

Minutes  
September 7, 2010  
Winlock Lounge

**College Council Chair**  
Fran Leonard (11)

**Academic Senate**  
Adrienne Foster, Ph.D.

**Administration**  
John R. Oester  
Betsy Regalado  
Bob Sprague

**AFT Classified**  
Joann Haywood (11)

**AFT Faculty**  
Olga Shewfelt (11)

**ASO**  
Ahmed Mohsen

**SEIU 721 Stewart**  
Abel Rodriguez

**Teamsters**  
Rebecca Tillberg

**President, Ex-Officio**  
Rose Marie Joyce, Ph.D.

**Standing Committee**  
**Chairs**  
**Budget**  
John Oester  
**Facilities**  
Allan Hansen  
**Planning**  
Rebecca Tillberg  
**Accreditation**  
Fran Leonard

Present: Adrienne Foster, Sheila Jeter-William for Joann Haywood, Rose Marie Joyce, Fran Leonard, John Oester, Olga Shewfelt, Bob Sprague, Rebecca Tillberg

The meeting was called to order at 4 pm in Winlock Lounge.

The following changes were made to the draft minutes of Executive College Council of September 2, 2010:

- 1) Page one, fifth paragraph, line 2: Can we get an independent report on the budgets from BuildLACCD regarding the deficit and the construction budgets per project.
- 2) Change all motions to recommendations.
- 3) Add fourth recommendation at end of minutes, page 3: Give Dr. Joyce a timeframe for recommendations.

Fran shared with the committee that the focus of the meeting today is to endorse the process in order to move forward and make sound recommendations to the College Council on reducing the \$125 million. Fran announced that Jane Witucki will be the Co-Chair of the BPMC representing faculty.

Dr. Joyce will be reinstated as an Ex-officio non-voting member of the BPMC. Olga brought attention to the BPMC meeting schedule. The BPMC is inviting people to these meetings who will be occupying these buildings or who will be involved in the programming of these buildings. There was brief discussion of Plant Facilities and the storage problem they have had.

- The college plans to build a new facility for making keys.
- Turner will provide cost estimates at Thursday's BPMC meeting.
- Rebecca will provide current classroom projections broken down by size of classes with an overall count along with existing classrooms and those scheduled for demolition.

Discussion followed regarding the most predominant times for classes and the percentage of distance ed or hybrid mode classes currently offered. The committee discussed how technology becomes a factor that impinges on building recommendations for classroom space.

- Olga stated the BPMC should have ground rules. Bob Sprague shared with Exec CC that at Thursday's BPMC meeting the



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college could say 'go, no go', with a possibility of making a decision on the TLC building and deciding on one building only. Olga asked for clarification on whether Thursday's meeting will be a joint meeting with College Council and BPMC and that it should be a joint meeting so both groups can hear the recommendations.

- Dr. Joyce stated she would like CC to attend as many of these BPMC meetings as they can as visitors.
- Rebecca asked for clarification of the BPMC meeting schedule.
- Rebecca stated it would be helpful to have a list of all the functions in buildings now along with what units are being moved in, out, and forgotten. This could be an org chart.
- John Oester volunteered to create a one page org chart displaying each building on campus.
- Bob Sprague stated the challenge is how you can get the new buildings approved while including everyone in on the decision making process.
- Sheila requested a list of who will be in what building in time for Thursday's BPMC meeting.
- Bob Sprague stated this list will be at Thursday's meeting
- Bob Sprague said West would propose nothing that would cause the DSA to interfere with the construction of a building.
- Co-chairs will be invited to Thursday's meeting and College Council members are invited and encouraged to attend so that they can learn about each building that occurs.
- This meeting schedule will be sent to College Council members as well as other stakeholders.
- The fourth floor of the HLRC will be reserved for large meetings.
- Suggested heading of the BPMC meeting schedule be 'Timeline about discussions on reductions on Measure J Bond Projects'.

#### Recommendations:

- 1) Fran recommended holding an all day BPMC meeting where every stakeholder is present so information is shared at one time.
- 2) Olga recommended sending an email to all College Council members inviting them to Thursday's BPMC meeting to continue discussion on the \$125M deficit and to find ways to reduce costs. The email could be two-three paragraphs long where the timeline could be shared inviting them to the first part of the presentation.

#### Action Items:

- A one-page org chart displaying all buildings on campus and their functions along with units being moved in, out, and forgotten.
- Ground Rules and Principles poster will be created by Clarissa Castellanos to post at all future BPMC meetings.
- Dr. Joyce and the three VP's will put together one liner bullets that will go out electronically to the entire college campus re: new buildings underway including what stages they are at.

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Meetings – 1:00 pm, Winlock. 9/23, 10/7, 11/4, 12/2, 2/3, 3/3, 4/7, 5/5, 6/2

- Sheila Jeter-Williams requested to take out the third column in the BPMC meeting schedule which lists other constituent meeting schedules as it is too confusing. This column will be removed.

The meeting adjourned at 5:30 p.m.