

**College Council Chair**  
Fran Leonard (12)

**Academic Senate**  
Adrienne Foster, PhD  
Judy Chow  
Helen Young

**Administration**  
Betsy Regalado  
Bob Sprague  
Ken Takeda

**AFT Classified**  
Joann Haywood (12)  
Sheila Jeter-Williams (12)

**AFT Faculty**  
Bruce Anders  
Richard Olivas  
Olga Shewfelt (12)  
Bonnie Blustein  
(alternate)

**ASO**  
Durrell Levy (12)

**President, Ex-Officio**  
Nabil Abu-Ghazaleh

**SEIU 721 campus  
representative**  
Abel Rodriguez

**Local 99**  
Zulma Mena

**Teamsters**  
Rebecca Tillberg

**Standing Committee  
Chairs**

**Accreditation**

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Ken Takeda

**Enrollment  
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Jane Witucki

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Mark Pracher

**Technology**

Bob Sprague &  
Vidya Swaminathan

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College Council Approved Minutes

Thursday, February 9, 2012

1:00 pm – Winlock

Attending: Nabil Abu-Ghazaleh, Bruce Anders, Judy Chow, Sheila Jeter Williams, Fran Leonard, Richard Olivas, Betsy Regalado, Abel Rodriguez, Olga Shewfelt, Yvonne Simone for Adrienne Foster, Bob Sprague, Ken Takeda, Rebecca Tillberg, Helen Young

Guests: Michelle Long-Coffee, Judith Ann Friedman, Maureen O'Brien

The meeting was called to order at 1 pm by Fran Leonard, Chair. Fran introduced Mr. Ken Takeda, the new Vice President of Administrative Services at West who is replacing John Oester who retired.

**1. Minutes of November 3, 2011** - Bruce Anders noted that the action item to accept West's self-study report be postponed until an edited version of Standard II.A. is posted that responds to a number of items brought to the College Council by him.

Corrections - Resource Development Committee – Bruce Anders requested that the supporting document regarding the Revenue Enhancement Initiative be attached to the minutes of November 3, 2011. Olga Shewfelt stated she was present at College Council meeting of November 3, 2011 and will be added to the minutes. Olga requested that members that were absent at special CC Executive meetings of December 8, 2011 and January 5, 2012 be recorded in the minutes.

**2. President's Report** – President Nabil Abu-Ghazaleh went over the new Food Services contract with Council members. Ken Takeda will be working closely with the Budget Committee at West.

Board Action was taken yesterday, Tuesday, February 8. The Board voted to debar FTR from the district for five years.

General Classroom - only minor problems were reported.

Student Services Building - the new café may open as early as Monday, February 20, 2012. The café will be open all day.

The president reviewed a list of actions from the Accrediting Commission for Community and Junior Colleges from a report from a Commission meeting on January 2012. West was approved for eight associate degrees and 19 certificate programs and six skills certificates to be offered at 50% or more via mode of distance education or electronic delivery.

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**FON** – West will advertise three faculty positions and the president will announce those positions at the next Senate meeting.

**3. Host Committee Funding Proposals –Project Spend \$80K**

Michelle Long-Coffee, Chair and a non-voting member of this committee, provided an update to College Council members.

These funds were received from the 2010 Summer Gala fund-raiser. All faculty and staff were invited to submit proposals to Host Committee due at the end of October 2011. Host Committee was called by the president to act on proposals submitted. Members of the College Council objected to the Host Committee being in charge of acting on these proposals due to the fact that the Ad Hoc Committees act outside of the shared governance process. College Council was the body to examine these proposals. The Host Committee was charged with forwarding recommendations to College Council.

The process was discussed on how the Host Committee arrived at seven final proposals to recommend. A member suggested to revisit all proposals submitted to check if any of them were requested in program reviews. Four people voted against the proposals submitted by the Host Committee for the \$80K Gala funds. The Council members who voted against the proposals requested their names be on record as well as the Council members who voted in favor of the proposals. Bruce Anders stated that the process to select these projects was eccentric and not representative. He stated that the committee consisted of five administrators and five faculty and not students and that the faculty represented only four of twelve divisions. In the final round, committee members had four votes to cast, and the two biggest project expenditures received only four votes each. The Council voted to recommend the proposals submitted by the Host Committee Project Spend \$80K. 6 yes and 4 no – the motion passed.

Council members who voted no on Project Spend \$80K: Bruce Anders, Richard Olivas, Olga Shewfelt, and Helen Young.

Council members who voted yes on Project Spend \$80K: Judy Chow, Fran Leonard, Betsy Regalado, Abel Rodriguez, Yvonne Simone for Adrienne Foster, Bob Sprague

**VP Priority List** – the president approved the VP Priority List submitted by the College Council Executive Committee from the meeting held on December 8, 2011. The president would like to develop another process to provide an opportunity for committees and other college groups to weigh in on and engage in dialogue regarding the process of prioritization. The list is currently frozen.

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**5. Standing Committees**

**Accreditation** – Fran Leonard announced that the accreditation team will be visiting West the week of Monday, March 12-16.

**Facilities** - VP Sprague addressed Council members on the need for improvement to the College Blvd. entrance at Jefferson Blvd.

Visual presence in the community is very important. there was consensus from Council members to assign someone to start working on the design of the entrance signage for Jefferson college entrance.

**Facilities Master Plan** - to reaffirm that the EIR is accepted as the college Facilities Master Plan. A Council member made a motion to approve the college Facilities Master Plan. There was consensus on reaffirming the EIR as the college Facilities Master Plan with more specificity on the name of the document.

**Planning Committee** – Rebecca Tillberg, Chair of the Planning Committee, is working on pulling together a document that reflects the college Strategic Plan. Rebecca reported that the Planning Committee adopted a motion that a member of the Planning Committee should be a resource person on the Budget Committee.

**Action Item:** A motion was made that a member of the Planning Committee should be a resource person on the Budget Committee. The motion was seconded and passed.

**Achieving the Dream Update**– an update and handout was presented by Clare Norris, Co-Chair of the Core Team. Clare gave a summarization of the three main priorities for Achieving the Dream.

**1. Follow-Up and request** – previous Council recommendation re: divisions posting meeting agendas, minutes, etc. on a publicly-accessible website. VP Sprague spoke on this – divisions will be posting their meeting schedules of dates, agendas, and minutes on a publicly-accessible website.

Request that the College Council members obtain a full contract between the college/district and the food service vendor for the Student Services building.

The new vendor contract was discussed for a Food Service Vendor at West.

The meeting adjourned at 3:38 p.m.