



West Los Angeles College
College Council Meeting
Draft Minutes
for
Thursday, September 11, 2008
1 pm - 3 pm, Winlock Lounge

Present: S. Aggers, A. Aguiar, B. Anders, C. Brown, I. Chung, D. Ho, MD Haque, F. Leonard, M. Martinez, J. Okazaki, R. Olivas, B. Regalado, O. Shewfelt, P. Siever, B. Sprague, L. Thomas, G. Walton

- I. Fran called the meeting to order at 1:10 pm and the Council confirmed the agenda. The minutes of the June 5th CC meeting and the July 10th and Aug. 7th Executive Committee meetings were distributed.
- II. There were no public speakers.
- III. President's Report
 - A. Dr. Rocha talked about the Technology Master Plan Committee, tasked to the Academic Senate and its Educational Policies and Standards Committee, which will meet Wednesday, Sept. 17th, at 3:30 pm in Bob Sprague's office. The Committee will work to align a Technology Master Plan for West with the college's current Educational Master Plan, with representation from the college's constituencies to address and plan for the future technological needs of West, driven primarily by academic excellence.
 - B. The Enrollment Management Committee, a working committee that meets the first Wednesday of each month at 10 am to noon, welcomes faculty participation, through appointment by both the Academic Senate and the AFT Faculty Guild.
- IV. In preparation for an action item on the agenda for the next CC meeting scheduled for Thursday, Oct. 2nd, Diana Ho, James Okazaki, transportation consultants with the District, were introduced by Vice Chancellor Marvin Martinez. Their presentation on the Comprehensive Public Transportation Plan Proposal showed the Council the merits of such a plan, to be financed out of interest earned on the bond and from Measure J. Studies show that in areas where a high concentration of students come to West, less than 200 take public transportation because of the inconvenience of infrequent buses and the need to transfer, which greatly lengthens the time of travel. Besides reducing the carbon footprint caused by additional cars commuting to West, the shuttles will provide free transportation for faculty and will also serve as moving billboards for West.

Olga invited the consultants to this Thursday's AFT Faculty Guild meeting at 1 pm in ATA-116 in order to make this presentation to the faculty there and to invite their questions and discussion of this proposal.

Dr. Rocha seeks input on the best plan for West's students.

V. Chair's Report

A. The CC's goals for 2008-09, thus far, are

1. The Comprehensive College Public Transportation Proposal
2. Proposition J
3. To fine-tune budget/planning processes
4. To broaden participation of all faculty, including adjuncts, in college governance

Bruce mentioned the need to review the contract wording on planning. Olga notes that Planning Committee decisions/recommendations and their impact on the college budget need to be considered.

B. Fran then reported on the work being done to capture evidence of progress for this year's Accreditation Focused Midterm Report, due to the ACCJC by March 15, 2009. She distributed the timeline and the latest iteration of the recommendations' grid, showing progress being made on all the college recommendations and announced that the Accreditation Steering Committee will meet this Friday, Sept. 19th, at 11 am - 1 pm, in the PCR, with Gary Colombo attending. Most of the college recommendations have been tasked to standing committees of the college, such as the Planning and Budget Committees, the College Council and the SLO Committee. Recommendation 6 continues under the leadership of co-chairs Betsy Regalado and Yvonne Simone. Judy Chow, chair of the Library and Learning Resources Division, is leading the effort to address Recommendation 7 on library resources.

C. This year's Leadership Retreat is scheduled for Friday, November 21st. The first meeting of the Leadership Retreat Planning Committee is scheduled for Tuesday, Sept. 23rd, at 1 pm in the PCR. Fran invites all interested to attend. The group will consider the theme, "Do We Dare to Dream? - Turning the Corner, Now What?" As leaders at a community college undergoing much positive change, what can/should we consider next for West and our students; using the Educational Master Plan as a guide, perhaps we can reach out to state community college peers who as aspirational models for us and have them join us that day for small group discussions in key areas, such as: 1) Technology Master Plan, 2) Academic Excellence, 3) Basic Skills, 4) Student Support Services, 5) Faculty and Staff Professional Development, 6) Good-to-Great Change Leadership.

VI. Standing Committee Reports

- ### A. Planning - B. Sprague reports that the college expects to have a Dean of Research and Planning in place in October. The training for the new online program review/unit planning instrument is taking place, with one well-attended session on Aug. 28th and another scheduled for Thursday, Sept. 25th: noon to 1 pm for Administrative Services, 1 pm to 2 pm for Academic disciplines and 2 pm - 3 pm for Student Services. Many for already RSVP-ed for that day.
- ### B. Isabella Chung passed out the report on Budget on behalf of John Oester. The chart showed the Year-End Balance Comparison from 2002-03 to 2007-08. The report shows West's steady progress in addressing Recommendation 3 to "operate in a fiscally responsible fashion," and Recommendation 11, "The college should assign a high priority to attaining long-term financial stability."

Isabella also shared with the Council the 2008-09 first draft of the West LA College Planning and Budgeting Calendar which attempts to align program review/unit planning activities along with review by deans, vice presidents, division chairs and dept. heads and the Budget Committee with the District's

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10/2, 11/6, 12/4, 2/12, 3/12, 4/16, 5/14, 6/4

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10/9, 11/13, 12/11 at 3 pm, 2/5, 3/5, 4/2, 5/7, 6/11

planning and budgeting schedule. To be added to the draft are Planning Committee meeting dates/proposed actions and FPIP Committee meeting dates/recommendations. Isabella suggests that the Council consider combining the Planning and Budget Committees into one committee.

- C. No report from Allan Hansen on facilities as he was at LA Southwest College.
- VII. There was no report on the 40th Anniversary Committee since Michelle was not present. Information on upcoming events is available at the college webpage.
- VIII. Items and issues for consideration from CC members - Olga would like Measure J for \$3.5 billion to be on the next CC mtg. agenda as an educational/informational item.

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