Here are highlights of the last college Budget Committee held on February 28, 2013.

- **2nd Quarter Projections:** The college administration met with the district budget and attendance accounting team on Feb 25 to review financial and enrollment projections as of the 2nd quarter ended December 31, 2012.
  
  o **Financial:** The college projected an ending fund balance of $815,190 by fiscal year-end June 30, 2013, compared to the district’s projection of $1,791,072. The beginning balance was $1.7 million last July 1. The principal differences between the two projections are $720,000 in new revenues recognized by the district but not yet by the college, and $221,000 in Summer 2013 expenditures assumed by the college but not by the district. When these differences are reconciled West’s projected balance comes to $1.5-1.6 million by fiscal year-end, roughly a break-even year financially for the college.

  o **FTES:** Projected full-time equivalent students (FTES) remained unchanged at 6,716, equal to the college’s funded amount for 2012/13. The district reported that LACCD may capture unused growth FTES from other CCC districts and distribute it internally this year, further increasing revenues in the second half for those colleges that can generate enrollment above their budgeted amounts. West is planning a large summer session starting June 17 to meet its funded FTES target for FY2012/13 and possibly roll over to 2013/14.

- **District Budget Committee, Feb 13:**
  
  o **Accreditation supplements to college budgets:** The seaside colleges received special allocations from the district reserve to fund improvements in response to accreditation findings in Spring 2012. West received $210,000. In the future no similar supplements will be given to any of the colleges, which have been put on notice to reserve for this in their annual operating budgets.

  o **Possible mid-year reductions:** The state may cut funding to community colleges and others in 2012/13 due to a shortfall in revenue from original estimates. LACCD’s share would be $31.2 million. It is hoped much of this would be backfilled by the Legislature. In the past the district has usually not passed through such mid-year cuts to the colleges.

  o **Planning for FY2013/14:** The district is assuming a 1.66% COLA and 2% FTES growth funding from the state.

- **LACCD FY2011/12 Audit Report:** The audit of fiscal year 2011/12 by the district’s external auditors was shared. It reflected an unqualified opinion by the auditors, which is the desired outcome. One finding for West to resolve before the next audit is the matter of missing or incomplete census rosters for 19 sections. The full audit report will be posted on the college’s Budget Committee web page.
Date: March 3, 2013

To: College Council

From: Vidya Swaminathan, co-chair of the Technology Committee

Re: Technology Committee Report

Kentico was purchased!!!!!
A task group is working on implementation and faculty training.

Also, the college is realizing that with all of the expensive equipment we purchase, we must also purchase maintenance contracts to insure the longevity of the equipment. IT is working on renewing maintenance contracts with various vendors.

IT has now submitted a more complete program review, reflecting the growing technology needs of the campus.

Last, the Technology Committee is gearing up to prepare another Technology Plan, instead of patch fixing the old.
SLO Update
Course SLO Development

ACCREDITATION TOWN HALL | MARCH 7, 2013 | 1:00 PM | GC 160 | WEST LOS ANGELES COLLEGE

Highlights

  - The SLO Committee developed an SLO Addendum. It was approved by Academic Senate.
  - The SLO Addendum includes course objectives and requires Course SLOs, corresponding assessment methods, and the criterion level indicating satisfactory performance on each SLO.
  - Each course SLO is mapped to Program and Institutional SLOs.

  - The SLO Committee developed and published a reference booklet to guide faculty in the development of course SLOs.
  - It includes the components of a course SLO, Bloom’s Taxonomy, the difference between a course objective and course SLO, qualitative and quantitative assessment methods, criterion level, as well as sample course SLOs.

- Course SLO Development
  - Curriculum Committee and Academic Senate have accepted SLO Addendum forms for 383 courses.
  - Currently, 95% of all courses offered in fall 2012 have developed course SLOs.
  - There are 22 courses remaining that need course SLOs developed.
  - The remaining courses are scheduled for review at the March 25, 2013 Curriculum Committee meeting.
  - As the SLO cycle continues, faculty assess existing course SLOs and develop additional SLOs.
  - Developed course SLOs are posted online at [http://www.wlac.edu/slo/course_slos.html](http://www.wlac.edu/slo/course_slos.html).
  - See the next page for a sampling of course SLOs.

- Course SLOs and the Classroom
  - SLOs are an integral part of every syllabus. An instructor needs to include course SLOs in his/her syllabus and turn them in the first week of the semester.
  - To date this spring 2013, about 41% have turned in their syllabus.

- Save-the-date | Friday, April 12 | SLO Symposium @ West

Faculty are meeting the challenge of creating high-quality SLOs and associated assessment methods with criterion levels for achievement for all courses taught in fall 2012.

SLO Committee | Curriculum Committee | Academic Senate