

COLLEGE COUNCIL EXECUTIVE

Approved Minutes
 June 6, 2012
 9:00 AM - Winlock Lounge

College Council Chair

Fran Leonard (12)

Academic Senate

Adrienne Foster, PhD (14)
 Judy Chow (1)
 Helen Young (1)

Administration

Betsy Regalado
 Bob Sprague
 Ken Takeda

AFT Classified

Joann Haywood (1)

AFT Faculty

Olga Shewfelt (1)
 Bruce Anders (1)
 Richard Olivas (1)
 Vidya Swaminathan (1)

ASO

Gabriel Brown (13)

SEIU 721 Stewart

Abel Rodriguez

Teamsters

Rebecca Tillberg (1)

President, Ex-Officio

Nabil Abu-Ghazaleh

Standing Committee Chairs

Accreditation

Fran Leonard

Budget

Ken Takeda

Enrollment Management

Betsy Regalado, Ken Lin

Facilities

Ken Takeda

Jane Witucki

Planning

Rebecca Tillberg

Resource Development

Bob Sprague

Technology

Vidya Swaminathan

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 Joann Haywood
 Fran Leonard
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 Abel Rodriguez
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Attendance

Member	Present	Absent
Adrienne Foster	x	
Joann Haywood	x	
Fran Leonard	x	
Abel Rodriguez	x	
Mister Searcy	x	
Olga Shewfelt	x	
Bob Sprague	x	

Guests: Nabil Abu-Ghazaleh, Sheila Jeter-Williams, Betsy Regalado, Ken Takeda

The meeting was called to order by Fran Leonard, committee chair, at 9:10 a.m.

- I. **Minutes of May 3, 2012** meeting were reviewed and accepted as submitted.
- II. **Summer 2012**
 - A. **Meeting schedule** – members of the College Council Executive Committee decided to meet during the summer on July 12 and August 2 at 10 a.m., in SSB-414.
 - B. **Self-Evaluation** – additions to the last page of self-evaluation are: full membership, delete Local 99 from membership and bold recommendations. Need to add Ken Lin as co-chair to Enrollment Management Standing Committee. This will be formatted in landscape and another column will be added to state what disposition is of recommendations from standing committees.
 - C. **Goals for 2012** – Discussion included revisiting the list of principles and priorities that the Council worked on with Dr. Joyce in 2010. This will be done at the earliest meeting of full College Council in fall 2012. Olga Shewfelt had requested at the recent Town Hall meeting of May 24th that the college support the principles and priorities when working with program viability. We should take a look at how we define programs. There was discussion of what defines an academic vs. a professional matter, whether these include support services and instructional programs, and the matriculation process. What would we include and not include as an academic and professional manner should be discussed at the College Council meeting in early fall.

SLOs are a top priority. Clear and sophisticated assessment of the college’s resource allocations to look at institutional goals with timelines should be part of each college plan. These should inform the Council goals for the coming year. A



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Council member requested that additional information be made available for the ARCC data that was shared at the May 3 College Council meeting.

One goal for the August 9th retreat meeting is to review a draft for suggestions of changes for the by-laws and go over items that have been brought up. Then present comprehensive changes to the full Council in early fall. Also scheduled for August 9th is training for new College Council members as specified in the current governance document.

D. **Members’ Terms of Office** – there was discussion of terms of College Council members who have two-year terms and whether or not the chair position should be one of the positions of a constituency. In August the Senate will be recommending a fourth member to the Council. Any change to the current governance document requires a two-thirds vote. Senate President Adrienne Foster recommended holding a Classified Forum at least once a year where Senate and AFT faculty could come together to hear critical issues faced by classified staff on campus.

III. **President’s agenda item** – President Abu-Ghazaleh addressed Council members on the importance of his being informed on a regular basis by all constituencies about general and critical issues that are happening on campus. A Council member volunteered that we do not need another advisory body to the president as College Council Executive is the body which represents all constituencies. A suggestion was made to frame the agenda in such a manner as to receive more effective feedback. Talking points should be clearly stated on all agendas. Reports from committees can be emailed to members prior to the meeting in order to devote meeting time to substantive discussion on possible recommendations.

The meeting was extended a little over 30 minutes to continue discussion.

The president reported on the current status of the construction projects on campus. The TLC, Watson II, and the PE Dance Center are in moratorium and the current projects include infrastructure for the fire road and the storm water project.

West Los Angeles College is going through a selection process for a permanent College Project Management firm (CPM). ((For clarification, the resulting selection will be a firm that replaces Turner as the CPM. Currently West is being served by Build LACCD, composed of staff from Cumming/GKK Works.))

West purchased the property at 10100 Jefferson with money from its Bond construction allocation. There are no plans to use this property and it is intended for sale when real estate market conditions improve. The president is negotiating

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with LACCD Facilities Planning and Development to consider allocating \$20 million from the market value of this real estate in some form of escrow so the college can plan around its full bond assets. If approved, access for planning purposes of this funding would offset the \$16 million in take-backs due to Build LACCD for insurance (OCIP) [approx. \$2.5 million] and for bond contingency [approx. \$13.5 million]. Planning using all the college’s resources would allow for more efficient designs of larger projects rather than smaller multiple projects with more building “shells” built sequentially as funds become accessible over time. For example, with the additional \$20 million, the college could proceed with several projects such as the Watson II Center and combining dance with the sound studio.

A member of College Council Executive Committee asked if recommendations coming from Facilities Committee are being sent to College Council. It was confirmed that recommendations have not been coming to College Council from Facilities and they need to report to College Council.

Bob Sprague addressed Council members that at the College Council Executive Retreat in August, College Council should spend some time clarifying which items are recommendations for action and which had been approved. College Council should develop agendas that track the disposition of what recommendations have been approved and the action taken.

The meeting was adjourned at 11:16 a.m.

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