**Committee Name:** Technology Committee  
**Committee Charge (Summary):** The Technology Committee is a college-wide committee charged with review and oversight of the 2009-2016 Technology Master Plan (TMP) implementation.

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<th>Month</th>
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| November  | 11/10/10        | 8                      | X                         | X              | • Reviewed existing charge  
  • Reviewed existing Technology Master Plan  
  • Confirmed committee membership |
| November  | 11/24/10        | 8+1guest               | X                         | X              | • Revised existing charge  
  • Reviewed LACCD Technology Plan  
  • Clarified the difference between ADA compliance and 508 compliance |
| February  | 2/16/11         | 11                     | X                         | X              | • Confirmed revised charge  
  • Opened discussion with IT on issues experienced by the campus community  
  • Designated a LACCD Smart Classroom committee representative  
  • Assigned subgroup membership for the review of the TMPC goals |
| March     | 3/23/11         | 11                     | X                         | X              | • Established the format for the review of TMP goals  
  • Discussed IT responses to the Senate recommendations 1-3  
  • Addressed the deficiencies of the college website |
| April     | 4/27/11         | 11 + 5 guests          | X                         | X              | • Discussed IT responses to Senate recommendations 4-6  
  • Requested a demonstration on the interplay between the current Omni system and the new Kentico content management system |
| May       | 5/25/11         | 11 + 2 guests          | X                         | X              | • Reassignment of subgroup membership for review of the TMP goals  
  • IT clarified some of the issues on the Kentico system |
| June      | 6/15/11         | 5                      | X                         | X              | • Discussed IT responses to the Senate recommendations 7-9 |

**Recommendations:**  
- The Technology committee recommends that IT update the responses to the Senate recommendations to include the types of servers to be implemented  
- The Technology committee recommends that a content management system be purchased for faculty websites that can be supported by the IT department  
- The Technology committee recommends that a task-force be created to experiment with the system before purchasing  
- The Technology committee recommends a plan for the transition from the current ADX system to a new system in terms of faculty training and support.
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**Major Committee Accomplishments & Achievements in Past Year**

- [Accomplishment #1] Established the committee leadership and membership; held meetings and created reporting out process. Agenda is developed with input and responsible members of the college are complying with the committee’s requests for reports and actions.
- [Accomplishment #2] Established teams to review, implement, and revise the TMP with a schedule for their work.
- [Accomplishment #3] Started the process of reporting out of the committee’s findings based reports from IT on lists of issues that were developed by the Academic Senate, the College Council, and the Divisional Council.
- [Accomplishment #4] Requested IT’s program plans and program reviews. Reviewed IT’s bond-funded IT planning.
- [Etc.]

**Major Challenges/Issues with Committee Function**

- [Challenges/Issues#1] Finding effective links between committee recommendations and responses from responsible offices.
- [Challenges/Issues #2] Creating a tradition of operation and following through on the agenda.
- [Challenges/Issues #3] Finding the right balance of being connected to operations but functioning on the level of policy.
- [Challenges/Issues #4]
- [Etc.]

**Recommendations for Improving Committee Process/Efficiency**

Find a venue that seats the committee fully at a meeting table. Enhancing the full attendance by the committee members. Reporting findings and recommendations to the college council.

**Committee Goals (If Appropriate) for Coming Year**

- Establishing the voice of the users as the guiding force for the committee and as an influence on IT decision-making—especially faculty and staff needs and plans.
- Enhance college support for technology by re-confirming that the Technology committee is made up of faculty and staff, representing the user, and opening the lines of communication between college and IT so that IT Goals and Planning Actions, including infrastructure Resource Requests are aligned with TMP goals.
- Create continuous training sessions that meet the needs of the faculty and staff in LR 4E as a part of the Tech Fair.

Chair/Co-Chair Signature: ____________________________________________
Chair/Co-Chair Name: ________________________________________________
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Members:
- Technology Committee Co-chair: Vidya Swaminathan
- Technology Committee Administrative Co-chair: Bob Sprague
- Academic Senate: Holly Bailey-Hofmann, Marcus Butler, Carmen Dones
- Administration: Shalamon Duke, John Oester, Bob Sprague
- AFT Classified: Juan Chacon, Nick Dang
- AFT Faculty: Mart-Jo Apigo, Kevin Considine, Darron Erlington
- President, Ex-Officio: Rose Marie Joyce
- SEIU: Helen Lin

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