

College Council Chair
Fran Leonard (15)

Academic Senate
Adrienne Foster, PhD
Judy Chow
Laura Peterson
Helen Young
Kevin Considine
(alternate)

Administration
Betsy Regalado
Bob Sprague
Ken Takeda

AFT Classified
Joann Haywood (14)
Sheila Jeter-Williams (14)

AFT Faculty

Richard Olivas (12)
Olga Shewfelt (12)
Bonnie Blustein
(alternate)

ASO
Gabriel Brown (13)

SEIU 721 Stewart
Abel Rodriguez

Teamsters
Rebecca Tillberg

President, Ex-Officio
Nabil Abu-Ghazaleh

College Council Executive
Adrienne Foster
Jo Ann Haywood
Fran Leonard
Gabriel Brown
Olga Shewfelt
Bob Sprague

Standing Committee Chairs Accreditation

Budget
Ken Takeda
Enrollment Management
Betsy Regalado & Ken Lin
Facilities
Ken Takeda
Kevin Considine
Planning
Rebecca Tillberg
Resource Development
Bob Sprague
Technology
Vidya Swaminathan
Bob Sprague

CC Final Minutes
February 7, 2013
1:00 pm
SSB 414

Attending:

Member	Present	Absent
Gabriel Brown	x	
Judy Chow		x
Kevin Considine		x
Laura Peterson		x
Adrienne Foster	X	
Joann Haywood	x	
Sheila Jeter-Williams	x	
Zulma Mena		X
Fran Leonard	x	
Richard Olivas		X
Shalamon Duke	x	
Abel Rodriguez	x	
Olga Shewfelt	x	
Ara Aguiar for Bob Sprague	x	
Ken Takeda	x	
Helen Young	x	
Rebecca Tillberg	x	
Ex Officio Nabil Abu-Ghazaleh		X
Standing Com Chairs		
Alice Taylor		x
Invited Guests		
Peter Mitsakos	X	
Douglas Newby	X	

- The meeting was called to order at 1:00 pm by Fran Leonard. A College Council member requested that parking be added as an agenda item under VII. Facilities.
- The draft minutes of December 6, 2012 were approved with one correction - page 2, PIE Committee Purpose & Membership. Senate President Adrienne Foster recommended to leave at least three members on the membership listing and leave a division chair as resource only.

College Council Mtgs. 2012-13 – SSB 414
1st Thursday of each month from 1-3 pm
Sep 6, Oct 4, Nov 1, Dec 6, Feb 7, Mar 7, Apr 4, May 2, June 6

Vision West – A gateway to success for every student.
Mission West Los Angeles College provides a transformative educational experience.



3. *Accreditation*

Accreditation Chair Alice Taylor went over the production timeline for the 2013 Follow-Up Report to the ACCJC. The follow-up report is finished and is going to the Board on February 20, 2013. On Feb. 11, 2013 – the full draft will be posted on wlac.edu web site.

4. *PIE Committee Recommendation*

Recommendation – for discussion, Rubric for Prioritizing Program Review Resource Requests – combined with Principles for Prioritizing.

Rebecca Tillberg shared and discussed this rubric and how it was developed.

Suggestions made by Council members to change the wording:

First bullet – remove core and replace with college Mission and/or Institutional Learning Outcomes.

Second bullet – make lower case c for College and add “various” Master plan Goals – to read as “Focus on college various Master Plan Goals”.

ACTION: Council members voted on recommendations to change wording to Principles for Prioritizing Programs & Services.

11 yes votes. Motion passed.

5. *Facilities Planning Process* – Peter Mitsakos, architect for the college, presented his Facilities Planning Process on screen.

A chart diagram was displayed to College Council members and discussed by Peter. The projected growth of each academic division was shared with College Council members by Peter. Senate President asked Ken Takeda, VP of Administrative Services about the deadline for approval of building projects on campus by April.

The approval of the current space inventory and usage report approved by College Council of December 5, 2012 will be an action agenda item for the next College Council meeting on March 7, 2013. Peter will come back with preliminary versions of the two boxes on the diagram to establish type and quality of spaces required to support growth of academic programs and to provide current instruction.

Thursday, March 14, 2013 there will be an additional Facilities Committee meeting at 3 pm in SSB-414. Senate President asked to notate what body approved this process. College Council approved the current space inventory and usage report on December 5, 2012. A motion was made to adopt the the Facilities Planning Process presentation report that Peter developed.

ACTION: There was consensus from College Council members to adopt this report.

Needs Assessment Process – change title to “Space Needs Assessment Process” leading to the construction plan

Due to Spring Break at West during the week of March 28-April 5, College Council will meet on April 11 at 1 pm in SSB 414.

There was discussion of what’s been shared with academic divisions. Sheila Jeter-Williams, AFT Classified Rep, requested to separate Staff Resources from Faculty Resources in the space needs diagram.

Parking issue – Ken Takeda, VP of Administrative Services, reported that Parking Lot A will return at the end of next month. Faculty and staff can park there which will relieve some of the campus parking. They are trying to free up parking spaces near the P.E. buildings.

Budget for 2013-2014 – Ken Takeda reported that community colleges received an extra \$15M for the District with the passage of Prop. 30. West received another \$2.4M to add to the \$28.4M. Next year’s allocation is \$29.4M – \$3.4M.

West has received the FON – \$245,000 for this year – Senate President requested to have the FON number established.

The meeting adjourned at 3:00 pm.
