - D. Changes for 2013-2014 Plans to be corrected/approved at next meeting November 28.
  - E. Establish a timeline for 2013-2014; release next version at first meeting in curriculum (February-ish)
  - F. Motion to approve Plans A/B for 2012-2013 6/0/0
3. Course Pre-Requisites and Co-Requisites
  - A. ECD/Catalog/Course Outline – We need to go through process/order of approval
  - B. Bring printed ECD to curriculum committee and get it approved.
  - C. Turn on pre-requisites. Can some of dept ask chairs to turn them on?
  - D. Motion to enforce pre-requisites to be enforced starting Fall 2013: passed.
  - E. Before Spring registration begins during Fall, print out pre-requisite page, bring for Dec 12 meeting.
4. District Curriculum Committee Report:
  - A. Implementation by 2013
  - B. Change some class families
  - C. TMC – By Fall 2013, want 80% of to have TMC.

D. We need to take a closer look at TMCs. Service area, local priority.

**IV. ANNOUNCEMENTS AND INDICIATIONS OF PROPOSED FUTURE ACTIONS**

1. SLO
2. Graduation Plans A & B (2013-2014)
3. Course Pre-Requisites and Co-Requisites
4. ECD problem (Computer Science)

**V. ADJOURNMENT**

Next Meeting November 28, 2012