Committee Name: BUILDING PROGRAM MANAGEMENT COMMITTEE

Committee Charge (Summary):
1. Make recommendations to the college president on matters related to the planning, construction and use of bond-financed projects.
2. Participate in the operational decisions for implementing the master facilities plan and the bond construction program.

<table>
<thead>
<tr>
<th>Month</th>
<th>Meeting Date(s)</th>
<th># of Members Attending</th>
<th>Agendas posted in advance?</th>
<th>Minutes posted?</th>
<th>Please List the Major Issues/Tasks Addressed at Each Meeting</th>
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</thead>
<tbody>
<tr>
<td>August</td>
<td>8/5/10</td>
<td>30</td>
<td>X</td>
<td>X</td>
<td>1) Construction Progress Report:</td>
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<td>a) Move into MSB and Opening of College Blvd.</td>
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<td>b) SEIR/MOU – Update</td>
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<td>c) SSB Food Court Update</td>
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<td>d) Traffic/Parking Plan – New Road</td>
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<td>e) Student Services and General Classroom Buildings</td>
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<td>f) D Village Moves</td>
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<td>g) Demolition of B8, B9, and B10</td>
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<td>2) Budget Report on Measure J Projects</td>
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<td>3) Recommendation: In the proposed solutions, consider setting aside $6-10M uncommitted money for renovating existing buildings.</td>
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<td>August</td>
<td>8/12/10</td>
<td>24</td>
<td>X</td>
<td>X</td>
<td>1) New Interim President – Dr. Rose Marie Joyce</td>
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<td>2) Update on the College Master Plan and SEIR</td>
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<td>3) Brainstorm Ideas and Review Handouts</td>
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<td>4) Approve Proposed Meeting Dates</td>
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<td>5) Task: A request was made to Turner to provide the following resources:</td>
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<td>a) A cost analysis report on postponement of the existing projects, e.g. penalty for cancelling contracts, designer fees.</td>
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<td>b) A list of classrooms in the General Classrooms Building to aid classrooms analysis.</td>
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<td>6) Motion: Proposed that Plant Facilities Center not be built and be replaced by a Butler building. Turner will prepare a cost-and-savings analysis.</td>
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<td>7) Motion: Continue with the moving process to prepare area for the North Parking Structure.</td>
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<td>September</td>
<td>9/9/10</td>
<td>36</td>
<td>X</td>
<td>X</td>
<td>1) Explanation of construction budget shortfall</td>
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<td>2) Proposed modifications to the Teaching and Learning Center</td>
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<td>3) Motion to wait until the next meeting, after presentation on PE/Wellness, before any decision is made on the TLC.</td>
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| September | 9/16/10         | 28                     | X                         | X              | 1) Proposed modifications to the Allied Health and Wellness Building (AHW) and Athletic Field  
2) Proposed modifications to the Watson Center  
3) Turner will provide cost information by next meeting on:  
   a) TLC  
   b) AHW  
   c) Watson  
4) Motion: To postpone voting on TLC until September 23rd |
| September | 9/21/10         | 28                     | X                         | X              | 1) Discussion of Student Union building  
2) The committee requested Turner to provide cost estimate for the possibility of Health Center going in the area vacated by computer science of the CE Building and the cost for a larger Butler-style building that can include the Health Center.  
3) Discussion of Jefferson Entrance and Campus Signage  
4) Discussion of Utility Infrastructure  
5) Discussion of North Parking Structure |
| September | 9/23/10         | 32                     | X                         | X              | 1) Motion: Not to accept first and second recommendations [on Teaching and Learning Center project proposal] and to move forward with the third recommendation [to keep original floor plan of the Mall level as is with IT occupying the Data Center and Training Room areas].  
2) Motion: To move forward with building the TLC and have further discussion to finalize TLC’s interior decisions within two months  
3) Motion: Academic Affairs and President Office will remain in the CE Building  
4) Motion: That we cancel Watson as originally designed.  
5) Motion: Watson original building will be replaced by Watson II, to be considered at the next BPMC meeting.  
6) Motion: To cancel Allied Health [and Wellness Center].  
7) Motion: To consider the Dance and PE project including completion of the athletic field at the next BPMC meeting.  
8) Turner will meet with Library chair to discuss the move of digital library into HLRC and come up with the cost estimate.  
9) Decision on the Student Union is postponed until the ASO can meet and have further discussion |
| October   | 10/7/10         | 26                     | X                         | X              | 1) Program Management  
2) North Parking Structure  
3) Student Union  
4) Bond budget for proposed projects  
5) Prioritize Bond budget decisions  
   a) Confirm list |
<table>
<thead>
<tr>
<th>Month</th>
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<td>Yes No</td>
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<td>b) Prioritize</td>
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<td>6) Motion: Postpone the decision to build the north parking</td>
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<td>structure, cancel the current contract, and pay all the</td>
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<td>contractual penalties.</td>
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<td>7) Task:</td>
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<td>a) Turner will provide a budget report for the next</td>
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<td>meeting that will include the updated numbers as a result</td>
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<td>of cancellation of the Allied Health/Wellness and the</td>
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<td>b) Presentation on the Classroom Analysis Report is due to</td>
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<td>be made at the next meeting.</td>
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<td>October</td>
<td>10/14/10</td>
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<td>X</td>
<td>X</td>
<td>1) West bond budget status</td>
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<td>2) Property-10100 Jefferson Blvd.</td>
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<td>3) Motion: Sell the 10100 Jefferson Blvd. property and put</td>
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<td>revenue toward the college building program.</td>
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<td>4) Plan to finalize budget for proposed projects:</td>
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<td>a) Space inventory</td>
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<td>b) Next steps</td>
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<td>5) Building Program Management Committee:</td>
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<td>a) Schedule</td>
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<td>b) Future agenda</td>
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<td>2) Plan to identify proposed projects within $21M:</td>
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<td>a) Space inventory</td>
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<td>b) Next steps</td>
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<td>3) Building Program Management Committee:</td>
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<td>a) Schedule</td>
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<td>4) Review Draft of College View of the Bond Budget Issues</td>
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<td>5) IT Infrastructure</td>
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<td>December</td>
<td>12/2/10</td>
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<td>X</td>
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<td>1) 10000 and 10100 Jefferson Property</td>
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<td>2) Report on Building Project in Progress</td>
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<td>3) Budget update</td>
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<td>4) Space Planning</td>
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<td>5) Build-LACCD Report on the Bond budget issues</td>
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<td>6) IT Contracts and Projects</td>
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<td>7) College Citizens’ Oversight Committee</td>
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<td>8) Airport Project</td>
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<td>January</td>
<td>1/27/11</td>
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<td>X</td>
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<td>1) Budget Report</td>
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<td>2) Review Current Construction Status</td>
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<td>3) Space Planning Report</td>
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<td>4) Questions and Answers for Campus Planning and Project</td>
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<td>Budgets</td>
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<td>5) Teaching and Learning Center (TLC) DSA Update</td>
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| February | 2/3/11 | 25 | X | X | 6) Progress Report on FF&E for General Classroom and Student Services Buildings  
7) USC Food Service Update  
8) IT Project Update  
9) Proposed meeting dates  
10) Questions and Answers |
| February | 2/17/11 | 25 | X | X | 1) Space Planning Report Update  
2) Follow up on Phase I Recommendations  
3) Motion: Start the bid process of FF&E for the Bookstore since the committee just learned that it is an important issue to move on  
4) Motion: Move forward with Maintenance and Operations  
5) College Boulevard |
| March   | 3/3/11 | 29 | X | X | 1) Narrative of the Process (Handout)  
2) Graphic of Phase I Recommendations  
3) Phase I Project Recommendation Matrix  
4) Phase I Committee Recommendation  
5) Motion: Resolution to adopt phase I alternate B as presented.  
6) Process Going Forward  
7) Items for Next Meeting |
| April   | 4/7/11 | 22 | X | X | 1) Design-Build vs. Design-Bid-Build  
2) Project Update – New and Existing Projects  
3) Storm Water Mitigation Projects  
4) LAX Campus Update  
5) Budget Update  
6) LA Times Article on April 4, 2011 |
| May     | 5/5/11 | 23 | X | X | 1) Review and Approval of Minutes from April 7th Meeting  
2) Programming Kick Off Meeting  
3) Bus Routes  
4) Update on the General Classroom and Student Services Blds.  
5) Storm Water Mitigation Update  
6) Motion: Develop a year-end summary to the college community about BPMC actions since June 2010. |
| June    | 6/2/11 | 16 | X | X | 1) Review and Approval of minutes from May 5th Meeting  
2) Programming Kick-off Meetings  
3) Bus Routes  
4) General Classroom and Student Services Buildings  
5) Storm Water Mitigation  
6) Teaching And Learning Center: DSA Review and Patio Area |
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|       |                |                        | Yes | No | Yes | No | 7) Bleachers  
8) Tree Removal at Central Plant  
9) Committee Report Document |

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<tr>
<th>Average Attendance</th>
<th>15</th>
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Major Committee Accomplishments & Achievements in Past Year
- Analyzed college facilities requirements and reallocated unspent Bond Program funds to meet the redefined needs

Major Obstacles/Problems with Committee Function
- Over-commitment of Bond Program Funds

Recommendations for Improving Committee Process/Efficiency

Committee Goals (If Appropriate) for Coming Year
- Reconstitute itself as the College Facilities Committee  
- Address broader issues than just Bond Program construction

Chair/Co-Chair Signature:

Chair/Co-Chair Names: John R. Oester / Jane Witucki

Members:
- Aracely Aguiar AFT Faculty Guild  
- Karen Burzynski Classified Staff  
- Adrienne Foster Faculty Senate  
- Sheila Jeter-Williams AFT Staff Guild  
- Allan Hansen Plant Facilities  
- Jeff Lee Faculty Senate  
- Ahmed Mohsin ASO  
- John Oester Vice President  
- Betsy Regalado Vice President  
- Abel Rodriguez SEIU  
- Olga Shewfelt AFT Faculty Guild  
- Robert Sprague Vice President  
- Alice Taylor AFT Faculty Guild  
- Jane Witucki Faculty Senate