

College Council Chair

Fran Leonard (12)

Academic Senate

Adrienne Foster, PhD
Judy Chow
Helen Young

Administration

Betsy Regalado
Bob Sprague
Ken Takeda

AFT Classified

Joann Haywood (12)
Sheila Jeter-Williams (12)

AFT Faculty

Bruce Anders
Richard Olivas
Olga Shewfelt (12)
Bonnie Blustein
(alternate)

ASO

Durrell Levy

President, Ex-Officio

Nabil Abu-Ghazaleh

SEIU 721 campus representative

Abel Rodriguez

Local 99

Zulma Mena

Teamsters

Rebecca Tillberg

Standing Committee Chairs

Accreditation

Fran Leonard

Budget

Ken Takeda

Enrollment Management

Betsy Regalado, Ken Lin

Facilities

Ken Takeda

Jane Witucki

Planning

Rebecca Tillberg

Resource Development

Mark Pracher

Technology

Bob Sprague &
Vidya Swaminathan

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College Council Draft Minutes

Thursday, April 12, 2012

1:00 PM - Winlock

Attending: Judy Chow, Michael Goltermann for Betsy Regalado, Fran Leonard, Zulma Mena, Richard Olivas, Abel Rodriguez, Olga Shewfelt, Yvonne Simone for Adrienne Foster, Ken Takeda

Guest: Dr. Yasmin Delahoussaye, Vice Chancellor of Educational Programs and Institutional Effectiveness, District

1. Minutes of March 1, 2012 meeting were approved as submitted.

2. President's Report. Yasmin Delahoussaye, Vice Chancellor, District, was welcomed and introduced by Fran Leonard to College Council. Yasmin presented an overview of the draft LACCD Strategic Plan in PowerPoint. The 2012-2017 District Strategic Plan draft mission, vision, core values, and strategic goals were reviewed. Results of the LACCD Strategic Planning Focus Groups and Strategic Planning Focus Groups were distributed and discussed with the Council.

Over the last three weeks 38 focus group sessions were conducted and total number of individuals participating was between 325-400. The comments that were organized into a SWOT (strength and weaknesses) grid were reviewed by Yasmin with the Council.

3. Chair's Report. Fran announced the election for College Council Chair will be held at the next College Council meeting on Thursday, May 3, 2012. She emailed the chair duties to all members.

4. For Discussion/Consideration/Action

Fran requested all nominations for Chairs be submitted to her by Monday, April 30 and also the names of anyone who are interested in serving as Senate and AFT reps. Fran asked all co-chairs of the appropriate standing committees to assess their effectiveness as this was requested when co-chairs were piloted in Enrollment Management, Facilities and Technology Committees.

5. Standing Committee Reports/Recommendations

President's Report. Ken Takeda said the president asked him to deliver the President's ' Report. He reported on yesterday's Board Finance and Audit Committee meeting at Mission College which he attended with the president. College presidents whose colleges are in deficit (Valley, Mission and Harbor) made budget presentations in March. The committee heard from the

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remaining college presidents yesterday and focused on what’s coming up in 2012-13.

Ken distributed copies of a bar chart that was presented at the Board committee. It displayed expenditures and revenues for West LA College for four fiscal years, from 2009-10 through 2012-13. The first three years shown, including the current 2011-12 year, show a surplus of revenues over expenditures. In 2012-13, however, the current worst-case projection is for expenditures of about \$28.86 million versus revenues of \$27.03 million, which would produce a deficit for West of more than \$1.8 million. The chart reflects that West’s fixed costs for salaries, benefits and utilities, alone, will exceed revenues for next year.

Bond Projects. There has been a moratorium on bond projects since November 2011. Build-LACCD is recommending an “early release” of some projects so that construction can resume. West requested release of the TLC project., which was not approved. Instead, the following projects were designated by Build for release:

- The gateway entrance signage at Jefferson valued at approximately \$237,000.
- Renovation of the CE building, valued at \$570,000. This project is contingent on the relocation of the current occupants to the TLC so it cannot proceed until the TLC is released or the occupants are located elsewhere.

Ken also reported the District is planning to take back some of the colleges’ bond allocation to replenish the construction insurance fund and build a bond program contingency reserve. West’s share is about \$16.3 million. Finally, Ken reported that the Board of Trustees at its regular meeting yesterday approved a no-smoking policy on all campuses. A limit of no more than four smoking- permitted areas on each campus will be permitted. Implementation must go through shared governance at each college, including student representation.

Planning Committee

Action Item – Recommendation from Planning Committee to Program Review to College Council

The Planning Committee recommends that the Student Services Dean coupled with Judith Ann Friedman, Dean of Academic Affairs, be included in the validation of program review to bring an outside perspective to the validation of program review. The Planning Committee recommends changing the process by inviting an outside administrator from another division.

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Olga suggested that the recommendation for program review for program validation be reworded for clarity. Fran pointed out that the confusion may stem from the use of “division” to refer to academic divisions as well as the three divisions of the college: Academic Affairs, Student Services and Administrative Services.

Recommendation:

In order to promote cross divisional validation, the Council recommends that at least one administrator from another administrative division will serve on each program review validation. This will be piloted with two program reviews in each of the three college administrative divisions: Academic Affairs, Student Services, Administrative Services.

This recommendation was approved by consensus by the College Council.

6. Achieving the Dream (AtD). Clare Norris, Core Team member of Achieving the Dream and Student Success Committee member, distributed the new monthly newsletter. Clare gave an update on the AtD implementation proposal. CORE and Data Teams identified priorities in where they are going to make a difference and are working on those next week. Don Cameron and Kriesta Watson, AtD team coaches, will visit West next week and will hold a series of meetings starting next Monday, April 16. Interested faculty are encouraged to participate in this process.

7. College Council Executive Committee meeting. Fran announced that the Council Executive Committee will meet next Monday, April 16 at 3 pm in Winlock. Agenda items are SLO’s, building moratorium and the budget. Yvonne Simone asked Fran on behalf of Adrienne Foster if the meeting could be rescheduled due to a meeting conflict.

The meeting adjourned at 2:40 pm.