

Seaside Colleges Accreditation Meeting

June 26, 2011

- Each college provided updates on their self study progress. Important points mentioned:
 - o Write what you've *done*; avoid "what we plan to do..."
 - o Respond to each of the previous recommendations, showing progress made, including evidence/documentation of that progress
 - o Hold retreats/campus forums to go over important elements in the self study, such as program review, human resources, SLOs.
Continue to do so up until the team visits in March so the college community is well-informed/linked in. The college president should lead the forums.
 - o The 2011 ACCJC Self-Evaluation Manual stipulates clear, concise reports, suggesting a 100-page report – without the documentation. Check the cover sheet. "Planning agendas" will be called "Actionable Improvement Plans."
 - o Assessment of SLOs - Harbor looked at courses offered the last 3 years.
Currently, they have 96% of courses with SLOs identified and 52% of college courses have ongoing assessment. They also conducted collegewide assessment of an institutional SLO (critical thinking) by administering a 500 word essay across sections of English 101, Accounting, etc. 700 essays were read by 20 faculty, both full-time and adjunct, using an agreed-upon rubric. English used a common reading. 70 faculty participated in follow-up discussion of the findings and were asked to consider possible interventions to help students improve. They were also asked what they are committed to doing in their class(es) in order to help students' improve their critical thinking.
 - o Evidence/documentation should be available electronically to the Commission and visiting team members. Provide online links and also provide a CD.
 - o Use hyperlinks. Set link to open in a new window that, when closed, will go back to the report. Set to "blank."
 - o Consider a skit or a Jeopardy game for Flex Day
- Please see the attached handout Guidelines for presentations to the Board's Institutional Effectiveness Committee, Wednesday, July 27th at the District Office. Time – most likely at 9:30 am.
- Yasmin said that there is a new link at the District webpage to District Governance Committees.

http://www.laccd.edu/inst_effectiveness/DL_Governance_Committees/

The governance handbook has been updated.

Yasmin and Deborah are working on the response to Standard IV.B Board and Administrative Organization. It will be available to our colleges in early August.

- For the Seaside Colleges, Yasmin suggests a mock visit, drawing on the expertise of many in the District who have served on accreditation visiting teams. These will be scheduled for October. Also suggested: A debriefing after the mock team visit. For SLOs, consider Bob Pacheco's BRIC team and Daryl Kinney.
- Mentioned for posting the report: Sharepoint software for which the District has a

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license. A demo is scheduled for next Wed., June 22, at LA Valley College, 1:00 pm – 3:00 pm

- At a future meeting, we'll go over getting ready for the visit.

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