

COLLEGE COUNCIL COMMITTEE

College Council Minutes
Thursday, April 7, 2011 – 1 pm
Winlock Lounge

Attending: Celena Alcala for Betsy Regalado, Bruce Anders, Judy Chow, Adrienne Foster, Joann Haywood, Allan Hansen, Rose Marie Joyce, Fran Leonard, Ahmed Mohsin, Richard Olivas, John Oester, Abel Rodriguez, Olga Shewfelt, Bob Sprague, Sheila Jeter-Williams, Helen Young

Guests: William Bucher, Michelle Long-Coffee, Jane Witucki

- I. Call to order and confirmation of the agenda
The meeting was called to order at 1 pm. An additional item was requested to be added to Item V: ARCC Data
- II. Meeting minutes
The minutes of March 3, 2011 were approved with one correction: add Adrienne Foster to attending members. The minutes of March 21, 2011 were approved with two corrections: change incorrect date of Thursday, March 21 to Monday, March 21st and add JoAnn Haywood to the membership of College Council Executive membership.
- III. President's Report
Dr. Joyce requested to please piggyback on the budget committee update on today's College Council agenda.
Tomorrow, Friday, April 8, from noon to 3-5 pm, West will be hosting Presidents on campus. There has been a drastic change in the number of Board meetings held every month. There will be sub-committees formed by the Board. West will be presenting strategic planning in July to the Board. The President met with the auditor today. A discussion of an LA Times article reporting that \$39 million was wasted by West for the construction of new buildings on campus followed. Olga Shewfelt stated we need to validate or invalidate.
- IV. Chair's Report
Accreditation
Fran is still gathering questions asked by accreditation visiting team in 2008. A sample questionnaire from the last accreditation visiting team was distributed to College Council members for review.

Letter to Local 99 and Building and Trades

College Council reviewed the letter written by Fran to Local 99 and comments were shared. It was decided that no changes would be made today.

President's Selection Committee update

There was discussion about the consulting firm and search committee for search for the permanent President.

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Fran Leonard (11)

Academic Senate
Adrienne Foster, PhD
Eloise Crippens
Judy Chow

Administration
John R. Oester
Betsy Regalado
Bob Sprague

AFT Classified
Joann Haywood (11)
Sheila Jeter-Williams (11)

AFT Faculty
Bruce Anders
Richard Olivas
Olga Shewfelt (11)
Bonnie Blustein
(alternate)

ASO
Ahmed Mohsin (11)

SEIU 721 Stewart
Abel Rodriguez

Teamsters
Rebecca Tillberg

President, Ex-Officio
Rose Marie Joyce

Standing Committee Chairs

Accreditation
Fran Leonard

Budget
John Oester

Building Program Management
John Oester &
Jane Witucki

Enrollment Management
Betsy Regalado & Ken Lin

Facilities
Allan Hansen

Planning
Rebecca Tillberg

Resource Development
Bob Sprague

Technology
Vidya Swaminathan

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V. Items and Issues for Consideration/Action
ARCC Data – handout of ARCC 2011 Report – College Level Indicators
College Council discussed what policies are in place at West now for preparing students in basic skills improvement and what needs to be done.

VI. Standing Committee Reports
Fran Leonard shared with College Council a conference on Student Success held yesterday, Wednesday, April 6th. Best practices presentation ideas were shared at this meeting. There is a need for robust professional development. Basic Skills has to be decentralized. The previous committee had asked for this to be done at West.

VI. B. Budget – John Oester
Yesterday the FTES number was 5.52%. FTES is now at 5.52% reduction level; our FTES number goes down to 6,798. The District is gearing up for the strong possibility that there will be more than a 5 ½% reduction, maybe more in terms of 10% reduction. In cutting sections, the college is looking at 8% for fall 2011. The principles will be used when making cuts. The faculty needs to be given information in a timely manner on what sections will be cut. Roughly 150 sections will be cut for fall 2011. Section cuts for fall will be approximately 5% larger than spring. Vice President Bob Sprague has asked the deans to cut 50 sections for fall 2011. Academic Affairs is looking at stand alone courses and multiple sections.

VI.E Facilities – Allan Hansen
A handout was distributed illustrating utilities cost per hour and labor and utilities cost per hour for all buildings presently on campus. Allan Hansen reported that during the week of spring break a series of emergency drills will be conducted throughout all parts of the campus.

VI.F. Resource Development Committee – Olga Shewfelt and Mark Pracher will share their final draft of the charge for the web site later. Vice President Bob Sprague reported that once this data has been established, all partnerships and grants along with recommendations and actions from the Planning Committee going to the President will be reflected on the college web site. Dr. Joyce would like to see College Council meet more than once a month due to many developments regarding the budget, etc. Fran will send out an email asking College Council members their availability for meeting twice a month.

The meeting was adjourned at 2:55 pm.