



**COLLEGE CITIZENS' OVERSIGHT COMMITTEE (CCOC)**

**MEETING MINUTES**

**Thursday, September 6, 2012**

**11 AM – 1 PM**

**Winlock Lounge (2<sup>nd</sup> Floor Library)**

**9000 Overland Avenue**

**Culver City, CA 90230**

1. **Welcome:** E. Axelband
2. **Review, modification, and approval of prior meeting minutes:** E. Axelband
3. **Identification of guests and provision of speaking time if needed:** E. Axelband
4. **Activities of interest and concern:** N. Abu-Ghazaleh
5. **LACCD activities:** E. Axelband and N. Abu-Ghazaleh
  - A. **Last LACCD Meeting:** N. Abu-Ghazaleh
  - B. **LACCD DOC other Activities:** E. Axelband
    - i. **Annual Review with Chair and Vice Chair of the Trustees**
    - ii. **Annual Report Committee**
    - iii. **Composition of the DCOC**
    - iv. **DCOC Advisory Process to the BoT, Reserves and Contingency Funds**
      - a. **Use of Contingency Funds**
      - b. **Outside Legal Counsel**
      - c. **DCOC Handbook**
6. **WLAC construction update and project status:** S. Sharr, CPM
  - A. **Schedule Program vs. Plan**
  - B. **Financial Status vs. Plan**
  - C. **Earned Value Management System (EVMS) report**
  - D. **EVMS problem mitigation plans and status**
  - E. **Top 5 problems, mitigation and status:**
7. **General Discussion/Other Issues:** All
8. **Adjourn**