

West Los Angeles College District Campus-wide Governance Committee **Self-Evaluation Form**



Committee Name: COLLEGE COUNCIL

Committee Charge (Summary): "The College Council is a recommending body to the President of the College on college-wide policy and issues." MOU #CC906-1, Sept. 26, 2006

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For Academ	For Academic Year: 2010-2011						Date of Self Evaluation:			
Month	Meeting Date(s)	# of Members Attending	post	ndas ed in nce?		utes ted?	Please List the Major Issues/Tasks Addressed at Each Meeting			
January	1/20/11	14	X		X		 There will be a \$400,000,000 reduction to all California community colleges. All student tuition fees will increase to \$10 per unit in fall 2011, which will generate \$110M. The deadline for the budget for 2011-2012 is the end of February 2011. The DBC meets on February 3, 2011 and West's Budget Committee meets on January 26, 2011. There will be no Summer I or Summer II session except for Community Service or Contract Education courses. 			
February	2/3/11	12	X		Х		 New road to the college off of Jefferson Blvd. will open Monday, February 7, 2011. Chancellor LaVista will visit West on Friday, February 25, 2011 regarding the search for a permanent President. 			
March	3/3/11	13 + 2 guests	X		X		Action Items: 1) List of 11 Principles for Prioritizing Programs and Services will go to Planning Committee to prioritize to present to College Council on April 7, 2011. Next Planning Committee meets March 28, 2011 and members of College Council may attend. 2) Recommend co-chairs of newly formed Facilities Committee with a charge that combines BPMS and Facilities Committees' agendas, effective April 2011. 3) Determination of new meeting time for College Council will go to CC Executive Committee. 4) Participation and representation from Classified Unions with other committees - this will go to CC Executive Committee for action. 5) Approved the recommendation from the Building Program Management Committee Phase I Projects Alternate B. 6) A motion seconded and passed for new name for the Grants Management Committee to be Resource Development Committee. Recommendations: College Council recommends that all committees that report to College Council follow these guidelines for their committee's meeting minutes. Budget, Planning, Enrollment Management, Technology, BPMC and Facilities, and Resource Development Committee. Parliamentary authority advises secretaries to only memorialize what was done – not what was said. The			

Month	Meeting	# of Members	Agendas posted in advance?		Minutes posted?		Please List the Major Issues/Tasks Addressed at Each Meeting
	Date(s)	Attending	Yes	No	Yes	No	
							secretary should only note that the officer gave a report (and maybe the subject of the report) such as "the chair of the social committee reported on progress of the spring awards banquet planning." If someone wants something included in the record, they need to make a special request of the chair to include specific language in the minutes. Bruce Bishop, PhD., CP Certified Parliamentarian
							See http://airparl.org/Bishop.htm for complete guidelines
April	4/7/11	16 + 3 guests	X		X		 Principles for Prioritizing Programs and Services prioritized by the College Council Executive committee on March 21, 2011 accepted by Dr. Joyce on April 5, 2011. Tomorrow, Friday, April 8, from noon -5 pm West will be hosting college presidents on campus. College is looking at cutting 8% sections instead of 5 ½% reduction for fall 2011. Roughly 250 sections will be cut for fall 2011. Academic Affairs is looking at stand-alone courses and multiple sections.
May	5/5/11	17 + 2 guests	X		x		 Town Hall meeting is scheduled for Mon., May16, 2011. Accreditation Visiting Team will be at West on Monday, March 12, 2012. Campus Climate Survey needs to be submitted to Rebecca Tillberg, Dean of Research and Planning, by Friday, May 13th. This survey is online at http://www.surveymonkey.com/s/Campus Climate Survey 2011and is designed to gather information for accreditation, college grant applications, special funding, and state and federally mandated reports.

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	Date(s)	Attending	Yes No	Yes No							
Major Committee Accomplishments & Achievements in Past Year		• [Acco • [Acco • [Acco	 [Accomplishment #1] [Accomplishment #2] [Accomplishment #3] [Accomplishment #4] [Etc.] 								
Major Challen Committe	ges/Issues witl e Function	• [Chal • [Chal • [Chal	 [Challenges/Issues#1] [Challenges/Issues #2] [Challenges/Issues #3] [Challenges/Issues #4] [Etc.] 								
Recommendations for Improving Committee Process/Efficiency			To eliminate an additional meeting, the College Council Executive Committee will "meet" via email to confer about upcoming agenda items for Council meetings. Dec. 3, 2009 mtg.								
Goals (If Ap	mittee propriate) for g Year	amon • [Goal • [Goal	 Formulate a succession plan by recruiting, training and preparing future college leaders from among staff and faculty. [Goal #2] [Goal #3] [Goal #4] [Etc.] 								
Chair/Co-Chair	Signature:										
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Chair/Co-Chair	Signature:										
Chair/Co-Chair	Name:										
Members:		Acade Admir AFT C AFT F ASO: A Presic	College Council Chair: Fran Leonard Academic Senate: Adrienne Foster, Ph.D., Judy Chow, Helen Young Administration: John Oester, Betsy Regalado, Bob Sprague AFT Classified: Joann Haywood, Sheila Jeter-Williams AFT Faculty: Bruce Anders, Richard Olivas, Olga Shewfelt, Bonnie Blustein (alternate) ASO: Ahmed Mohsin President, Ex-Officio: Rose Marie Joyce SEIU: Abel Rodriguez								

Agendas

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			Agendas		
		# of	posted in	Minutes	Please List the Major Issues/Tasks Addressed at Each
Month	Meeting	Members	advance?	posted?	Meeting
	Date(s)	Attending	Ves No	Ves No	

Teamsters: Rebecca Tillberg

Standing Committee Chairs: Accreditation: Fran Leonard

Budget: John Oester

Building Program Management: John Oester & Jane Witucki

Enrollment Management: Betsy Regalado

Facilities: Allan Hansen Planning: Rebecca Tillberg

Resource Development: Mark Pracher

Technology: Bob Sprague & Vidya Swaminathan