



Meeting Minutes
West Los Angeles College Academic Senate
Curriculum Committee Meeting
October 31, 2012, 1-3pm
HLRC Room 4E

MEMBERS PRESENT

1. Barragan, Norma - Behavioral and Social Sciences
2. Chow, Judy – Library, Learning Resources, and Education
3. Feinerman, Scott – Applied Technology
4. Kamibayashi, Lisa – Allied Health
5. Martinez, Adriana – Counseling (Alternate)
6. Matosic, Todd – Business/SLO Coordinator
7. Matsuhara, Colleen – Dance, Health, and Physical Education
8. Patel, Manish – Computer Science
9. Sweeney, Joyce – Humanities and Fine Arts

MEMBERS ABSENT

1. Bahta, Abraha – Science
2. Lincke Ivic, Nuala – Language Arts
3. Robertson, Matthew – Mathematics

RESOURCES PRESENT

1. Apigo, Mary-Jo – Academic Affairs
2. Forster, Andrea – Academic Affairs
3. Foster, Adrienne – Academic Senate President
4. Olvera, Donna – Articulation Officer
5. Walton, Kathy – Dean of Curriculum

GUESTS PRESENT

1. Arata, Michael – Humanities and Fine Arts/CEMA
2. Baker, Kenyatta – Child Development
3. Chiang, Anna – Computer Science

I. ORGANIZATIONAL ITEMS

1. Confirmation of Agenda – 5/0/0
2. Approval of Minutes with stipulation/as corrected
3. Append to next agenda – divisions to look through reports and correct

II. PUBLIC SPEAKERS

None.

III. ACADEMIC AND PROFESSIONAL MATTERS

1. Course Approval:
 - A. Humanities 89 needs SLOs, from Sept meeting. Will go on next meeting's agenda; hasn't gone to curriculum chair yet.
 - B. Spanish 001, 002, 003, 004 – to incorporate lab time into courses
2. Course SLO approval – Addendums (attach)
 - A. Also supposed to have Lib Sci 102, 103
 - B. Half of SLOs.
 - C. Committee Level – Recommendation for **action** on Nov. 19 meeting – move forward in completion of SLO cycle – (found at bottom of attached sheet)
 - D. Motion: all approved.
3. Graduation Plan A and B Approval Procedures - Report
 - A. Curriculum needs to approve changes made on both Graduation Plans.
 - B. Division chairs need to also look through and make changes to the Plans; will need to be sent out.
 - C. Send out e-reg that was handed out at last cycle, looked at content, made adjustments based off of that.
 - D. Make changes if someone shows. Those who have interest in making changes will show up.
 - E. April – IGETC Courses, updated in June.
 - F. Changes should be made once a year, not every semester.
 - G. Donna will send updated Plans; Divisions and Counseling will meet.
 - H. At next meeting, corrections will be presented.

IV. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

1. Plan A and B
2. IGETC advising form
3. CSU certification form
4. Curriculum proposal process
5. Dispersment of information from district curriculum committee
6. Course approvals – list from Arata

7. Course SLO addendum
8. ECD discussion

V. ADJOURNMENT – Next Meeting:

November 19, 2012