

DRAFT Minutes
September 2, 2010
Winlock Lounge

College Council Chair
Fran Leonard (11)

Academic Senate
Adrienne Foster, Ph.D.

Administration
John R. Oester
Betsy Regalado
Bob Sprague

AFT Classified
Joann Haywood (11)

AFT Faculty
Olga Shewfelt (11)

ASO
Ahmed Mohsen

SEIU 721 Stewart
Abel Rodriguez

Teamsters
Rebecca Tillberg

President, Ex-Officio
Rose Marie Joyce, Ph.D.

Standing Committee
Chairs
Budget
John Oester
Facilities
Allan Hansen
Planning
Rebecca Tillberg
Accreditation
Fran Leonard

Present: Adrienne Foster, Judith-Ann Friedman for Bob Sprague, Joann Haywood, Fran Leonard, Ahmed Mohsen, John Oester, Betsy Regalado, Abel Rodriguez, Olga Shewfelt, Rebecca Tillberg

Guests: Dr. Rose Marie Joyce, Maureen O'Brien, Kathy Walton, Sheila Jeter-Williams

1. The meeting was called to order at 1:00 p.m.
The draft minutes of the August 5, 2010 meeting were approved as submitted.
Fran welcomed Dr. Rose Marie Joyce to Executive College Council.

2. For your consideration / action

Governance Process/Principles/Criteria to Address Bond

Fran asked the Executive College Council to review the Guiding Principles listed on page one of the Special College Council Executive Committee meeting. John Oester recommended the following underlined words to the first bullet at the end of the first sentence and to the definition of Stakeholders:

- The highest values are instructional spaces and spaces required for student service with adequate consideration for infra-structure support.
- To add the following words to the definition of Stakeholders – principally those who participate in the programming of a building and any other interested parties.
- A separate bullet to be added under heading - For meetings with stakeholders - Project analysis report should include pros and cons and relevant data

John Oester provided information on Turner and its responsibilities. He distributed a handout titled BUILDLACCD Roles which listed the roles and titles of each administrator under BUILDLACCD. John reviewed the definitions of project managers along with their responsibilities, stating that Jim Walker will be the new head at Turner now as Bob Miller is leaving Turner.

Olga asked who is in charge of the budgets for the college's projects and if there is an overriding entity. Can we get an independent report on the budgets from BuildLACCD regarding the deficit and the construction budgets per project? John Oester responded that Larry Eisenberg's office is able to provide West with the latest data on the costs for the construction projects at West.

Olga stated that since Turner is a consultant to West, they should not be a stakeholder and proposed they should not be a member, but rather a resource to the Building Program Management committee. The president of the college was the Chair of the BPM Committee and a voting member. Olga proposed that the Chair of the BPM should not be the College President nor a voting member and that c-chairs should be appointed to the Building Program



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MISSION - West Los Angeles College provides a transformative educational experience.
West fosters a diverse learning community dedicated to student success.

Management Committee. It was recommended that Dr. Joyce would attend BPM meetings and be a resource person to this committee.

ACTIONS: Electing Co-Chairs to BPM Committee

Recommendations:

- 1) That Turner serve as a non-voting member of the BPMC.**
- 2) That the college president be an ex-officio non-voting member.**
- 3) Co-chairs would preside at BPMC meetings and would consist of one faculty member appointed by the Senate and one administrator.**

John Oester was recommended as co-chair of the BPMC representing administration. Jane Witucki was recommended as co-chair of the BPMC representing faculty. Adrienne Foster, Senate President, will speak with Jane to see if she will serve as faculty co-chair.

John Oester passed out another regarding the working that appeared in Prop. A, Prop. AA and Measure J for projects at West. He also passed out a confidential document indicating in purple those projects that can still be affected. The financial data in this report should not be disclosed to bodies outside of the college and is a working draft document.

John addressed penalty costs if West fails to build something. John asked Fran if he could invite Phil Vogt from Turner to the meeting. John explained that there are penalty clauses built into each design/build contract for failure to meet building dates. The dollar amount stipulated for TT&C & Watson are combined into one contract and is \$5,000/day. The penalty clause for North Parking Structure & Plant Facilities Center is \$5,000/day and penalty clause for Allied Health and Athletic Fields is \$12,500/day. It is potentially feasible that lower penalties could be negotiated.

If we were to table Allied Health, what would West owe McCarthy? West would owe approximately \$2M. John stated you could therefore save about \$80M if you tabled Allied Health. Dr. Joyce is in dialogue with the District about the funds West has spent on the road because there is a possibility that the 10100 Jefferson property could be sold.

Betsy Regalado asked Executive College Council to review schedule of the BPMC meetings. The BPMC presents plans to the College President first, then to the Chancellor. Dr. Joyce stated that the BPMC should have weekly meetings before the September 30th meeting. Talk to other interest groups and ask the VP's to be considerate of other meetings.

Olga recommended to Executive College Council that the current BPMC meeting schedule be kept but that additional meetings be scheduled before the September 30th meeting. Dr. Joyce proposed to schedule more meetings now before September 30th, but keep the proposed timeline to see if the timeline crunch can be met. Group leaders should schedule additional meetings between now and September 30th.

Kathy Walton asked if college could do an overall analysis so that the college can make the choices for the best facilities to serve the campus.

John Oester stated there is an on campus projected FTES figure of 15,300 on-campus students in 2022 and suggested that we need to know how many classrooms will be needed. He also asked if this is an accurate projection?

Rebecca addressed the committee on the ground rules of speaking no more than twice to the same issue in order to ensure that the meetings are efficient and yield the desired outcomes.

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Meetings – 1:00 pm, Winlock. 9/23, 10/7, 11/4, 12/2, 2/3, 3/3, 4/7, 5/5, 6/2

Adrienne asked where minutes or other data could be posted somewhere before the meetings. Google Docs was suggested.

Budget Committee Recommendations

1. Fill the Academic Administrator SFP position, contingent upon federal grant funding.
2. Fill Linda Clowers' vacancy for 2010-11 which would be SFP, and for 2012 could possibly be funded by Program 100.
- 3) That West house the Young Black Scholars program.

Recommendations:

1) That Executive College Council recommend to College Council that the SFP Dean position to manage the grants at West be filled, contingent upon federal grant funding.

2) That Executive College Council recommend to College Council that the Curriculum, Retention, and Educational Services position be filled.

3) That West house the Young Black Scholars program.

4) Give Dr. Joyce a timeframe for recommendations.

The meeting adjourned at 3:10 p.m.