

**College Council Chair**  
Fran Leonard (15)

**Academic Senate**  
Adrienne Foster, PhD  
Judy Chow  
Laura Peterson  
Helen Young  
Kevin Considine  
(alternate)

**Administration**  
Phyllis Braxton  
Bob Sprague  
Ken Takeda

**AFT Classified**  
Joann Haywood (14)  
Sheila Jeter-Williams (14)

**AFT Faculty**  
  
Richard Olivas (12)  
Olga Shewfelt (12)  
Bonnie Blustein  
(alternate)

**ASO**  
Gabriel Brown (13)

**SEIU 721 Stewart**  
Abel Rodriguez

**Teamsters**  
Rebecca Tillberg

**President, Ex-Officio**  
Nabil Abu-Ghazaleh

**College Council Executive**  
Adrienne Foster  
Jo Ann Haywood  
Fran Leonard  
Gabriel Brown  
Olga Shewfelt  
Bob Sprague

**Standing Committee Chairs**

**Accreditation**  
Alice Taylor  
Bob Sprague, ALO

**Budget**  
Ken Takeda

**Enrollment Management**  
Phyllis Braxton

**Facilities**  
Ken Takeda  
Kevin Considine

**Planning**  
Rebecca Tillberg

**Resource Development**  
Bob Sprague

**Technology**  
Vidya Swaminathan  
Bob Sprague

College Council Draft Minutes

March 7, 2013

2 pm  
GC 160

Attending:

Member	Present	Absent
Gabriel Brown	x	
Judy Chow	x	
Kevin Considine	x	
Laura Peterson		x
Adrienne Foster	X	
Joann Haywood	x	
Sheila Jeter-Williams	x	
Helen Young	x	
Fran Leonard	x	
Richard Olivas	x	
Phyllis Braxton	x	
Abel Rodriguez	x	
Olga Shewfelt	x	
Bob Sprague	x	
Ken Takeda	x	
Rebecca Tillberg	x	
<b>Ex Officio</b>		
Nabil Abu-Ghazaleh	x	
<b>Standing Com Chairs</b>		
Alice Taylor	<b>X</b>	
<b>Invited Guests</b>		
Celena Alcala	X	
Dionne Morrisette	X	

1. Fran Leonard called the meeting to order at 2 pm.
2. Minutes of February 7, 2013. The minutes of February 7, 2013 were approved with the following corrections – Helen Young attended the meeting of February 7, 2013. Olga Shewfelt objected to the middle area of Leiffer Mall being designated as a smoking area as it is too open and central to the campus and that West will reevaluate the smoking policy in one year. Richard Olivas requested to add his remarks that he objected to the recommendation for the smoking policy as it was a dubious procedure for the President to receive a recommendation from Council members that he as

College Council Mtgs. 2012-13 – SSB 414  
1st Thursday of each month from 1-3 pm  
Sep 6, Oct 4, Nov 1, Dec 6, Feb 7, Mar 7, Apr 4, May 2, June 6

*Vision* West – A gateway to success for every student.  
*Mission* West Los Angeles College provides a transformative educational experience.



President developed and was not discussed with Council members previously.

3. President's Report - Discussion of Smoking Policy on Campus  
The President addressed the smoking policy and projected five photos of proposed locations on campus where smoking could be permitted.
  1. In front of CE building – the middle area in Leiffer Mall north of the World Globe
  2. The “B” Street walkway area across the Student Services entry green
  3. The south patio area with tables and chairs along the Pedestrian Mall
  4. The area north of Central Plant
  5. The “B” Street walkway area across the ATA bldg.

There was discussion about establishing smoking areas on campus. There was some debate on issuing citations to students for smoking in non-designated areas. Gabriel Brown, ASO President, approved the smoking policy but objected to the enforcement of the smoking policy for students at West. Ken Takeda reported on how Pierce College came up with a non-smoking policy on campus. Warnings were issued, not actual citations, and eventually most employees accepted this on campus.

Fran asked College Council members if they would like to approve this smoking policy for designated areas on campus. There were 12 yes notes and 3 abstentions. The President reported to Council members that West will enforce smoking policy on campus restricting students to designated areas only.

#### IV. Accreditation – Action

There was consensus on supporting the accreditation progress report. Sheila Jeter-Williams requested that Peter Mitsakos be sure to designate a place for classified employees in the Student Services in the Counseling area on campus. A Council member moved to approve the space needs growth study. There was consensus from Council members.

Bob Sprague requested to ask that in the future when retaining consensus to be careful about this as a group and do this the same way each time. The Chair should ask if anyone is opposed to be consistent. There was discussion about abstentions. Abstentions are non-votes and not affirmative. Consensus is the voice of the dominant group in the room.

The next College Council meeting will be held on Thursday, April 11, 2013 instead of April 4 due to spring break the week of March 28<sup>th</sup> – April 5.

#### V. Report on P.I.E Committee – Rebecca Tillberg

Rebecca announced there will be a special PIE Committee Retreat tomorrow, Friday, March 8, at 9 am in SSB-414.

Rebecca announced there were 96 resource requests for program review and they still have a huge number to deal with.

There are issues with the ACCJC – the Commission requires the college to have targets with course completion rates and graduation and transfer rates.

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